Attachment 1

BUREAU OF LAND MANAGEMENT RESOURCE ADVISORY COUNCIL INFORMATION BOOK 2007

RAC INFORMATION BOOK

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SAMPLE TRANSMITTAL MEMO

In Reply Refer To:
SO-

Memorandum

To: Director

From: State Director, (State Name)

Subject: Recommendations for Fiscal Year 2007 Resource Advisory Council Appointments

We are pleased to forward our recommendations for the vacancies of Resource Advisory Council (RAC) members whose terms expire on _____, 2007. We have strived to recommend nominees that continue balanced, representative RACs reflecting the wide variety of public interests and opinions on public land use and natural resources in (State Name).

The recommendations for the positions on the (Names of RACs) are based on approximately __ public nominations for the __ vacancies. While a number of good nominees emerged, we fully endorse the recommendations of our managers.

We also want to commend the productivity of our current RAC members, especially those being renominated, who will continue to provide substantial leadership and experience, and maintain the continuity of our RACs.

All nominees have been involved in public land issues in their respective field of interest or profession. The nominees have been interviewed and their qualifications and endorsements carefully checked and analyzed. Our recommendations reflect our professional judgment about the individuals who can best contribute to the RACs' ongoing effectiveness. We consulted with Governor _____ for his/her recommendations for RAC nominees.

For Each RAC Provide:
Name of RAC

[Number of vacant positions, e.g., 1 position in Category 1, 2 in Category 2, and 2 in Category 3]

State Director Recommendations: (2 nominees for each vacant position):
Category 1:

Recommendation:	Name	Interest	Exiting Member
Principal	Name	Off-Highway Vehicle Use	Name
Alternate	Name	Grazing/Permittee	

Category 2:

Recommendation:	Name	Interest	Exiting Member
Principal	Name	Dispersed Recreation	Name
Alternate	Name	Archaeological Interest	
Principal	Name	Environmental Organization	Name
Alternate	Name	Environmental Organization	

Category 3:

Recommendation:	Name	Interest	Exiting Member
Principal	Name	Elected Official	Name
Alternate	Name	Native American	
Principal	Name	State Natural Resources	Name
Alternate	Name	Academician	

NOTE: For each principal nominee, give a brief description including his/her name, interest represented, pertinent career information, why the State Director recommends the individual, and the name of the member he/she is replacing.

Provide Similar Nominee Information for Other RACs in Your State.

The requested information, nominee forms, and letters of reference for the recommended and alternate nominees are attached to this memorandum. Information on other candidates is also included.

If we can be of assistance please call me or (State Office Contact's name) in External Affairs, 200-300-4000.

Attachments

PROPOSED RAC COMPOSITION

Proposed (RAC Name) Membership:
(Listed below are the proposed new, reappointed, and continuing members for the 12-member board.)

Name	Interest	Category	Status
Name	Energy/Minerals	1	New
Name	Commercial Recreation	1	New
Name	National/Regional Environmental	2	Reappointment
Name	Archaeological/Historical	2	New
Name	Elected Official	3	Continuing
Name	Off-Highway Vehicle Use	1	Continuing
Name	National/Regional Environmental	2	Continuing
Name	Public-at-Large	3	Continuing
Name	Public-at-Large	3	Continuing
Name	Federal Grazing	1	Continuing
Name	Wild Horse and Burro	2	Continuing
Name	Native American Tribes	3	Continuing

Proposed (RAC Name) Membership:
(Listed below are the proposed new, reappointed, and continuing members for the 15-member board.)

Name	Interest	Category	Status
Name	Off-Highway Vehicles	1	New
Name	Dispersed Recreation	2	New
Name	National/Regional Environmental	2	Reappointment
Name	Academia	3	Reappointment
Name	State Employee	3	New
Name	Federal Grazing	1	Continuing
Name	Energy/Minerals	1	Continuing
Name	Commercial Recreation	1	Continuing
Name	Archaeology	2	Continuing
Name	Public-at-Large	3	Continuing
Name	Wild Horse and Burro	2	Continuing
Name	Federal Grazing	1	Continuing
Name	National/Regional Environmental	2	Continuing
Name	Native American Tribes	3	Continuing
Name	Elected Official	3	Continuing

Proposed (RAC Name) Membership:
(Listed below are the proposed new, reappointed, and continuing members for the 12-member board.)

Name	Interest	Category	Status
Name	Off-Highway Vehicles	1	New
Name	Commercial Timber	1	New
Name	National/Regional Environmental	2	Reappointment

Name	Elected Official	3	New
Name	Public-at-Large	3	Continuing
Name	Federal Grazing	1	Continuing
Name	Dispersed Recreation	2	Continuing
Name	Public-at-Large	3	Continuing
Name	Native American Tribes	3	Continuing
Name	Energy/Minerals	1	Continuing
Name	National/Regional Environmental	2	Continuing
Name	Dispersed Recreational Activity	2	Continuing

INDIVIDUAL SUMMARY SHEET

(RAC NAME) PRIMARY CANDIDATE FOR CATEGORY 3

Name and Address:	Mr./Ms. Nominee Riverboat Tours P.O. Box 100 City, State 00938
Category:	1 – Commercial Recreation
Occupation:	Recreational Tour guide
Qualifications:	Mr./Ms. Nominee owns and operates a riverboat service on the 40 Mile Wild and Scenic River. He/She specializes in recreational rafting and boating tours, historical gold panning, fishing, wilderness trips, and tours of suction dredge mining operations on the river. Previously, he/she worked with the Alyeska Pipeline Company for 21 years, managing construction sites and overseeing pipeline maintenance. He/She previously served on a RAC work group representing the interests of the wilderness recreation community and small miners.
Why Recommended:	Mr./Ms. Nominee has been a valued member of the Alaska Resource Advisory Council since 2002. He/She represents a broad cross section of interests ranging from wilderness recreation to mining, adding a rural perspective to the council's composition.
Nominated by:	Lou and Ron Davis, Canoe Alaska (wilderness river guide service)
BLM Permits Leases or Licenses:	Long-term camping permit

(NOTE: Also provide Individual Summary Sheets for recommended Alternate Candidates)

Resource Advisory Council
Background Information Nomination Form

Name of Council(s) to be considered for:

Nominee's Full Name:

Business Address: (include e-mail address)

Home Address:

Business Phone:

Home Phone:

Occupation/Title:

Education: (colleges, degrees, major field of study):

Career Highlights: Significant related experience, civic and professional activities, elected offices (if term expires, prior advisory committee experience or career achievements related to the interest to be represented). Attach additional pages, as necessary.

QUALIFICATIONS
Education, training and/or experience:

Experience or knowledge of the council's geographic area of jurisdiction:

Experience in working with disparate groups to achieve collaborative solutions (e.g., civic organizations, planning commissions, school boards):

Indicate the specific area of interest you would represent on the Council:

- ❑ I hold a Federal grazing permit within the Council's area of jurisdiction
- ❑ I represent energy and mineral development interests
- ❑ I represent the commercial timber industry
- ❑ I represent transportation or rights-of-way interests
- ❑ I represent developed outdoor recreation, off-highway vehicle users, or commercial recreation activities

- ❑ I represent a nationally or regionally recognized environmental organization
- ❑ I represent archaeological and historic interests
- ❑ I represent dispersed recreation interests
- ❑ I represent wild horse and burro groups

- ❑ I hold State, county or local elected office
- ❑ I am an employee of a State agency responsible for management of natural resources, land, or water
- ❑ I am an academician involved in natural resource management or the natural sciences
- ❑ I represent an Indian tribe within or adjacent to the Council's area of jurisdiction
- ❑ I represent the affected public-at-large

Indicate any BLM permits, leases or licenses that you hold:

Attach or have Letters of References sent from interests or organizations to be represented (required).

Privacy Act Statement

The authority to request this information is contained in 5 U.S.C. 301, the Federal Advisory Committee Act, and Part 1784 of Title 43, Code of Federal Regulations. It is used by the appointment officer to determine education, training, and experience related to possible service on a Resource Advisory Council of the Bureau of Land Management. If you are appointed as an advisor, the information will be retained by the appointing official as long as you serve. Otherwise, it will be destroyed 2 years after termination of your membership or returned (if requested) following announcement of the Council appointments. Completion of this form is voluntary. However, failure to complete any or all items will inhibit fair evaluation of your qualifications, and could result in you not receiving full consideration for appointment.

Nominee Signature:

Date:

NOMINATION LETTERS/SUPPORT DOCUMENTS
Provide Hard Copies

OTHER CANDIDATES

Include Copies of Documents Submitted by Other Candidates