

United States Department of the Interior
BUREAU OF LAND MANAGEMENT
1849 C Street, N.W.
Washington, D.C. 20240

Dear Interpretive Association and Educational Partners:

To better account and recognize the contributions that Interpretive Associations provide to the BLM, we are using the Interagency-approved annual reporting form. This form is designed to account for both direct financial and non-financial donations. The financial sections of the form are based on the IRS Form 990. There are also sections that enable our partners to account for their non-financial contributions. Please fill out the form and return it by **August 1, 2009**.

BLM partners that should fill out this form are non-profit partners that have a written agreement to enhance BLM educational, interpretive, and research programs by operating a sales area within a government facility such as a visitor center, interpretive information center, or BLM public room. The net profits from the sales are used to develop interpretive and educational products and to support special educational and interpretive programs and events.

Please use your 2008 tax reporting forms and records to fill out the form. If possible, use the electronic version of the form that can be filled out on a computer and e-mailed to Amy Galperin, National Lead for Interpretation (Amy_Galperin@blm.gov). You can also print out and fill in the form manually, and mail it to Ms. Galperin at BLM Colorado State Office, 2850 Youngfield Street, Lakewood, CO 80215. If you have any questions, please contact Ms. Galperin at 303-239-3960.

Attachment 1