



United States Department of the Interior



BUREAU OF LAND MANAGEMENT

Wyoming State Office

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IN REPLY REFER TO:

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To: District Managers

From: State Director

Subject: Annual Protocol Meeting

DD: 12/21/2009

According to the State Protocol, signed in 2006, Bureau of Land Management (BLM) Wyoming and the Wyoming State Historic Preservation Office agreed to meet annually. Section II states that the meeting will be held “within the first quarter of the calendar year to discuss issues related to this Protocol.” It goes on to state that the meeting “will include BLM Field Office cultural resource staff and managers, and State Office personnel.”

The Wyoming Management Team will meet in Cheyenne with Ranel Stephenson Capron, Deputy Preservation Officer, Judyth Reed, BLM liaison to the State Historic Preservation Office, and the Wyoming State Historic Preservation Officer (WY SHPO) on Monday, January 11, 2010. A representative of the Advisory Council on Historic Preservation has been invited to participate as well. This meeting will include a review of procedures associated with the national Programmatic Agreement and the State Protocol as well as compliance issues that have come to bear in the last fiscal year.

The Annual Protocol Meeting will continue in Casper, Wyoming, on Tuesday and Wednesday, January 12-13, 2010. All Field Office archaeologists and the Associate Field Manager who supervises the cultural program are required to attend this meeting. If a staff person is unable to attend, please provide a reason for the expected absence, so that we may inform the WY SHPO. Also, feel free to send meeting discussion topics to Ranel or Judyth by the end of the calendar year. An agenda will be prepared, with input from the Wyoming SHPO, and submitted to the Field Offices before the meeting begins.

The meeting will take place in the Mountain View room of the Casper Holiday Inn, 721 Granite Peak Drive, Casper, Wyoming. A block of sleeping rooms, under the name BLM, has been reserved for Monday, January 11, 2010, through Wednesday, January 13, 2010. Please call the hotel at 307-577-5000 before January 1, 2010, to make your reservation.

In order to facilitate discussions and to stay on time with the agenda, it has been arranged for us to take lunch in our meeting room. Lunches are \$12.95 (plus tax and gratuity) and will be billed to your room. The hotel has indicated that when you check out you will be able to pay for your meals and other non-room charges separately (with cash or another credit card). This will ensure that the non-room charges are not centrally-billed as part of your room cost. On Tuesday, you have the option of choosing the Classic Caesar Salad, the Chicken Melt or the Shrimp and Avocado Wrap. On Wednesday, the options are the Classic Caesar Salad, the Cranberry Club or the Cole Creek Salad. A description of the lunches has been posted to the cultural program's sharepoint site. Please make your lunch selection and send the information to Ranel at Ranel_Capron@blm.gov.

As in years past, we plan to give an award to the Archaeologist of the Year and the Manager of the Year. If you are interested in submitting the name of an archaeologist or someone in a management position, please send your suggestion and justification to Ranel or Judyth by December 21, 2009.

If you have any questions, please contact Ranel Stephenson Capron at 307-775-6108 or Ranel_Capron@blm.gov or Judyth_Reed at 307-775-6017 or Judyth_Reed@blm.gov.

Signed by:
Donald A. Simpson
State Director

Authenticated by:
Pamela D. Hernandez
Wyoming Central Files