



# United States Department of the Interior

## BUREAU OF LAND MANAGEMENT

Wyoming State Office

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IN REPLY REFER TO:

1610 (930) P

Information Bulletin No. WY-2011-016

February 28, 2011

To: District Managers

From: Associate State Director

Subject: Request for Participation to the 2011 Recreation Workshop Which Will Include a 2-day Travel and Transportation Management Training

The Wyoming State Office would like to take this opportunity to encourage all District Managers and Field Managers to provide travel funding to Resource Advisors, Assistant Field Managers, NEPA planners, and/or Outdoor Recreation Planners to attend the 2011 Recreation Workshop to be held at the Wyoming Game & Fish camp west of DuBois, Wyoming, from Wednesday, June 1, 2011, to Thursday, June 2, 2011. Travel expenses to attend this training session will be at a minimum. The estimated cost will be approximately \$60.00/per person per day and includes lodging and 3 meals.

This training is a critical need to support Field Offices as they prepare Resource Management Plan revisions and Travel Management Plans (TMP). Since travel management planning is multi-disciplinary, other staff specialists in addition to Outdoor Recreation Planners are highly recommended to attend. Currently, only 17 TMPs have been completed with 86 planned to be completed through 2017. This training will assist the State in accomplishing this goal.

Please contact Lesly Smith, Recreation and Travel Management State Lead at (307) 775-6031 if you have any questions. Thank you.

Signed by:  
Ruth Welch  
Associate State Director

Authenticated by:  
Eisenhower Hasenauer  
Wyoming Central Files

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