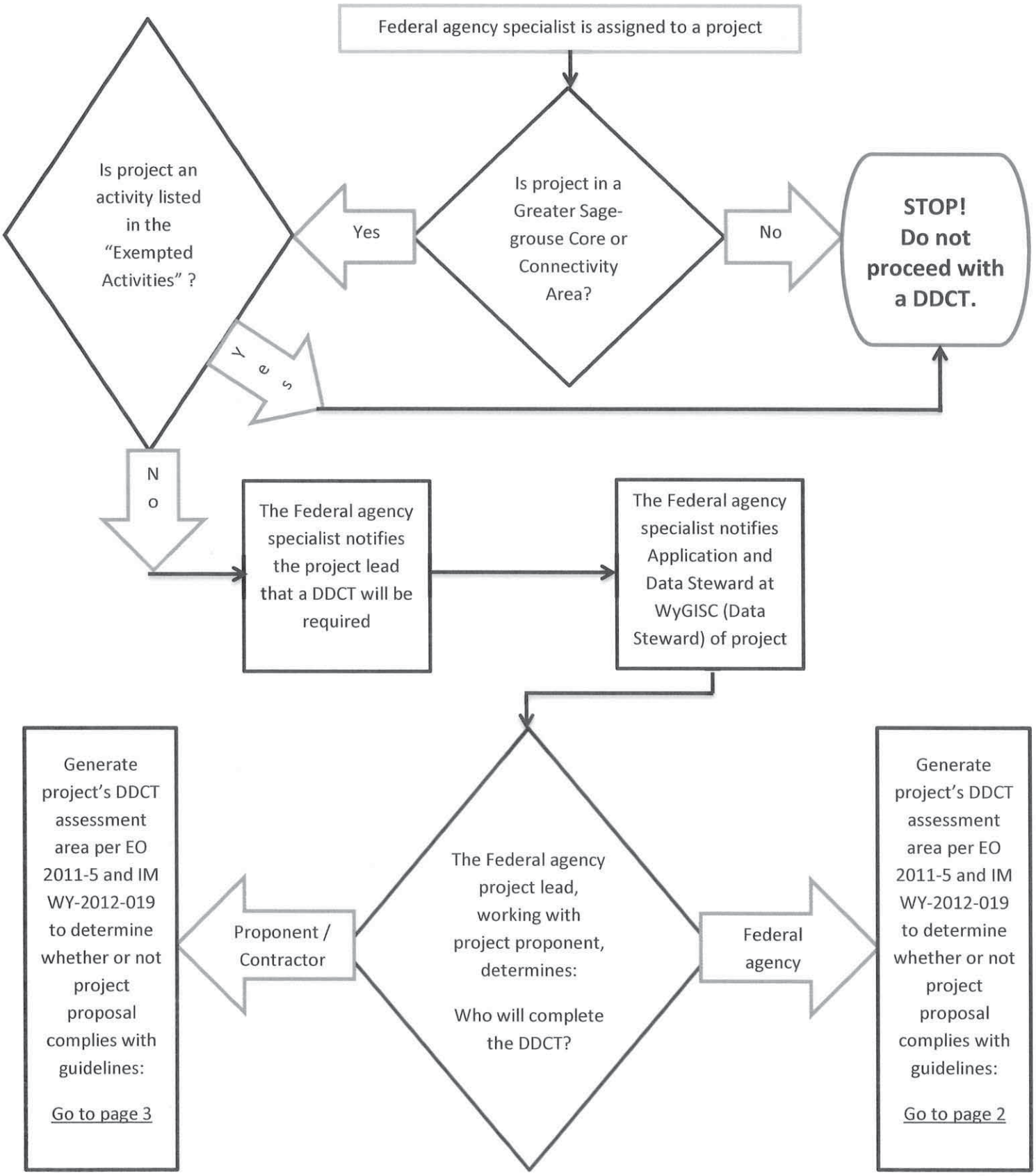
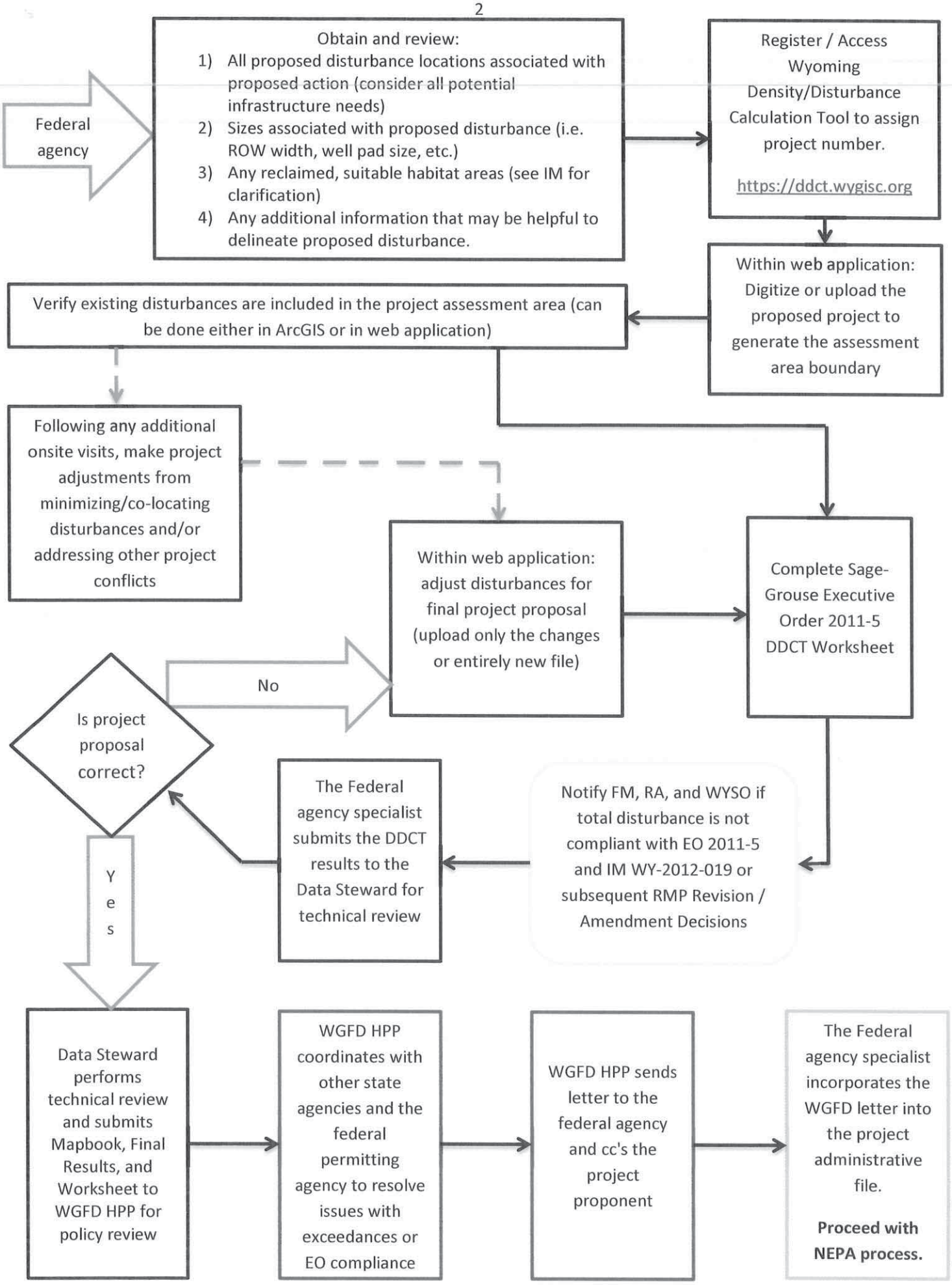
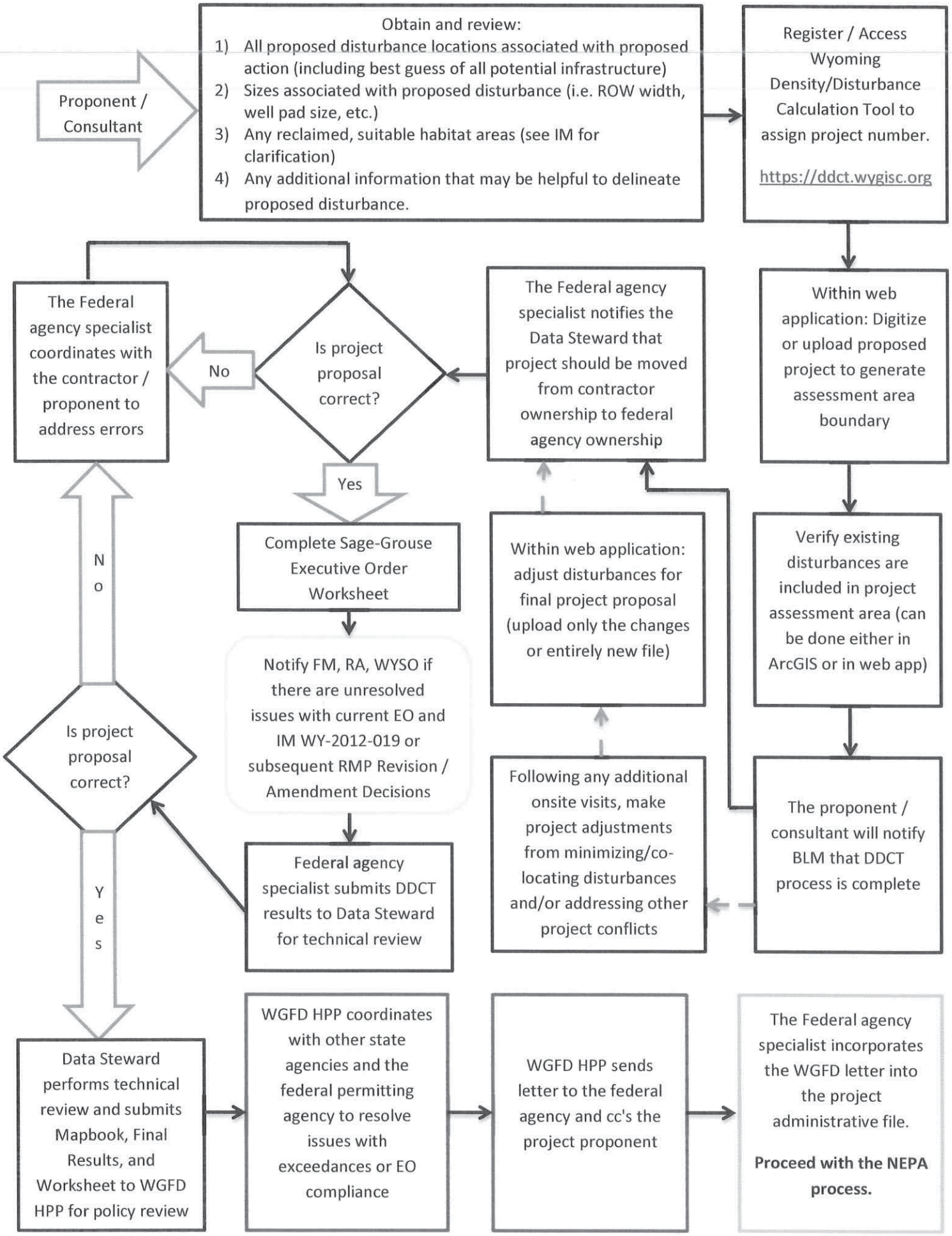
Attachment 3. BLM / WGFD Cooperative Procedure for DDCT processes for projects on BLM surface or BLM mineral estate.




Federal agency
Obtain and review:
1) All proposed disturbance locations associated with proposed action (consider all potential infrastructure needs)
2) Sizes associated with proposed disturbance (i.e. ROW width, well pad size, etc.)
3) Any reclaimed, suitable habitat areas (see IM for clarification)
4) Any additional information that may be helpful to delineate proposed disturbance.
Register / Access Wyoming Density/Disturbance Calculation Tool to assign project number.
https://ddct.wygisc.org
Within web application: Digitize or upload the proposed project to generate the assessment area boundary
Verify existing disturbances are included in the project assessment area (can be done either in ArcGIS or in web application)
Following any additional onsite visits, make project adjustments from minimizing/co-locating disturbances and/or addressing other project conflicts
Within web application: adjust disturbances for final project proposal (upload only the changes or entirely new file)
Complete Sage-Grouse Executive Order 2011-5 DDCT Worksheet
Is project proposal correct?
No
Yes
Notify FM, RA, and WYSO if total disturbance is not compliant with EO 2011-5 and IM WY-2012-019 or subsequent RMP Revision / Amendment Decisions
The Federal agency specialist submits the DDCT results to the Data Steward for technical review
Data Steward performs technical review and submits Mapbook, Final Results, and Worksheet to WGFD HPP for policy review
WGFD HPP coordinates with other state agencies and the federal permitting agency to resolve issues with exceedances or EO compliance
WGFD HPP sends letter to the federal agency and cc's the project proponent
The Federal agency specialist incorporates the WGFD letter into the project administrative file.
Proceed with NEPA process.


Proponent / Consultant
Obtain and review:
1) All proposed disturbance locations associated with proposed action (including best guess of all potential infrastructure)
2) Sizes associated with proposed disturbance (i.e. ROW width, well pad size, etc.)
3) Any reclaimed, suitable habitat areas (see IM for clarification)
4) Any additional information that may be helpful to delineate proposed disturbance.
Register / Access Wyoming Density/Disturbance Calculation Tool to assign project number.
https://ddct.wygisc.org
Within web application: Digitize or upload proposed project to generate assessment area boundary
Verify existing disturbances are included in project assessment area (can be done either in ArcGIS or in web app)
The proponent / consultant will notify BLM that DDCT process is complete
Following any additional onsite visits, make project adjustments from minimizing/co-locating disturbances and/or addressing other project conflicts
Within web application: adjust disturbances for final project proposal (upload only the changes or entirely new file)
The Federal agency specialist notifies the Data Steward that project should be moved from contractor ownership to federal agency ownership
Is project proposal correct?
No
The Federal agency specialist coordinates with the contractor / proponent to address errors
Yes
Complete Sage-Grouse Executive Order Worksheet
Notify FM, RA, WYSO if there are unresolved issues with current EO and IM WY-2012-019 or subsequent RMP Revision / Amendment Decisions
Federal agency specialist submits DDCT results to Data Steward for technical review
Is project proposal correct?
No
Yes
Data Steward performs technical review and submits Mapbook, Final Results, and Worksheet to WGFD HPP for policy review
WGFD HPP coordinates with other state agencies and the federal permitting agency to resolve issues with exceedances or EO compliance
WGFD HPP sends letter to the federal agency and cc's the project proponent
The Federal agency specialist incorporates the WGFD letter into the project administrative file.
Proceed with the NEPA process.