



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Wyoming High Plains District

Buffalo Field Office

1425 Fort Street

Buffalo, Wyoming 82834-2436

~~JAN 03 2013~~

JAN 03 2014

3160 (WYP070)

Dear Operator;

Effective immediately, oil and gas operators submitting requests for wildlife timing exceptions to Buffalo Field Office (BFO) are to use Sundry Notice Form 3160-5. Although BFO has typically accepted requests for wildlife timing exceptions in a variety of formats, we are implementing this change so oil and gas operators can take advantage of the efficiencies provided by electronic submittals via the Automated Fluid Minerals Support System (AFMSS). This will also provide easier tracking of pending exceptions and streamline processing.

On Sundry Notice Form 3160-5 (sections 1-12) clearly identify:

- Well number/road/facility, and its associated Federal lease #
 - Use the closest well for facilities and access roads

The following information shall be included in Section 13 of Sundry Notice Form 3160-5:

- Species for which the timing exception is requested
- Description of the proposed work
- The length of time requested including the estimated date the work will be completed if possible
- Additional proposed mitigation

We encourage early communication with the wildlife biologist assigned to your project if you are anticipating a need for an exception.

Questions may be addressed to Bill Ostheimer, (307) 684-1117 or bostheim@blm.gov, of my staff.

Sincerely;

Duane W. Spencer
Buffalo Field Office Manager