



United States Department of the Interior



BUREAU OF LAND MANAGEMENT

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IN REPLY REFER TO:
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March 2, 2012

EMS TRANSMISSION: 3/5/2012
Instruction Memorandum No. WY-2012-026
Expires: 09/30/2013

To: Wyoming Management Team
From: Associate State Director
Subject: 1653, 1660 and 2110 Budget Allocation

Program Areas: Engineering, Budget

Purpose: The purpose of this Instruction Memorandum (IM) is to provide Fiscal Year (FY) 2012 guidance for the 1653, 1660 and 2110 budget allocation to the Districts. This funding is utilized to maintain the BLM's facilities in good condition. The Field Offices present their needs for work months and operational costs to the state budget team. The distribution of 1653, 1660 and 2110 funds for operational needs are distributed back to the Districts within the current FY.

Policy/Action:

1. Strategy Meeting with District AFM Support Services and Engineering: The State Budget Officer, State Engineer and Business Manager conducted a conference call with the Districts to establish their budget distribution levels for approved and priority work required within the FY.

a. 1660: This subactivity is for the maintenance of all Recreation and Administrative Facilities. The funding is for scheduled maintenance within the current FY. Most of the work months for maintenance are charged to this subactivity. This subactivity, created in FY2012, is the combination of 1651 and 1652.

b. 1653: This subactivity is for Deferred Maintenance on Recreation and Administrative Facilities that cannot be performed within the current FY or require more funding than is available with the distribution of annual maintenance funds. These projects are presented in the Five Year Plan and distributed through the Washington Office. These projects can provide some work month distribution for personnel directly involved in the specific project.

c. 2110: This subactivity is for new construction within the Deferred Maintenance program for Recreation and Administrative Facilities. These projects are presented into the Five Year Plan and distributed through the Washington Office. These projects can provide some work month distribution for personnel directly involved in the specific project.

2. Budget Distribution within the Districts: The AFM Support Services Managers and the District budget personnel distribute the 1653, 1660 and 2110 funding to their respective Field Offices. If planned projects cannot be completed within the FY the money will be re-distributed to Districts who have field projects that can be completed.

Background: The State Engineer, with agreement by the Districts, distributes the 1653, 1660 and 2110 funds based on historical needs and distribution levels.

Timeframe: Effective immediately.

Budget Impact: There is no significant effect on the budget.

Manual or Handbook Sections Affected: No manual or handbook sections are affected.

Coordination: The State Office Engineering, Budget, and Support Services personnel and Field Office counterparts have coordinated the budget distribution.

Contact: Jim Honn, State Engineer, at 307-775-6233, Janet Edmonds, Business Manager, at 307-775-6007.

Signed By:
Ruth Welch
Associate State Director

Authenticated By:
Sherry Dixon
Secretary

1 Attachment

1 - Summary of FY2012 Distribution to the Districts (2 pp)

Distribution:

Director (800) Room 5624, MIB
CF

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