

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
WASHINGTON, D.C. 20240
<http://www.blm.gov>

June 30, 2009

In Reply Refer To:
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EMS TRANSMISSION 07/14/2009
Instruction Memorandum No. 2009-165
Expires: 09/30/2010

To: All State Directors

From: Director

Subject: Fiscal Year (FY) 2009 Cultural Resources Management (CRM) Program Annual Report;
Data call for CRM and Museum Collections Activities

DD:

08/30/2009

Program Area: Cultural Resources Management (CRM) Program and National Landscape Conservation System Program

Purpose: This directive requests each State office to complete a CRM Program Annual Report with assistance from Field Offices, including National Monuments and National Conservation Areas.

Policy/Action: The BLM State Offices are requested to complete the following forms, which can be filled out and submitted electronically, and a short concise narrative of accomplishments:

- Cultural Resources Annual Report questionnaire (Attachment One);
- Base and one-time FY 2008 and FY 2009 Challenge Cost Share (CCS) heritage resource and cooperative projects form (Attachment Two);
- BLM Historic Structures listings (Attachment Three);
- Archaeological looting (Attachment Four); and,
- Reporting on Native American Graves Protection and Repatriation Act (NAGPRA) and Museum Collections activities (Attachments Five and Six) – NEW to the CRM Program Annual Report.

Narrative: Summarize major FY 2009 accomplishments associated with the management and protection of archaeological, historical, and paleontological resources. For States top four or five accomplishments, the States should provide detailed information (i.e., two or three paragraphs) along with graphics to illustrate the work completed. For volunteer contributions, States should only report the number of volunteer hours on each project. States should strive to make at least one of these highlighted accomplishment descriptions relate to either archaeological or paleontological museum collections. For the other accomplishments, limit information to short bullets, including the following topical areas to guide your response:

- National Programmatic Agreement implementation
- Native American coordination and consultation
- Museum collections management
- Native American Graves Protection and Repatriation Act (NAGPRA) activities

- Identification, evaluation, stabilization, rehabilitation, monitoring or protection projects
- Data recovery projects
- Heritage tourism projects
- Notable planning projects
- Notable prosecutions of offenders, or effective projects, methods, or techniques used to improve protection
- CRM publications and brochures produced

NEW for FY 2009 – Native American Graves Protection and Repatriation Act (NAGPRA) Activities: New questions are included in Attachment One.

NEW for NY 2009 – Museum Collections: In Attachment Five - BLM Museum Collection Information, States are asked to report on the following topics:

- Internal BLM Museum Facilities: Report new accessions; include specific highlights and issues using the "Repository and Collection Changes" worksheet in Attachment Five, on page one.
- Other Federal and Non-Federal Repositories: Review the information and make corrections using the "Comments" field in the "Repositories-Archaeology" and "Repositories-Paleontology" worksheets in Attachment Five, on pages two and three.
- National Landscape Conservation System (NLCS) Collections: Identify repositories holding collections from NLCS units in the appropriate column in the "Repositories Archaeologist" and "Repositories Paleontology" worksheets in Attachment Five, on pages two and three.
- Collection Changes: Report changes in repositories holding BLM collections and update collection information in the "Repository and Collection Changes" form in Attachment Five, on page five.
- Repository Agreements: Report repository agreements established or renewed during the year by listing the repository and the type of agreement used.
- Repository Condition Assessments. Review Attachment Five, on page six – "FY09 Condition Assessment Needs" to ensure assessments are current, and complete assessments for those not current. Repository condition assessments should be completed using the Museum Condition Assessment form provided in Attachment Six.

Reporting: Please ensure internal consistency with data provided in previous fiscal years. The annual reports should summarize accomplishments achieved as of the end of July 2009. The WO-240 understands that end-of-year accomplishments are not available until October 2009; however, WO-240 would like one data call to meet all of the reporting needs.

Timeframe: Due to the continued accelerated timeframes of the Office of Management and Budget and the Department of the Interior (DOI), WO-240 requests State Offices to submit their CRM annual reports no later than August 30, 2009.

Budget Impact: The budget impact is expected to be minimal.

Background: The BLM is required to regularly compile selected information to comply with numerous laws and executive orders, including: the Archaeological Resources Protection Act of 1979; National Historic Preservation Act of 1966; Federal Land Policy and Management Act; Government Performance and Accountability Act; and Executive Order 13327 on Federal Real Property Asset Management.

The data is assembled and submitted for various reports, including: the National Park Service for the

"Secretary of the Interior's Report to Congress on Federal Archaeological Activities;" Public Land Statistics; the Chief Financial Officers/Stewardship Assets; Public Rewards from Public Lands; DOI's "Performance and Accountability"; annual BLM educational report; Annual Museum Collections Summary Report to the DOI's Office of Acquisition and Property Management; and, the Collectible Heritage Assets portion of the BLM Financial Statement. Data from this data call informs the State Director's Employee Performance Appraisal Plan.

Manual/Handbook Sections Affected: None.

Coordination: WO-240 coordinated with Division of National Landscape Conservation System (WO-171) and Division of Education, Interpretation and Partnerships (WO-172).

Contact: For additional information, please contact Rebecca Lasell, Deputy Division Chief and Sr. Archaeologist, Division of Cultural, Paleontological Resources and Tribal Consultation (WO-240), at email, rebecca_lasell@blm.gov or (202) 452-0326.

Signed by:
Michael Nedd
Acting, Director

Authenticated by:
Robert M. Williams
Division of IRM Governance, WO-560

6 Attachments

- 1 – Cultural Resource Annual Report Questionnaire (10 pp)
- 2 – FY 2008 and FY 2009 Funded CCS and Cooperator projects (5 pp)
- 3 – BLM Historic Structures (6 pp)
- 4 – Listing of Outlaw Treachery (LOOT) (2 pp)
- 5 – BLM Museum Collection Information (6 pp)
- 6 – Museum Condition Assessment Form (411 DM Checklist) (4 pp)