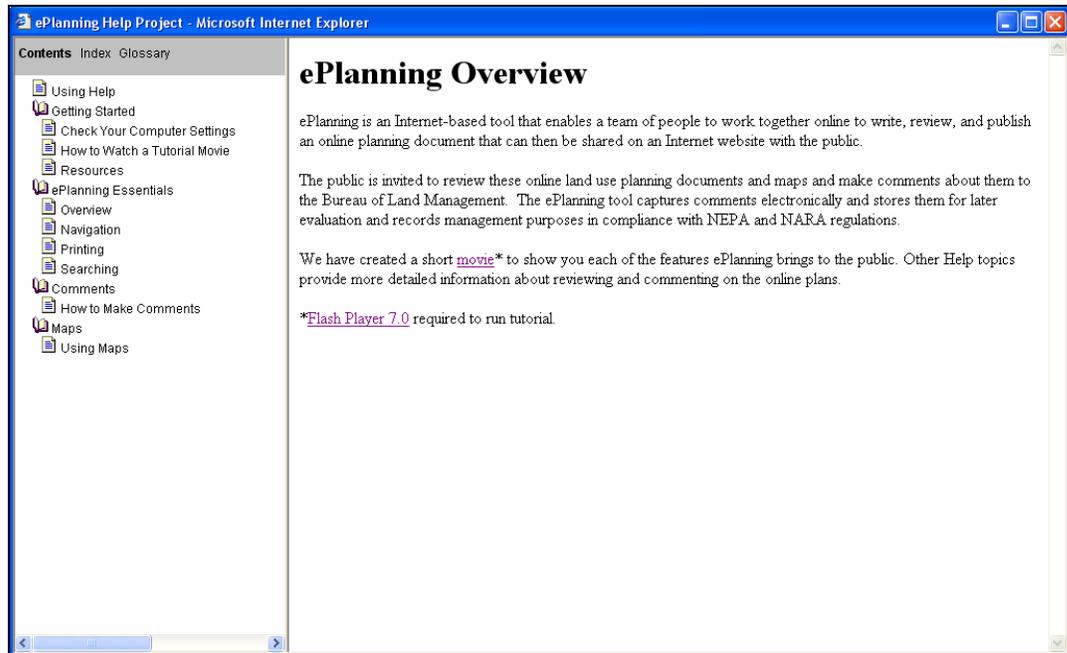
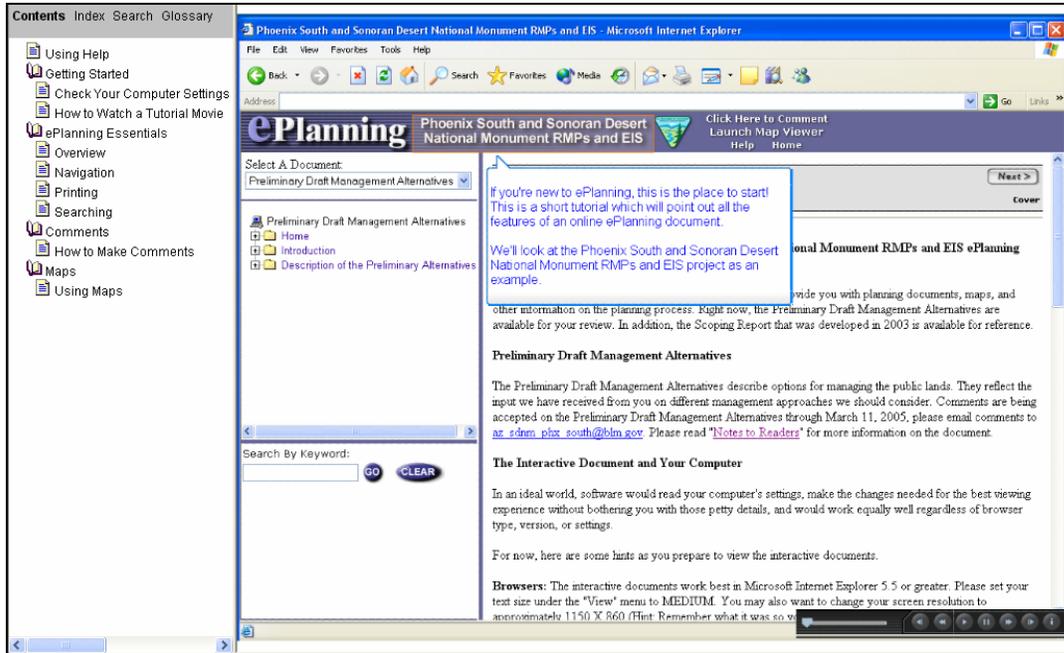


There are numerous tutorial movies used with the help topics to provide a more visual way of showing how to perform the steps in the ePlanning application.

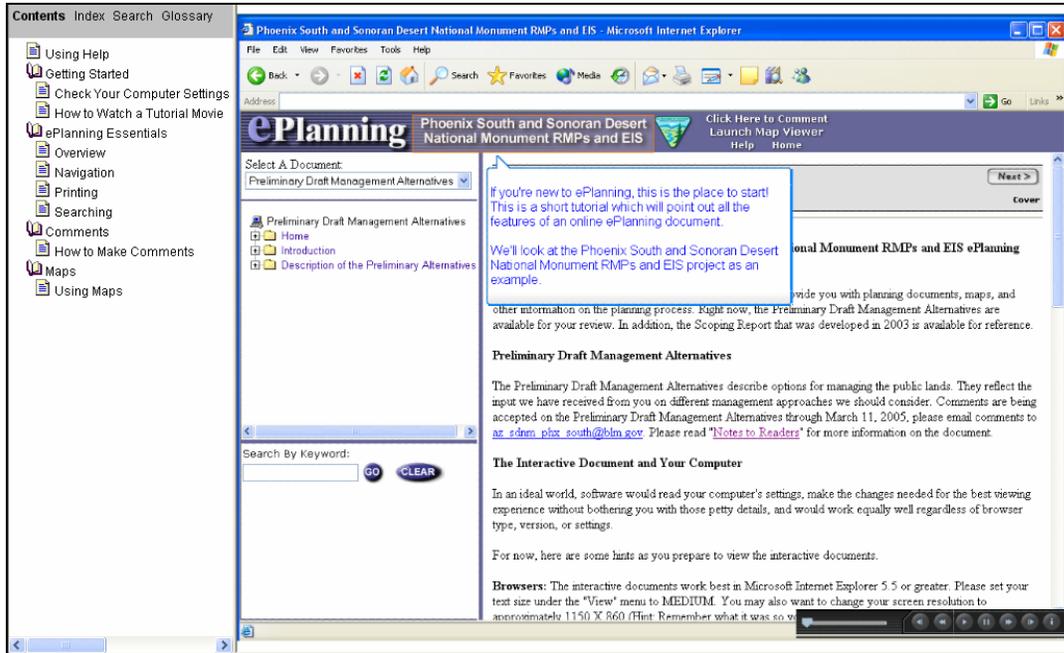
The movies are also captured as Word and PDF documents which are available on the help page "Resources."



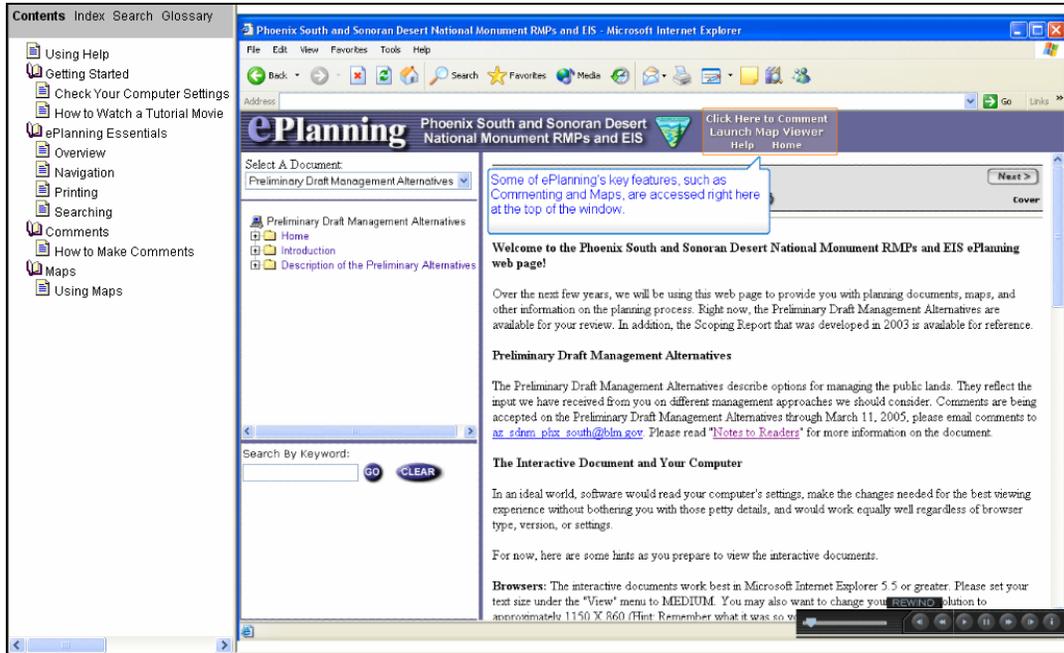
Let's click to launch this Overview tutorial movie.



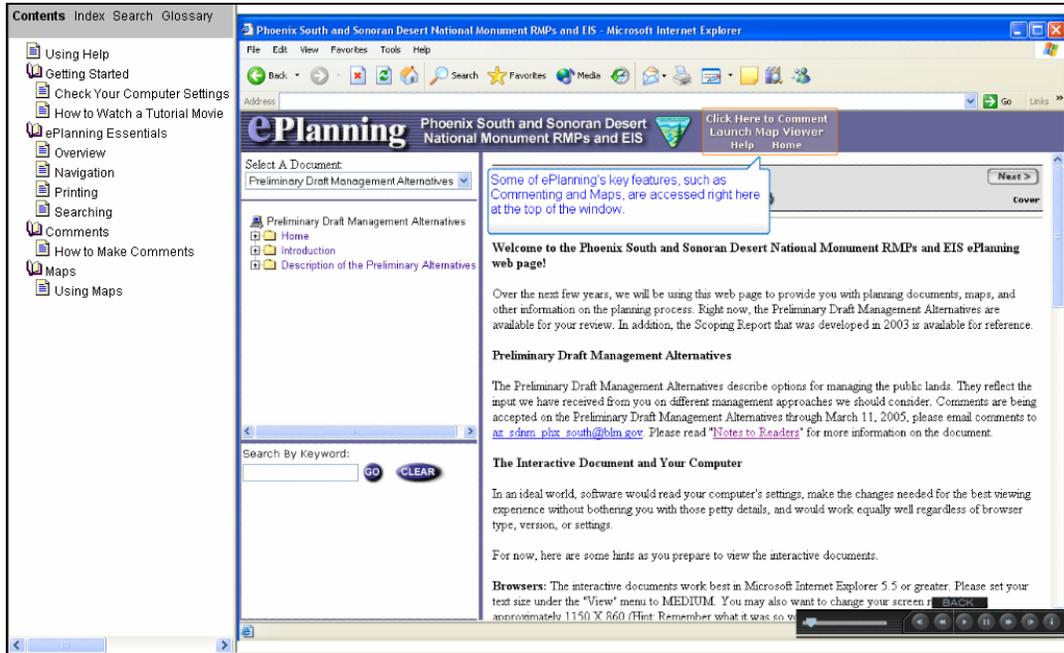
The tutorial movie opens in the right-hand side of the help window.



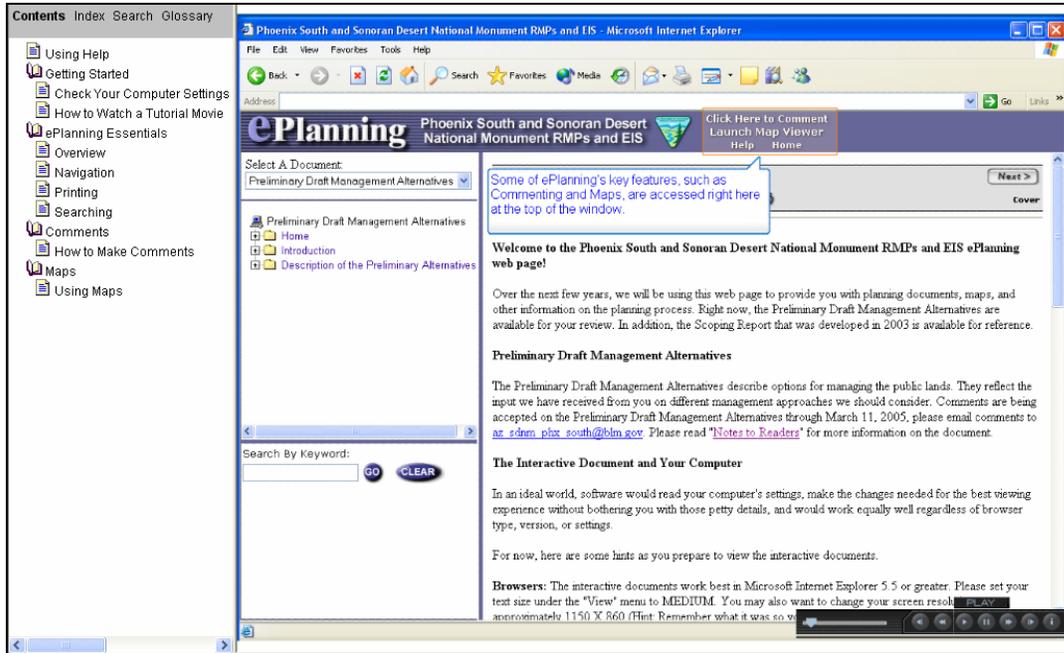
The movies are made by taking screen shots in the ePlanning application and adding text captions to them (such as this one). Movies run automatically from start to finish unless you choose to manually control the rate of presentation by using the control bar.



Passing your cursor over the control bar brings up the button names. The first button will REWIND and start the movie over from the very beginning. The control bar usually appears in the lower right corner of the movies.

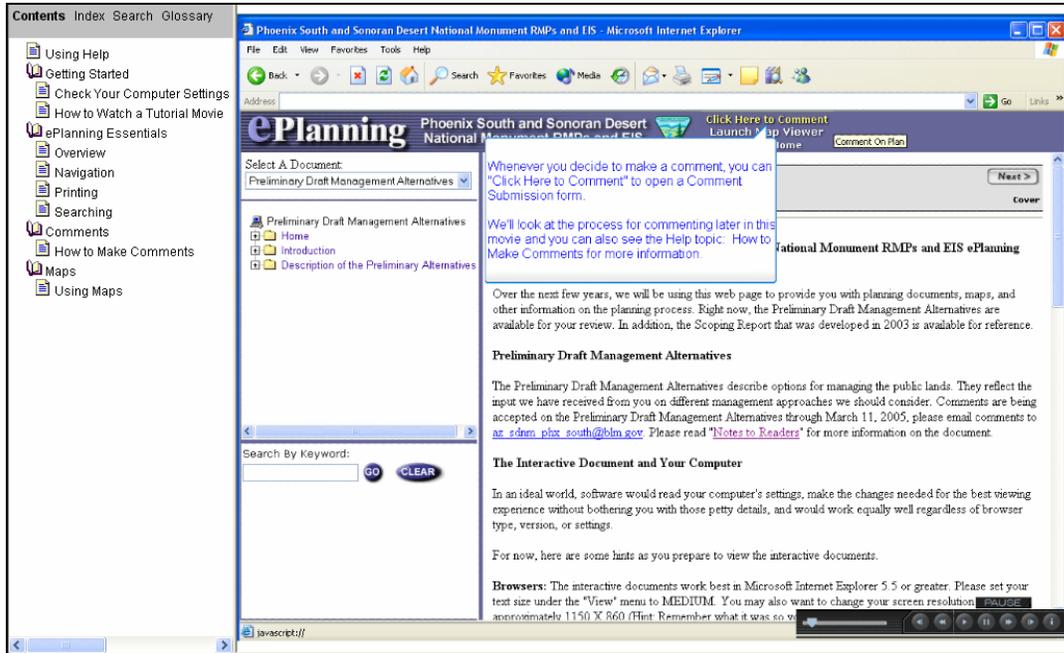


The second button is used to BACK up one frame at a time.

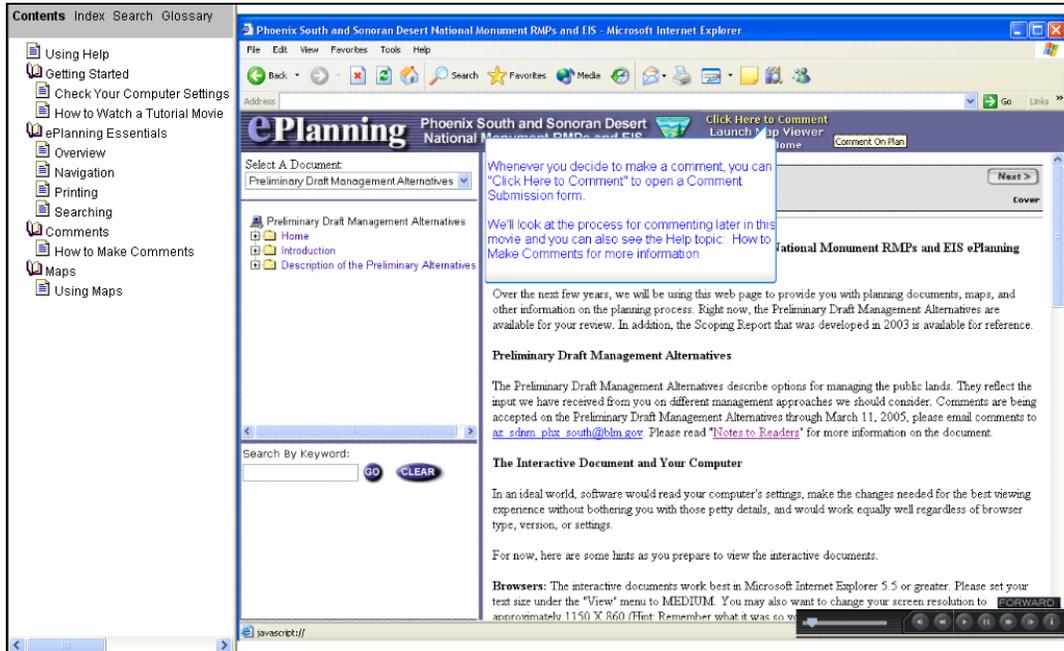


The third button is used to PLAY the movie if you have PAUSED it.

Ordinarily, the movie plays automatically.



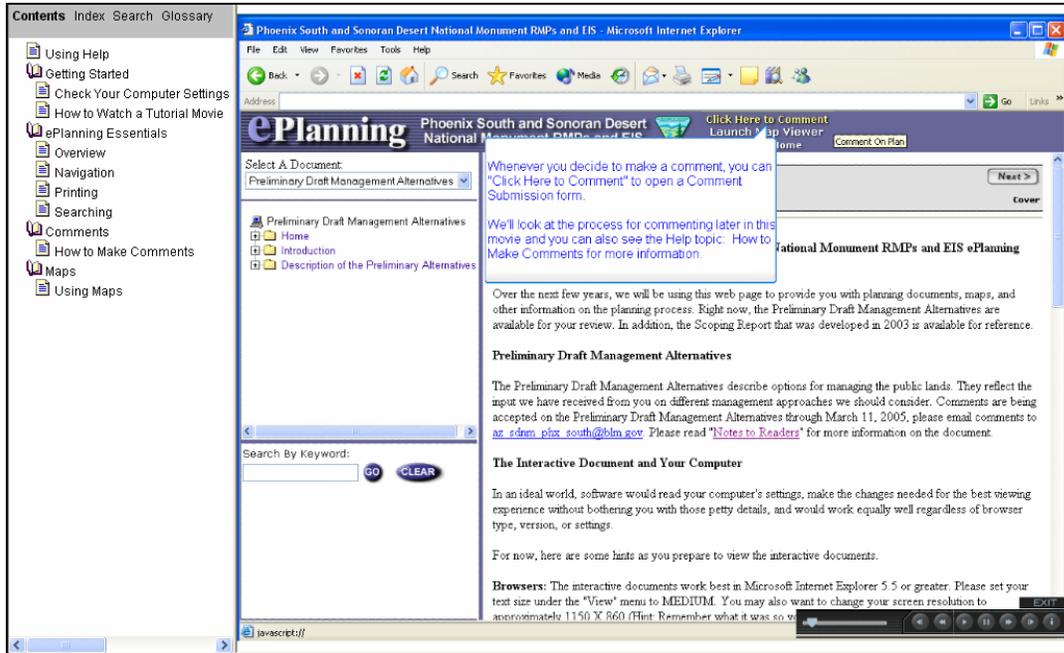
The fourth button will PAUSE the movie so you can read that frame more slowly or take a break. If you've PAUSED a movie, remember to click PLAY to resume viewing.



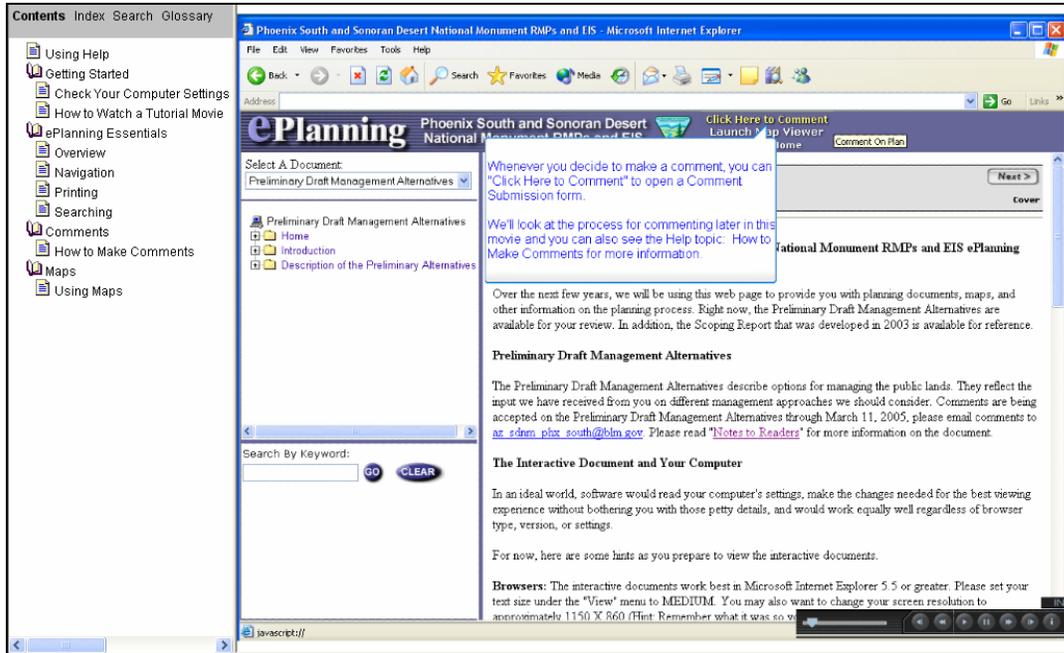
Sometimes there are timed text boxes on a frame that you might miss by advancing using FORWARD.

You may prefer to use the PROGRESS BAR instead (which we'll see later).

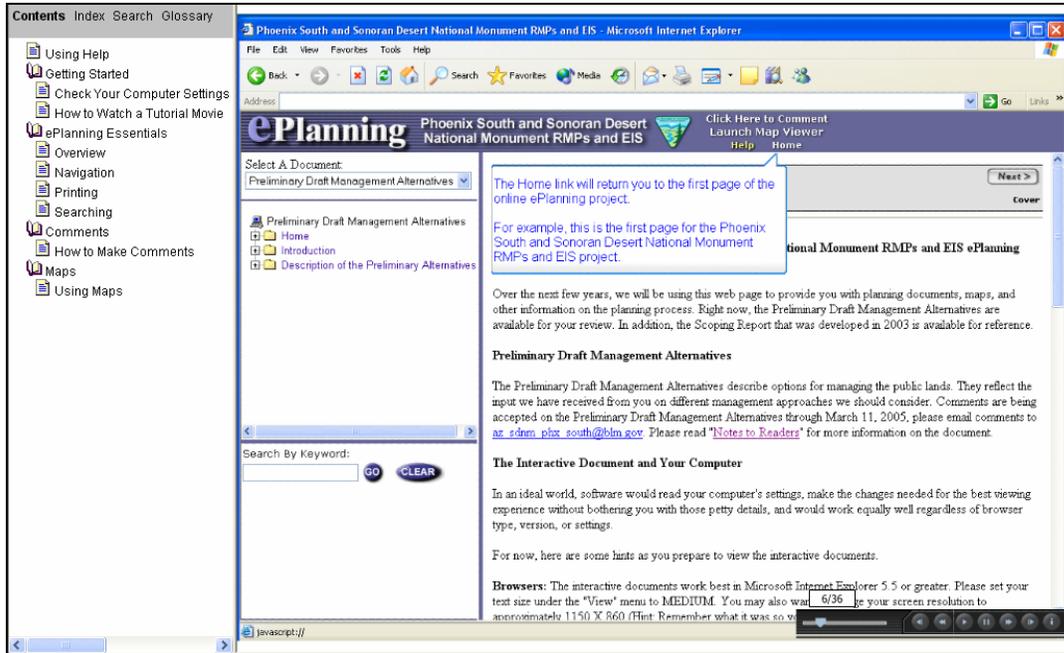
The fifth button controls the rate of advance so you can move FORWARD in the movie as fast as you want.



The sixth button is used to EXIT the movie at any time.

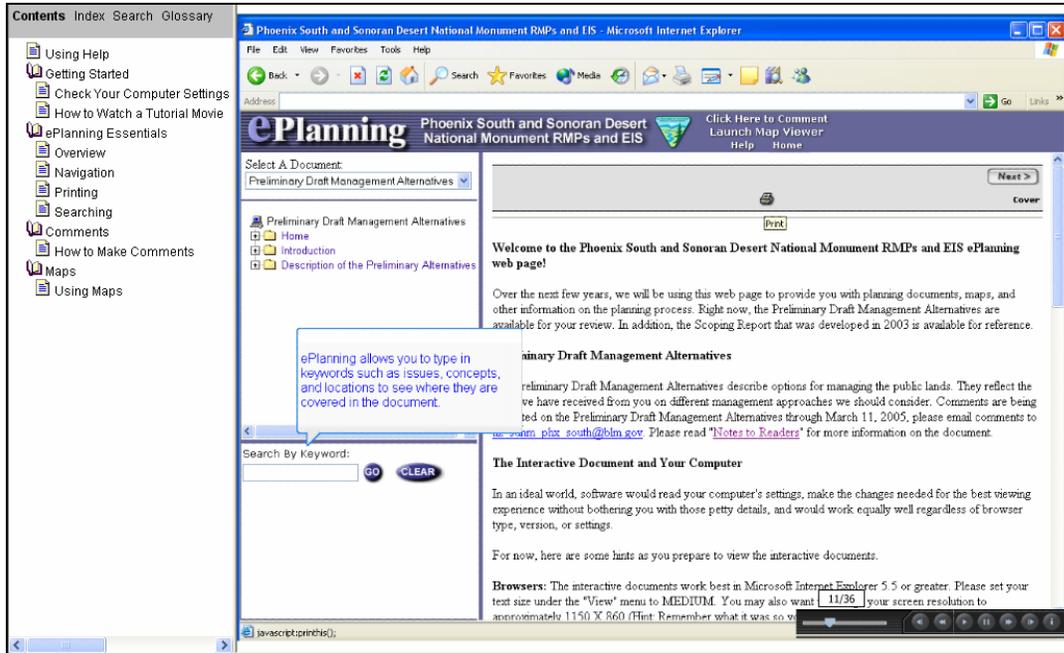


The last button, INFO, is not used in this help project.

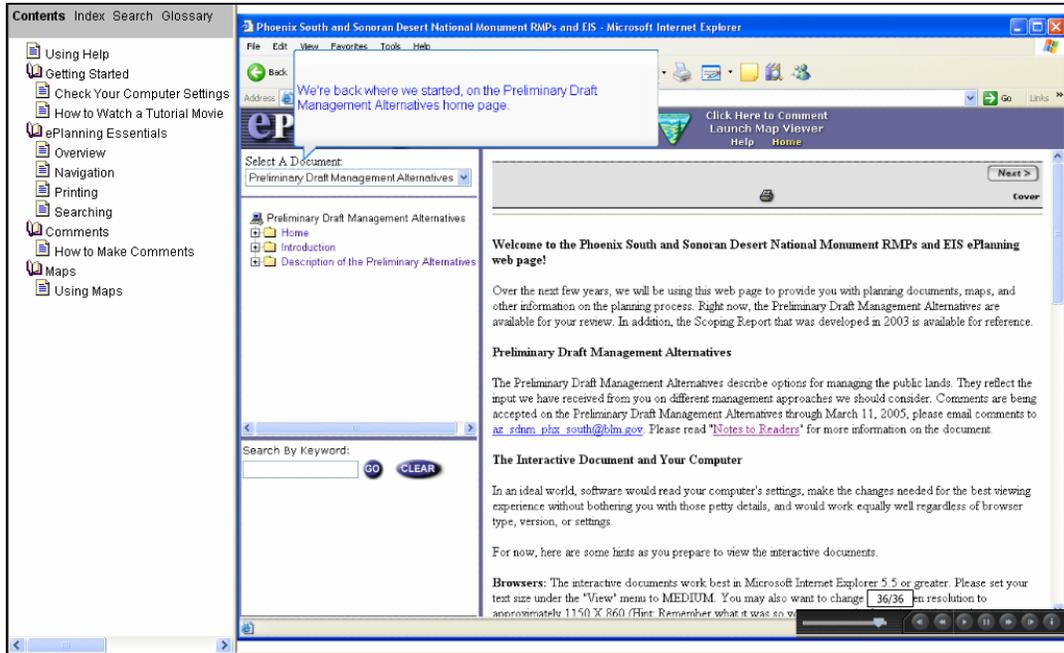


The PROGRESS BAR is another way control the movie.

Use your cursor to drag the blue tab forward or backward to see any frame in the movie.

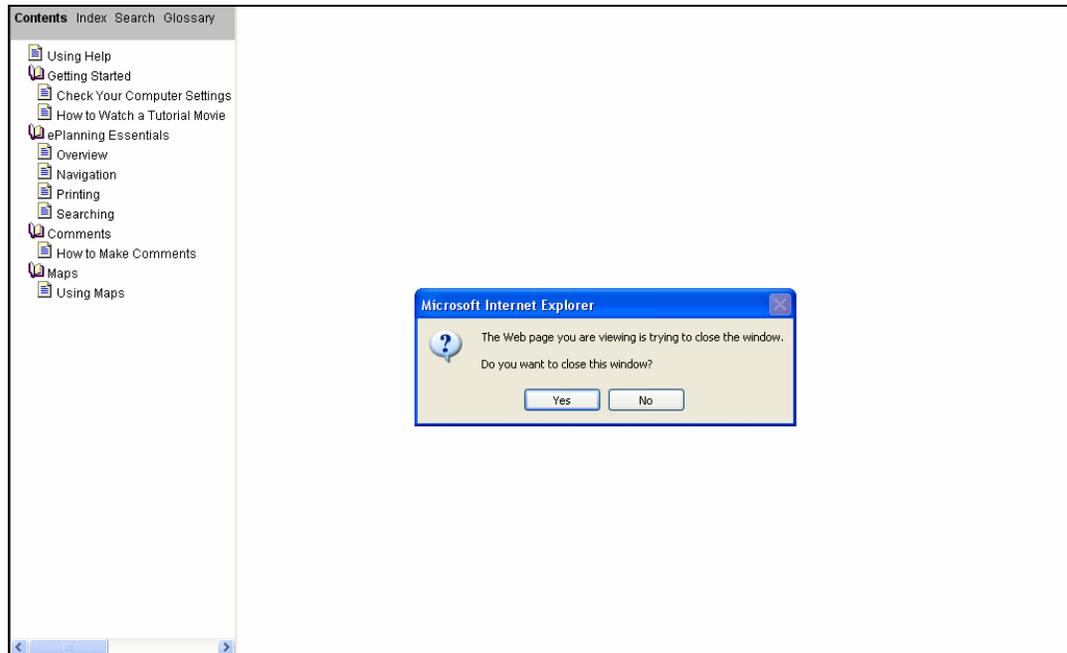


When you drag the tab, an indicator pops up to show you what frame you're on and how many frames are in the movie.



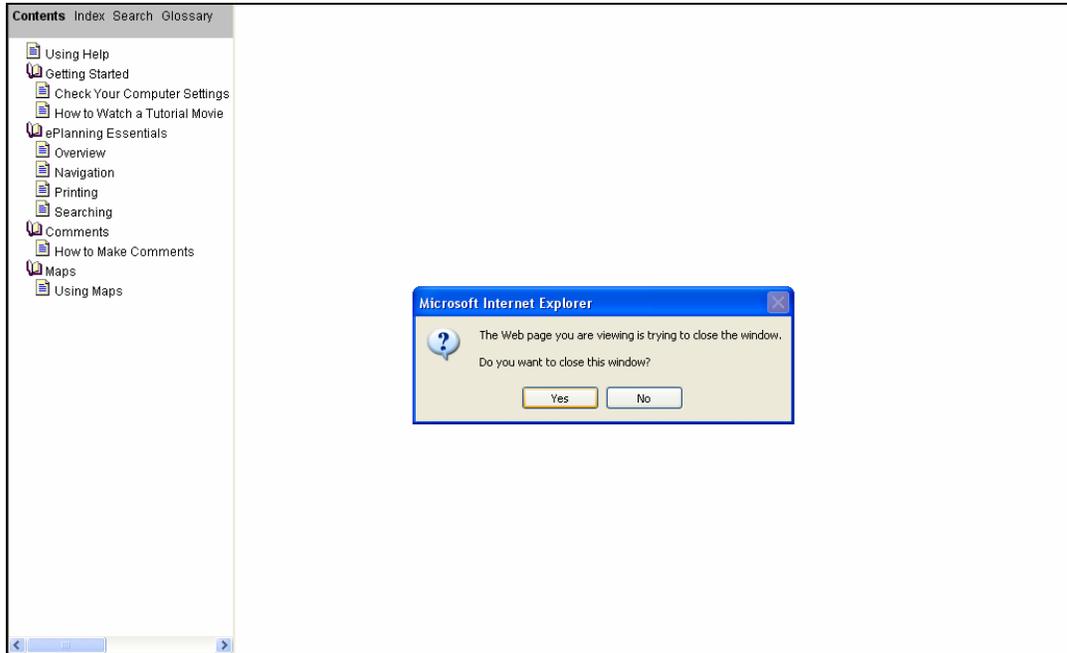
We'll advance the tab to the last frame.

When the movie ends, it will automatically close, leaving a white screen. If you want to watch the movie again, click REWIND or drag the PROGRESS BAR to the left.



The movie closes out and opens this browser dialog.

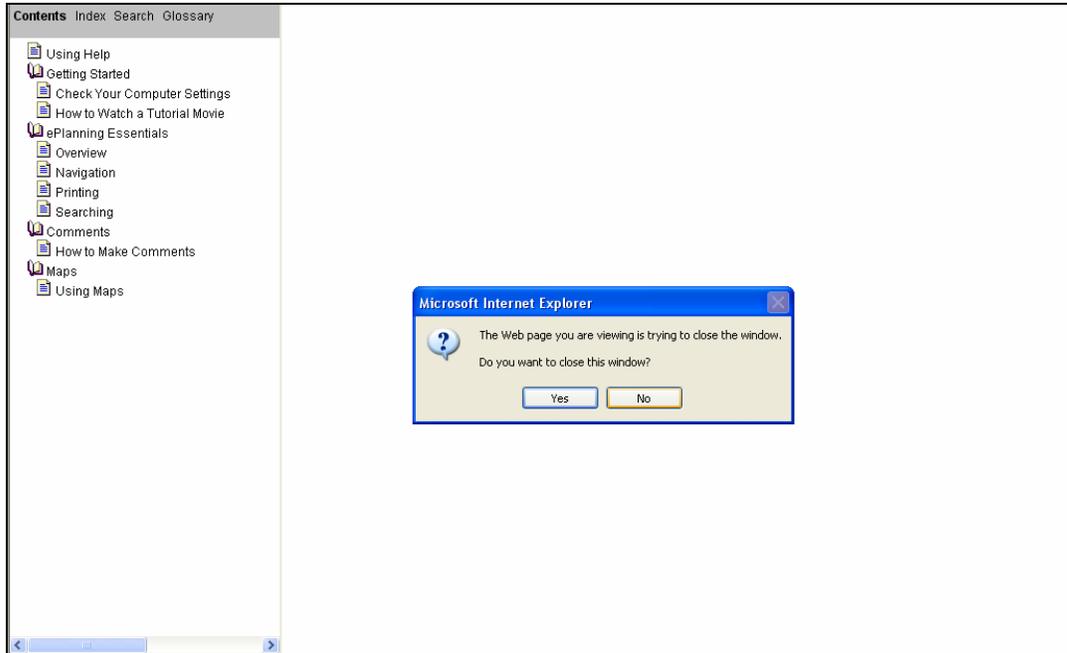
If you click "Yes" on this dialog box, the entire help window will close.



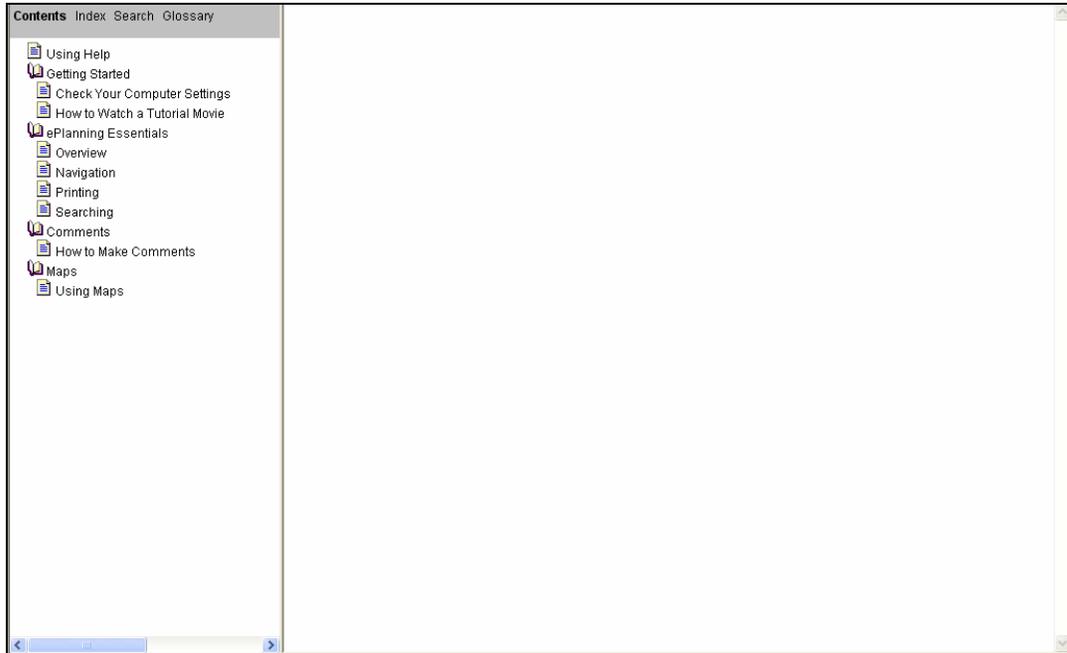
Let's click "Yes" to see what happens.



The ePlanning help window has closed.

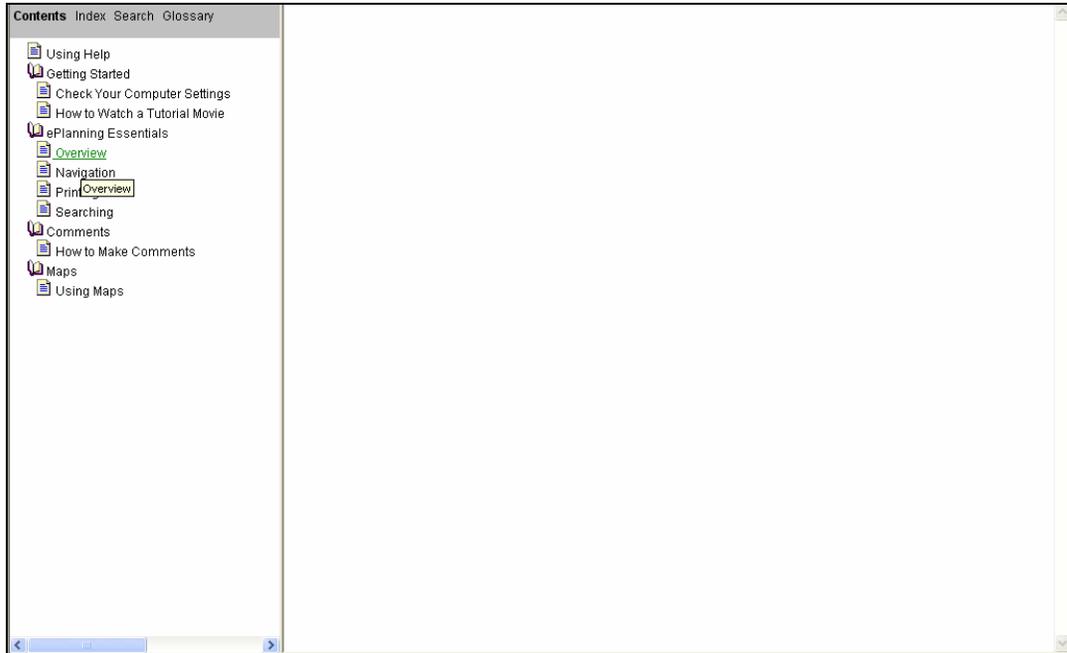


Now let's click "No" to see what happens.

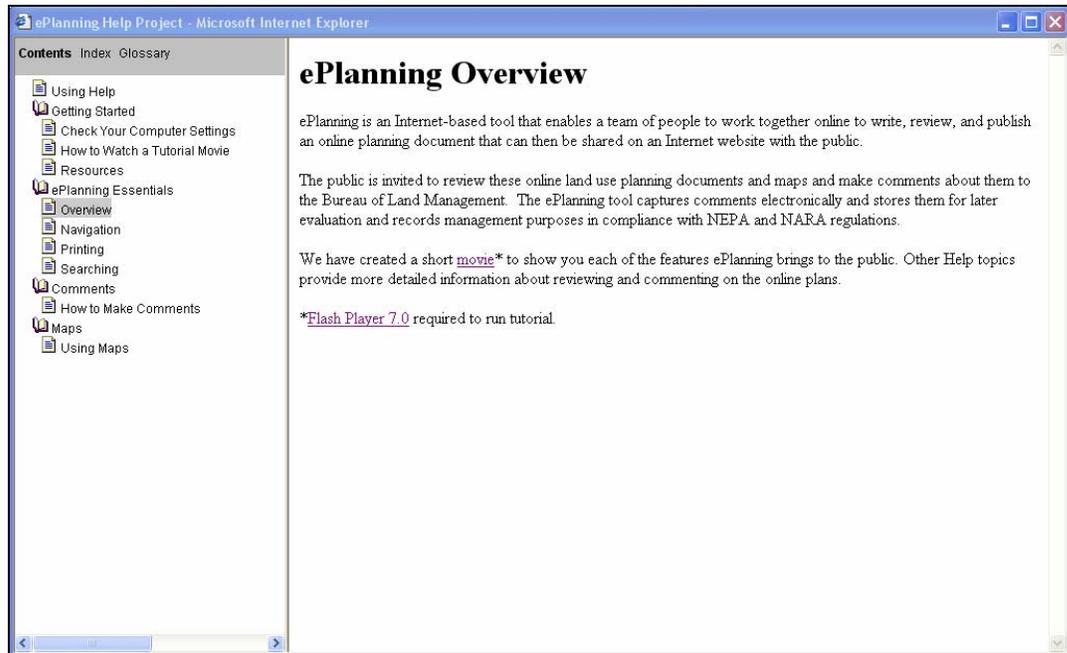


We're still inside the ePlanning help, but we are not on a help topic page anymore.

We need to go back in the table of contents and select a page to view.



We'll select Overview again.



We're back in the ePlanning help where you can continue to explore other topics and movies.

This concludes "How to Watch a Movie."