

Office of Inspector General High Risk Land / High Risk Boundary Nomination Questionnaire

(Expand the space between questions as needed to allow room for your answers.)
(See General Guidance for complete listing of required materials.)

- 1) Provide project name, description of the property, general location, and the Bureau of Land Management field offices affected. Provide coordinating programs, bureaus, or offices. Provide Federal bureau or office or Tribe affected, if applicable.
- 2) Name and contact information of field office staff knowledgeable of this project.
- 3) Is this project included within your state office planning target allocations for 2014?
- 4) Are there other program's plans that could be impacted by the boundaries?
- 5) Provide the following funding amounts:
 - a) Total requested
 - b) Contributed funding
 - Name of each contributor, i.e., field office, agency, municipality
 - Amount from each contributor
 - Include amount from each functional area associated with benefiting program(s) (see #4)
 - Amount available from Damaged Lands Accounts (L5310 and/or L5320)
 - c) Total cost of necessary cadastral services and trespass resolution (must equal totals of letters a and b)
- 6) Provide a general description of the issue along with historical background:
Include any of the following:
 - a) Description of encroachment/unauthorized use
 - b) Estimate of when the encroachment/unauthorized use began
 - c) Serialized case number
 - d) Pending litigation
 - e) Presence of hazardous materials
 - f) Description of how stakeholders are affected
 - g) Description of adjoining lands as they pertain to the case
- 7) Description of undiscovered revenues:
 - a) Describe possible loss of significant resources (submit supporting documents including appropriate maps and photos). Please provide estimated or actual values. If none are presumed lost, proceed to (8).
 - b) What is the estimate of total collectable revenues including penalties, fines, administrative charges, and other fees that would be recovered? Please provide an estimated value for each revenue category.

- c) Is it likely that undiscovered revenue, including penalties, fines, rehabilitation costs, administrative fees, and other collections, will be recovered if identified?
 - d) What actions would be required to facilitate the recovery of undiscovered revenues? What is the estimated cost to recover revenues? Time to recover same?
- 8) Are there any resources at risk of loss or damage due to antiquated surveys and uncertain boundary location? If yes, provide an estimated value of these resources.
- 9) Are there any unauthorized utilities within the proposed project area? If yes, is there possibility of recovering lost rents? Provide estimate of lost rents. Where applicable, provide estimate of future rents, etc.
- 10) (State Office Cadastral Survey Program) Due to the large number of nominations received each year, only those with the greatest merits are eventually presented for panel review. For each nomination approved for panel review, a condition of survey map will be required to accompany. In lieu of requiring this map at this point in the process, please provide a general description of the monumentation, e.g., pre-1910, 1911-1973, post-1973. Other management of land boundary tools, including Geographic Coordinate Database reliability diagrams that help bring clarity to the issue are encouraged.
- 11) Describe any services, and associated cost, that are needed from *other* programs or disciplines to assist in the recovery of undiscovered revenues, e.g., Realty, Right-of-Way, Geographical Information Systems Specialist, Solicitor, and Law Enforcement. Provide target units of accomplishment if applicable.
- 12) Provide narrative of recommended plan of action for identification of undiscovered revenues or revenues at risk.
 - a) Include recommended first steps.
 - b) Provide estimated target units of accomplishment for cadastral services.
 - c) Provide breakout of costs for each component of recommended services.
 - d) Provide total cost.
- 13) Describe any additional factors that apply including vegetation, wildlife, timber activities, special areas, and mining/drilling/leasing/construction activities.
- 14) Describe any funding already invested by the Department of the Interior. For example, if Land and Water Conservation Fund lands are part of this proposal, at what costs were these lands acquired?
- 15) Management of Land Boundary services performed to identify unauthorized use and support recovery of undiscovered revenues is an administrative action. Costs associated with these actions are recoverable and deposited into Repair of Damaged Lands accounts, L5310 for Oregon & California Grant lands, and L5320 for Public Domain lands (see section I of attachment 1). Please provide an estimate of recoverable costs associated with these administrative actions for deposit into these accounts. Also, if applicable,

provide an estimate of recoverable fees associated with rehabilitation of damaged lands for deposit into these accounts.

16) Describe any community impacts and/or impacts to sensitive species.

17) Describe other positive, tangible outcomes possible from completing the recommended services.

18) If undiscovered revenue is recoverable, what is the projected date of recovery?