

# S A M P L E

## Notice

YOUR MAINTENANCE FEE PAYMENT IN THE AMOUNT OF \$\_\_\_\_\_ WAS RECEIVED ON \_\_\_\_\_, 20\_\_\_. THIS IS TO NOTIFY YOU THAT YOUR PAYMENT IS A DUPLICATE PAYMENT FOR ASSESSMENT YEAR \_\_\_\_\_ AND THAT YOU CAN CHOOSE TO (1) HAVE THE PAYMENT REFUNDED, (2) APPLY THE PAYMENT TO THE NEXT ASSESSMENT YEAR, OR (3) REQUEST THE BUREAU OF LAND MANAGEMENT (BLM) RETAIN YOUR PAYMENT FOR THE CURRENT ASSESSMENT YEAR AS A DUPLICATE PAYMENT. IF YOU DO NOT CONTACT THIS OFFICE IN WRITING BY \_\_\_\_\_, 20\_\_\_, YOUR PAYMENT WILL BE RETAINED, BY THE BLM, AS A DUPLICATE PAYMENT FOR THE CURRENT ASSESSMENT YEAR.