Supervisor Recommendation/Division Chief Concurrence

Employee's Name: _____

Supervisor, please address the following regarding the employee:

1. Is the employee's current performance fully successful or better?

2. How has the employee demonstrated initiative for self-development?

3. Does the requested education/training complement performance in the employee's current position? Explain.

4. Does the requested education complement the short or long-term career goals as identified in the employee's Individual Development Plan (IDP)? Explain.

5. How has the employee demonstrated the potential to improve the quality of Bureau of Land Management, Fire and Aviation products or services?

_____

Supervisor's Signature Date

_____

Division Chief Signature Date
(Concur with above recommendation)