



Interagency Airspace Steering Committee CHARTER

I. Background

The Interagency Airspace Steering Committee provides guidance for and standardization of airspace issues in wildland fire operations. This committee is dedicated to supporting ground and aerial firefighters while maintaining safe, effective, and efficient, operations in support of fire program objectives.

II. Name

Interagency Airspace Steering Committee (IASC)

III. Mission

The IASC is the focal point for all interagency airspace coordination operational initiatives, proposals and issues. The IASC reports to the National Interagency Aviation Council (NIAC) under National Fire and Aviation Executive Board (NFAEB).

IV. Objectives

A. Evaluates interagency airspace coordination issues to determine whether or where problems exist; shares information and technology among participants; refers recommendations to NIAC for approval and dissemination.

B. Solicits and reports concerns regarding airspace coordination, personnel, qualifications and performance.

C. Develops position descriptions, training and qualifications standards for airspace technical specialists and dispatch procedures.

D. Identifies training needs and develops courses for use by airspace coordinators.

E. Develops, updates, and recommends interagency airspace operational guides, handbooks, forms, and job aids.

F. Provides guidance, tasking, and oversight to the IASC Working Groups and groups; approves working group membership.

G. Communicates and coordinates with other national interagency groups sharing similar or related operations.

IV. Organization

Representatives are appointed by their respective agency members on NIAC. A representative will be solicited from Aviation Management Directorate (AMD).

VI. IASC Authorities and Responsibilities

- A. The IASC forms or working groups as needed to deal with specific tasks or long-term issues. Assignments are written and include specific objectives, constraints, and timelines for completion.
- B. Committee members elect a Chair and Vice-Chair. Tenure shall begin following the annual workshop and end two years later.

VII. IASC Chair Authorities and Responsibilities

The Chair has the following authorities and responsibilities:

- Convenes meetings and schedules agenda items; keeps membership advised to meeting dates and locations.
- Serves as a clearinghouse for progress reports, recommendations, and committee activities; maintains records and distribution of meeting notes.
- Ensures the IASC is properly represented in recommendations to the NIAC and contacts with other organizations and individuals.

VIII. IASC Vice-Chair Authorities and Responsibilities

The Vice-Chair has the following authorities and responsibilities:

- In the absence of the Chair, the Vice-Chair will assume the duties of the Chair

IX. Meetings and Reports

- A. The IASC meets formally at least annually. Attendance is limited to designated representatives and invited guests. Interim meetings and conference calls are scheduled as necessary.
- B. Each agency funds travel and incidental costs associated with providing their representation on the Committee and Working Groups.

C. The IASC Chair forwards meeting and workshop notes, recommendations, proposals, training packages, interagency guides, to the NIAC for review and approval.

D. The Chair maintains meeting and workshop notes.

V. **Approval**

This Charter is effective as of the date of approval by the NIAC. The Charter is revised upon recommendation of a majority of the Committee Members and with the concurrence of the NIAC.

/s/ Dave Dash

Date 5/23/05

Chair
NIAC