



# United States Department of the Interior



BUREAU OF LAND MANAGEMENT

Wyoming State Office

P.O. Box 1828

Cheyenne, Wyoming 82009-1828

IN REPLY REFER TO:

8100 (930) (P)

August 10, 2011

## EMS TRANSMISSION

Instruction Memorandum No. WY-2011-040

Expires 9/30/2012

To: District Managers

From: State Director

Subject: FY 2011 Heritage Programs Annual Report and Data Call DD: 8/26/11

The attached information conveys the draft data call (Attachment 1) on the annual report for the 1050 program area. Data provided are used in various reports such as the Public Land Statistics, the "Secretary of the Interior's Report to Congress on Federal Archaeological Activities," the Chief Financial Officers' Stewardship Assets and Heritage Assets reports, as well as annual volunteer and educational reports. We are required to compile this information to comply with numerous laws and executive orders, including the Archaeological Resources Protection Act of 1979, the National Historic Preservation Act of 1966, the Government Performance and Accountability Act, and the Federal Land Policy and Management Act.

This year, we are asked to identify our highlights based on the following topics related to the 1050 program: National Programmatic Agreement implementation, Native American coordination and consultation, museum collections management, compliance with the Native American Graves Protection and Repatriation Act (NAGPRA), resource protection projects, heritage tourism interpretive developments, planning accomplishments, key prosecutions and heritage education publications and outreach products. Project accomplishments through the use of volunteers should identify the number of volunteer hours provided. Any photographs provided for the featured projects must be uploaded to the cultural program sharepoint or provided on disk. Field offices are not required to submit a highlight under each topic.

Each office must fully complete the annual report questionnaire (Attachment 2). Data from CRMTracker will also be compiled by the State Office and a comparison provided to the Wyoming State Historic Preservation Office in order to review the applicability of the program. Attachment 3 requires a verification of the FY 10 partnership project data and reporting of the FY 11 data. This table is different from past years, so please review it carefully. Each office should review the historic structures listing (Attachment 4) and identify any additions or deletions. Provide an explanation for any deletions suggested.

Section VI of Attachment 2 should be completed in cooperation with the Field Office Ranger. Field Office information will be compiled with that provided by the Special-Agent-in-Charge through LawNet. Rangers should also complete a LOOT form (provided as Attachment 4) for each incident.

Field Offices are not responsible for the Paleontology sections, IX and X, or for the Museum Collections section, XI, of Attachment 2, unless the office has curated a collection during the year. If artifacts have been curated, please provide a brief description. The State Office will use this information to complete the Museum Collections report by the October due date.

Please ensure that the information requested reaches the State Office on or before the due date of August 26, 2011. If your Field Office will be unable to meet the deadline or if you choose not to report, a response to the State Director indicating reasons for the non-submittal will be required.

Questions about this data call should be directed to Ranel Stephenson Capron via e-mail at rcapron@blm.gov or by telephone at (307) 775-6108.

Signed by:  
Donald A. Simpson  
State Director

Authenticated by:  
Sherry Dixon  
Secretary

5 Attachment:

- 1 - Draft Washington Office Instruction Memorandum (3 pp)
- 2 - Questionnaire (10 pp)
- 3 - Wyoming FY 10 and FY 11 Partnership/CCS data (3 p)
- 4 - Wyoming Historic Structures Data (4 pp)
- 5 - LOOT Form (2 pp)

Distribution

Director (240), Room 204, LS	1 (w/o atchs.)
CF	1 (w/atchs.)

cc:  
Field Managers  
Special Agent-in-Charge