

FF Special Retirement Coverage

Standard Position Description (SPD)# F181

Certification of CSRS Primary (FF) coverage approval for the above SPD can be found in the signed OPM general coverage certification letter dated 07/29/91.

Certification of FERS Primary-Rigorous (FF) coverage approval for the above SPD can be found in the signed DOI general coverage certification sheet dated 10/02/91.

POSITION DESCRIPTION (Please Read Instructions on the Back)

(R) F190

1. Agency Position No.
F181

2. Reason for Submission <input type="checkbox"/> Redescription <input type="checkbox"/> Reestablishment <input checked="" type="checkbox"/> New <input type="checkbox"/> Other <small>Explanation (Show any positions replaced)</small>		3. Service <input type="checkbox"/> Hdqtrs. <input checked="" type="checkbox"/> Field		4. Employing Office Location		5. Duty Station		8. OPM Certification No.	
7. Fair Labor Standards Act <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt				8. Financial Statements Required <input type="checkbox"/> Executive Personnel Financial Disclosure <input type="checkbox"/> Employment and Financial Interests		9. Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted (Specify in Remarks) <input type="checkbox"/> SES (Gen.) <input type="checkbox"/> SES (CR)				11. Position is: <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Neither		12. Sensitivity <input checked="" type="checkbox"/> 1-Non-Sensitive <input type="checkbox"/> 3-Critical Sensitive <input type="checkbox"/> 2-Noncritical Sensitive <input type="checkbox"/> 4-Special Sensitive		13. Competitive Level Code	
14. Agency Use									

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. U.S. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review	Range/Forestry Technician*	GS	455/462	05		11/21/90
d. First Level Review						
e. Recommended by Supervisor or Initiating Office	Range/Forestry Technician*	GS	455/462	05	mlh	6/22/90

16. Organizational Title of Position (if different from official title)
Hotshot Crewmember

17. Name of Employee (if vacant, specify)

18. Department, Agency, or Establishment DEPARTMENT OF THE INTERIOR		c. Third Subdivision	
a. First Subdivision Bureau of Land Management		d. Fourth Subdivision	
b. Second Subdivision		e. Fifth Subdivision	

19. Employee Review—This is an accurate description of the major duties and responsibilities of my position.

Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the

knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor		b. Typed Name and Title of Higher-Level Supervisor or Manager (optional) L. BARKOW Chief Fire Aviation	
Signature	Date	Signature (signed) L. BARKOW	Date JAN 18 1990

21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.

22. Position Classification Standards Used in Classifying/Grading Position
GS-455/462

Typed Name and Title of Official Taking Action
JULIET D. POWELL
Personnel Management Specialist

Signature <i>Juliet D Powell</i>	Date 11/21/90
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Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.

23. Position Review	Initials	Date								
a. Employee (optional)										
b. Supervisor										
c. Classifier										

24. Remarks
SUBJECT TO DRUG TESTING
*Interchangeable based upon primary vegetation of the unit.

25. Description of Major Duties and Responsibilities (See Attached)

Range/Forestry Technician, GS-455/462-5
Hotshot Crew Member
Position No. F181

INTRODUCTION

This position is located in a BLM fire suppression organization. The purpose of the position is to serve as a crewmember performing a variety of specialized services within an organized firefighting crew. Other incidental duties relating to the fire program or other resource programs may be assigned during stand-by periods.

DUTIES

A. The primary purpose of this position is to serve as a specially trained hotshot crewmember who carries out more difficult assignments independently. Analyzes fire conditions and plans the necessary steps to carry out a specific assignment using the allocated personnel/equipment. Utilizes a variety of specialized tools, equipment (including aircraft), and techniques while actively suppressing wild fires. Locates line, directs and participates in line construction, backfire and burnout, hose layout and pumping, tree falling, and holding/patrol/mop-up operations. Carries out assigned segments of air operations. Makes field repair of tools and equipment of a routine nature.

May be assigned for short periods of time as a Squad Leader.

B. Functions in the positions for which qualified during prescribed burns. May serve during firefighting emergencies in other SOF or Incident Command System (ICS) positions for which trained and qualified.

As assigned, functions as an Initial Attack Incident Commander on small fires.

C. Participates in the routine maintenance and repair of firefighting equipment and tools. Receives firefighting training. Participates in readiness drills.

D. In normal occurrence fire seasons, may spend 10-20% of the time on other fire related duties such as fire prevention, collecting fire management data, and participating in safety sessions and fire critiques.

E. May spend approximately 10% of the time on other resource program activities and projects.

FACTORS

Factor 1, Knowledge Required by the Position

Knowledge of (1) firefighting methods, tactics and procedures, (2) wildfire agency internal guidelines and practices, and (3) firefighting tools and equipment maintenance and repair procedures to independently carry out complex suppression assignments.

Knowledge of the use of aircraft in fire suppression situations.

Ability to calculate load weights, perform helicopter hookups, and load/unload aircraft.

Knowledge of firing methods and procedures relating to fire suppression operations.

It has been determined that the employee in this upper level crewmember position must have (1) prior line firefighting experience and training to perform the duties of the position, and (2) prior hand crew experience. The training should include courses in fire behavior, air operations, and firing equipment.

Must possess a valid state driver's license.

Ability to communicate effectively with others in emergency situations in field locations.

Factor 2, Supervisory Controls

The supervisor makes firefighting and other assignments indicating what is to be done, priorities, limitations, quality and quantity expected, deadlines, etc. Normally the supervisor or work leader briefs the crew each morning on fire situations, anticipated actions, and specific crew assignments for the day. Training has been provided on normal as well as specialized firefighting methods, procedures, tactics, and hand crew operations. Additional guidance and direction is provided for new, difficult, or unusual assignments.

As a highly trained crewmember, the employee plans and carries out the assignments utilizing the available personnel and equipment. The employee resolves the routine problems in accordance with previous training and work experiences. The supervisor/work leader is consulted in more complex fire situations where routine procedures will not produce the desired results.

The supervisor/work leader reviews the assigned work ensuring that safe and efficient methods are used and that the employee is in a fire readiness status. Project fire and non-fire related work is reviewed by the responsible coordinators periodically and/or upon completion dependent upon the difficulty of the assignment.

Factor 3, Guidelines

Procedures for performing the firefighting duties have been established, were included in training sessions, and for some parts of the work are available in printed materials, e.g., equipment operation and maintenance guides. Due to the limited variety of specialized duties normally assigned, the employee's alternatives in taking action follow established procedures with only minor adjustments being applicable. The supervisor/work leader is readily available by radio or in person if situations are encountered of a novel or unusual nature.

Factor 4, Complexity

The work consists primarily of leading and working with crews on the fireline and maintaining fire suppression equipment and tools. The crew may perform duties on large fires for State and Federal wildfire entities with various internal guidelines, procedures, and policies. Terrain varies from desert, to high mountain, to tundra. The employee must size up and analyze fire situations and recognize the need for additional assistance in those situations exceeding the assigned personnel and equipment limitations. The actions taken vary with the capabilities of personnel, equipment, fuel types,

fire weather conditions, terrain, vegetation, agency guidelines, and the resource values concerned.

Factor 5, Scope and Effect

The purpose of the position is to serve as a specialized crewmember planning and carrying out a variety of suppression assignments. The work performed by this crewmember contributes to the effectiveness of the firefighting organization in suppressing wild fires and protecting resource values. The decisions made affect the safety of the assigned crew and equipment, and the resource values of the fire location.

Factor 6, Personal Contacts

The personal contacts are normally with other employees in the fire suppression organization who routinely hold a variety of fire suppression positions on wild fires. The people contacts come from various backgrounds and have different levels of experience and training.

Factor 7, Purpose of Contacts

The purpose of the contacts is to obtain information, give directions, provide information, clarify assignment, plan and coordinate work efforts, advise on status of assignments, and resolve routine operating problems.

Factor 8, Physical Demands

This firefighting position requires strenuous physical labor on a recurring basis. The employee must meet the established step test and arduous physical requirements for the position.

Factor 9, Work Environment

This position includes recurring field assignments with exposure to various terrain, weather, smoke and fire conditions. Special safety precautions and the use of safety equipment are required.