

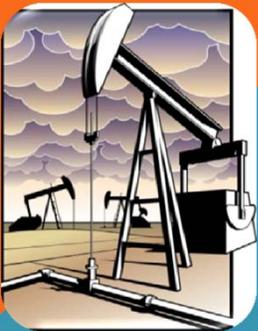
STANDARDIZING THE APD PACKET

OIL AND GAS OPERATORS JULY 17, 2012 MEETING 2012



WHY DO WE WANT TO STANDARDIZE?

- Currently, the average APD takes 200+ days from submission to approval.
- Submittal to approval time will be decreased.
- Simplify initial adjudication review.
- Streamline review by individual specialists.
- Decrease paperwork.



For fiscal year 2012 (begin Oct 1, 2011) the Vernal Field Office has received 27% of all APDs submitted to the Bureau of Land Management nationally.

BUREAU OF LAND MANAGEMENT WELL INFORMATION SYSTEM (WIS)

WIS allows approved oil and gas operators to submit permit applications and reports electronically using the Internet. This includes the BLM forms for Notice of Staking (NOS), Application for Permit to Drill (APD), Well Completion Report, and Sundry Notice. Operators can also attach the required documents in PC files for these permits/reports.

Accessing WIS: **Contact the AFMSS Program Manager**

Paul Brown

U.S. Department of the Interior

Bureau of Land Management

P.O. Box 25047 (MS W0330D)

Denver, CO 80225-0047

Ph. 303-236-8586

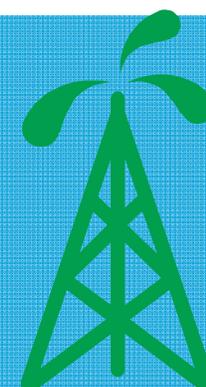
Ph. 303-236-3516

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Paul_Brown@blm.gov

Request a new user account:

<https://www.blm.gov/wispermits/wis/SP/show-form.do>



WHY SHOULD YOU USE THE “WELL INFORMATION SYSTEM” (WIS) ELECTRONIC SUBMITTALS

1. The system is accessible from any computer with Internet access.
2. Documents and attachments are always sent via secured channels, eliminating the possibility that sensitive information can be obtained by anyone other than the members of your organization.
3. Operators can get real-time, detailed status updates on all previously submitted WIS forms without the need to contact the BLM.
4. Operators can electronically sign their WIS forms using digital certificate functionality.



WHY SHOULD YOU USE THE “WELL INFORMATION SYSTEM” ELECTRONIC SUBMITTALS CONTINUED.....

5. Submitting electronically will allow your permit/report to start the approval process more quickly because it virtually eliminates manual data entry for the BLM. To date the Vernal Field Office has:

- A. Received 1,119 APDs.
- B. Processed 940 APDs.
- C. Received 5,718 sundries.

6. Electronic approval gives the operator immediate access to their approved APD and or sundries.

7. The VFO is working on using the Well Information System to streamline our processes by allowing specialists access, in order to promote faster processing of the APD and/or sundries. Accessing the electronic APD allows all of the interdisciplinary specialists to work on the same APD, rather than routing the hard copy APD between specialists.



ORDER OF DOCUMENTS FOR ELECTRONIC COMMERCE (EC) APD SUBMITTALS

- Credit Card Authorization Letter (*If paying by credit card-Does not have to have a “wet signature” can be submitted with an electronic signature*)
- Engineering Plat- *location of first production (1st Federal/Indian lease encountered for potential production)*
- Location Directions (*if included*)
- 9 Point Drilling Plan
- BOP Diagram
- Directional Drilling Plans (*if included*)
- Surface Use Plan of Operations
- Operator Certification (Does not have to have a “wet signature” can be submitted with an electronic signature)
- Location Layout Diagram- *with Interim Reclamation Plan*
- Cross Section Cut Sheet
- Rig Layout Diagram (*if included*)
- Production Facility Diagram (*if included*)



ORDER OF DOCUMENTS FOR ELECTRONIC COMMERCE (EC) APD SUBMITTALS

- TOPO A - Scale: 1:100,000
- TOPO B - Scale: 1" = 2000' with Proposed Access
- TOPO C - Wells within 1 mile radius
- TOPO D - Scale: 1" = 1000' with Proposed Pipeline (*optional*)
- Cover pages of the Archaeology and Paleontology reports
- Private Surface Owner Agreement/Certification Statement (*as required*)

Any other items not mentioned above should be included behind TOPO maps.

When submitting APDs via the WIS system please submit APDs in only 1 attachment. This can be done by printing the entire APD package and rescanning as 1 document.



ORDER OF DOCUMENTS FOR HARD COPY APD SUBMITTALS

- Form 3160-3 with Self-Certification Statement and Bond Info
- Engineering Plat- *location of first production (1st Federal/Indian lease encountered for potential production)*
- Location Directions (if included)
- 9 Point Drilling Plan
- BOP Diagram
- Directional Drilling Plans (*if included*)
- Surface Use Plan of Operations
- Operator Certification
- Location Layout Diagram- *with Interim Reclamation Plan*
- Cross Section Cut Sheet
- Rig Layout Diagram (*if included*)
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ORDER OF DOCUMENTS FOR HARD COPY APD SUBMITTALS CONTINUED.....

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Please submit 3 complete packets for each APD.
Please DO NOT staple complete APD packets.

