



# United States Department of the Interior

## BUREAU OF LAND MANAGEMENT

Wyoming State Office  
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IN REPLY REFER TO:  
1681, 9100 (951) P

February 19, 2015

EMS TRANSMISSION: 2/26/2015  
Instruction Memorandum No. WY-2015-028  
Expires: 9/30/2016

To: Wyoming Leadership Team

From: Associate State Director

Subject: 1653 and 1660 Budget Allocation for the Field Offices

**Program Areas:** Engineering, Property, Budget

**Purpose:** The purpose of this Instruction Memorandum (IM) is to provide Fiscal Year (FY) 2015 guidance for the 1653 and 1660 budget allocation to the Districts. This funding is utilized to maintain the Bureau of Land Management's facilities in good condition. The Field Offices present their needs for work months and operational costs to the Wyoming State Budget Officer. The distribution of 1653 and 1660 funds for operational needs are distributed back to the Districts within the current FY.

**Policy/Action:**

- 1. 1660:** This subactivity is for the maintenance of all Recreation and Administrative Facilities. The funding is for scheduled maintenance within the current FY. Most of the work months for maintenance are charged to this subactivity.
- 2. 1653:** This subactivity is for Deferred Maintenance on Recreation and Administrative Facilities that cannot be performed within the current FY or require more funding than is available with the distribution of annual maintenance funds. These projects are presented in the Five Year Plan and distributed through the Washington Office. These projects can provide some work month distribution for personnel directly involved in the specific project

**Budget Distribution within the Districts:** The Area Field Manager, Support Services Managers, and the District budget personnel distribute the 1653 and 1660 funding to their respective Field Offices. If planned projects cannot be completed within the FY the money will be re-distributed to Districts who have field projects that can be completed.

### **1653 Program – Deferred Maintenance**

#### New Projects

LDDMKH5M Wild Horse Holding Facility Maint./Repair	\$ 565,000
LADMKH6M Worland Field Office Parking Lot	\$ 234,000
LADMKH8M Dry Sandy Bridge Replacement	\$ 234,000

Note: LDDMKH7M Price Road Gravel moved to FY2016

LDDMYG8V – Accessibility Replace Pine Creek Toilet	\$ 19,000
LDDMYG9V – Accessibility Sand Dunes Rec Site	\$ 1,000
LDDMKJ2V - Sustainable Facilities	\$ 50,000
LDDMKC2V – Program Management	\$ 50,000
LDDMKG2V – Asset Management	\$ 13,000

**Total 1653                      \$1,166,000**

### **1660 – Annual Maintenance**

#### Operational Dollars

**Total Operations Dollars - \$1,661,000**

State Office – 951 for Condition Assessments – \$10,100  
 State Office – 951 for Chiller at NHTIC - \$85,000

**District Total - \$1,565,900**

HDD – (44%) = \$688,996 (\$28,996 more than 2014)  
 HPD – (22%) = \$344,498 (\$15,498 more than 2014)  
 WR – (34%) = \$532,406 (\$22,406 more than 2014)

**Timeframe:** Effective immediately.

**Budget Impact:** There is no significant effect on the budget.

**Background:** The State Engineer, with agreement by the Districts, distributes the 1653 and 1660 funds based on historical needs and distribution levels.

**Manual or Handbook Sections Affected:** No manual or handbook sections are affected.

**Coordination:** The State Office Engineering, Budget, and Support Services personnel and field office counterparts have coordinated the budget distribution.

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