



United States Department of the Interior
BUREAU OF LAND MANAGEMENT
Newcastle Field Office
1101 Washington Boulevard
Newcastle, Wyoming 82701-2968



March 24, 2009

Memorandum

To: Project Proponent
From: Newcastle Field Office, Field Manager
Subject: Wildlife Reporting Requirements

To ensure consistency among reporting entities and provide a high level of customer service, the Newcastle Field Office has developed a set of protocols and minimum reporting requirements. Protocols have been developed in order to guide project proponents on the preferred methods of data collection. The protocols developed are not to be considered exclusive methods for data collection, other methods may be considered on a case by case basis.

Minimum data reporting requirements have been developed to ensure all protocols are followed and data provided is in a useful format. All survey data must be collected and reported in UTM NAD 83. All surveys must include the observers name, date, time, wind speed, and weather conditions. Data requirements specific to certain species have been identified in the examples. Failure to provide the required information may result in significant delays in the analysis of proposed projects. Photos of nests and habitat are encouraged but not required.

Data not meeting minimum requirements may not be usable for project NEPA analysis by the BLM Newcastle Field Office.

Please note: when conducting aerial or ground surveys to search for new sage-grouse leks, provide a map with survey transects.

If you have questions please contact the Newcastle Field Office, Wildlife Biologist at 307-746-6600.

EXAMPLES:

Raptor Nest
Sage-grouse Lek Observation
Acoustic Survey for Bats
Sensitive Species Observation
Goshawk Surveys
Prairie-dog colony Observation