

Description of Education, Interpretation, and Youth Engagement Data Forms for FY 2015

BLM SharePoint site:

http://teamspace/sites-wo/wo170nlc/WO172/FY_2015_Data/SitePages/Home.aspx

SharePoint access is required to fill in the forms and view the form libraries. Contact your State Office Lead for education or interpretation (Lesly Smith) if you need permission to access the Data Collection SharePoint site. For technical questions regarding entering and updating data, contact Kevin Flynn, kflynn@blm.gov, 202-912-7631.

Hands on the Land and Teachers on the Public Lands Site Reports

Use this form to report on programs at Hands on the Land sites in FY 2015, including Teachers on the Public Lands programs. The form includes a drop-down listing of sites. Include details on partners, contributions, and number of youth and teachers in Hands on the Land programs.

Who should fill out this form? Hands on the Land Site Coordinators (Newcastle, Casper, NHTIC, Buffalo, and Rawlins)/ Field Office Representatives with SharePoint access

Scope of the form: Hands on the Land Sites and Teachers on the Public Lands programs, annual summary.

Additional items requested: Photos and testimonials from program partners

Contact: Derrick Baldwin, dbaldwin@blm.gov, 970-882-6805

Formal Education Activities

If you conducted a formal educational program that does not fit into any of the above categories (such as “Hands on the Land”), use this form. These include K-12 classroom presentations, field schools, or outdoor classrooms, as well as college-level projects and partnerships with schools. Include hours, number of participants, and funding levels. **Note:** Use the Hands on the Land form (above) for educational programs at those sites.

Who should fill out this form? State and Field Office Education Coordinators/Field Office Representatives with SharePoint access

Scope of the form: State and Field Offices, Annual Summary

Additional items requested: Photos and descriptions of the State’s best programs

Contact: Megg Heath, mheath@blm.gov, 970-882-6855

Interpretive Activities

BLM visitor centers and field offices offer a variety of interpretive programs. Use this form to report on interpretive activities in FY 2015. These include facilitated programs (delivered in person) and non-facilitated products or media developed. In addition, a brief description of the programs delivered at your venue is requested. **Note: Does not include visitation statistics reported through RMIS.**

Who should fill out this form? State and Field Office Interpretive Specialists or Interpreters at Visitor Centers/Field Office Representatives with SharePoint access

Scope of the form: Interpretive Sites, Annual Summary

Additional items requested: Photos and descriptions of the State's best programs

Contact: Brianna Candelaria, bcandelari@blm.gov, 202-912-7583

“Take It Outside!” and Youth Organization Activities

“Take it Outside!” is the BLM’s youth engagement program for kids and families for outdoor activities outside of classrooms. Use this form to report on Take it Outside! activities that were conducted during FY 2015. Please provide a brief description of the activities, the hours of staffing, and funding information. These projects included funded and non-funded projects. Also included are activities with national youth organizations.

Who should fill out this form? State and Field Offices conducting “Take it Outside!” activities/Field Office Representatives with SharePoint access

Scope of the form: Individual activities delivered, Annual Summary

Additional items requested: Photos and testimonials from partners

Contact: Patti Klein, pklein@blm.gov, 801-539-4235

Educational & Interpretive Products

Use this form to report on educational and interpretive products that were produced by BLM State and Field Offices during FY 2015. These include printed products, lesson plans, web products, Junior Explorer booklets, or audiovisual productions. We are also seeking a brief description of the product, the intended age group, and connections to related events.

Who should fill out this form? State and Field Office Education and Interpretive Coordinators/Field Office Representatives with SharePoint access

Scope of the form: Individual products produced

Additional items requested: Links to electronic versions of the products

Contact: Megg Heath, mheath@blm.gov, 970-882-6855