

PROPOSED STATEMENT OF WORK (PSOW)

GIS SPECIALIST

Federal Department/Agency: Department of the Interior Bureau of Reclamation	ESF #: 3 (Public Works & Engineering)	Tracking No.:
Title: GIS Specialist (GIS-002)		Date: (Date Submitted)

II. Description of Requested Assistance

GIS Specialist (GIS-002)

Provides Geographic Information Systems (GIS) support. Responsible for providing ARC GIS analysis and mapping products under ESF 3, ESF 5, or any other ESF or mobilization mission employee that has been assigned to work. Responsible for coordinating with the Federal Emergency Management Agency (FEMA) GIS personnel and other GIS personnel at the Joint Field Office (JFO).

III. Training & Qualifications

(1) Qualifications:

- Must be prepared to work long hours in adverse conditions. Employees with diabetes, circulatory or respiratory problems, back conditions, hypertension, or other known serious illnesses must be medically cleared for the anticipated hardships to which the employees may be exposed.
- Proficiency in accomplishing typical ARC GIS requests, i.e., cartographic products and GIS analysis. Experience working with Environmental Systems Research Institute (ESRI) GIS software, with a basic knowledge of the Map Info GIS software, and ability to deal with the associated hardware required to run an effective GIS.
- FLSA is nonexempt in CONUS and US possessions; exempt OCONUS

(2) Training:

- Must possess any training and certification requirement(s) needed to perform mission assignment
- On Site orientation and qualification training
- As established by the USACE GIS PRT
- GIS Specific training, knowledge, skills and abilities
- IS 100, 200, 700 and 800 if possible.

IV. Justification/Statement of Work

(1) Provide justification of the work to be accomplished including a description of how the work will be accomplished. *To be completed upon disaster declaration (situational specific).*

(2) Resources: (personnel, equipment, supplies) required to accomplish the work. Please indicate if the performing agency must purchase accountable or personal property (other than identified deliverables) to carry out the work.

- Must possess valid Government identification and State driver's permit to operate motor vehicles in accomplishing assigned duties.
- Must possess a valid Government credit card for use during travel.
- Required Equipment: Incumbent should take laptop computer to access home office e-mail. GIS workstation will be provided at Joint Field Office.
- Equipment Provided on site: Cell phone, safety equipment, work equipment.

(3) Projected period of performance for accomplishing the work is 30 days. If the work is expected to require a long-term commitment, i.e., longer than 60 days, include milestones for completion of work. *To be completed upon disaster declaration (situational specific).*

(4) Other