

UNITED STATES DEPARTMENT OF THE INTERIOR
 BUREAU OF LAND MANAGEMENT
 Field Office
 Street
 City, State, ZIP
 website address

[Company Address]

Dear []:

An inspection was performed on Federal lease [], on 00/00/0000, by [Inspector Name], where the following production discrepancies were found.

Production Month/Year: _____

	Barrels of Oil		MCF of Natural Gas	
	Reported	Corrected	Reported	Corrected
Produced				
Sold				
Spilled or Lost				
Used on or for Benefit of lease				
Injected				
Gas Transferred				

[Give description of what was found.]

A modified OGOR(s) for the months listed above must be submitted to the MMS.

If you have any questions, please contact _____, at _____.

Sincerely,

Field Manager