

1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
<b>1100 GENERAL ADMINISTRATION</b>												
1102	Approve Smart Card applications for employees and volunteers. *Delegated to All Supervisors		*	*	*	*	*	*	*	*	*	*
1102	Approve Smart Card applications for a contractor's employee. *Contracting Officer's Representative Only.		*	*	*	*	*	*	*	*	*	*
1103	Authorize employees and volunteers to wear uniforms and approve uniform allowances up to \$800 annually. *Delegated to All Supervisors.		*	*	*	*	*	*	*	*	*	*
1103	Approve exceptions to the standard uniform components for safety or health purposes. *Delegated to All Supervisors.		*	*	*	*	*	*	*	*	*	*
<b>1112 SAFETY</b>												
1112	Approve purchase of personal protective equipment (PPE) for all programs. *Delegated to All Supervisors.		*	*	*	*	*	*	*	*	*	*
1112	Approve, where necessary, entry of BLM employees onto officially controlled, low-risk sites that are limited to Level D personal protective equipment. Assure that employee's position description reflects site entry and that all applicable safety and health laws are applied. Otherwise, no BLM employee will be allowed entry on a known hazardous materials site.								X	X	X	
1112/1703	Approve entry of authorized BLM employees onto unknown or potentially hazardous substance release sites, for specific purpose within scope of their job duties. In some limited situations, employees are allowed to enter sites utilizing Level C or B personal protective equipment. Assure that employee's position description reflects site entry and that all applicable safety and health laws are applied. Otherwise, no Bureau employee will be allowed entry on a known hazardous materials site.		O									
1112	Authorize appropriate financial and staffing resources to effectively implement and maintain the required Occupational Safety and Environmental Health Program, pursuant to the following: - Public Law 91-596, "Occupational Safety and Health Act of 1970," Sections 6 and 19. (485 DM, 29CFR1960.7) - Executive Order 12196, "Occupational Safety and Health Programs for Federal Employees." - Title 29, Code of Federal Regulations (CFR) Part 1960, "Basic Program Elements for Federal Employee Occupational Safety and Health Programs and Related Matters." - National Consensus Standards.		X			X			X	X	X	
1112	Authorize motor vehicle road tests determined to be appropriate and appoint examiners.		X		X	X			X	X	X	
1112	Approve Risk Management Plans *Delegated to All Supervisors.		*	*	*	*	*	*	*	*	*	*
1112	Appoint management members to <u>Safety Committees</u> within their respective jurisdictions. (NOTE: Safety Committees shall have equal representation of management and non-management employees. Refer to 29 CFR 1960.37(a)(b)(2) for rules of appointment for non-management employees).		X		X	X			X	X		
1112	Appoint a qualified State Safety Manager.		X			X						
1112	Appoint qualified Zone Safety & Occupational Health Specialists.		X						X			
1112	Designate Safety and Health Points of Contact for each Field Office		X						X	X		
1112	Authorize annual inspections of all facilities and approve abatement actions.		X		X	X			X	X		
1112	Appoint <u>Accident Investigation Teams</u> upon notification of an employment related accident which resulted in a fatality or the hospitalization of 3 or more employees; or accidental damage or loss to Government property exceeding \$250,000; or multiple visitor fatalities or hospitalization of 3 or more visitors. *Requires Approval of BLM Safety & Occupational Health Manager.		X									
1112/1386	Appoint Tort Claims Administrators.		X			X						
1112/1386	Serves as Tort Claims Officer. Investigates accidents or occurrences which may result in tort claims, processes tort claims and report to the Field Solicitor (includes employee claims).		X			X			X	X	X	
<b>1113 OFFICIAL USE OF HORSES</b>												
1113	Approve, authorize, and reimburse personal horse use. BLM Manual 1113.12A.		X		X				X	X	X	
<b>1114 VOLUNTEERS</b>												
1114	Sign agreements with volunteers and volunteer groups that wish to contribute services. Section 307, FLPMA . *Delegated to All Supervisors		*	*	*	*	*	*	*	*	*	*
<b>1170 EMERGENCY OPERATIONS</b>												
1170	Provide assistance in case of disasters in any part of the United States when requested by the President through the Federal Emergency Management Agency (FEMA). (See 43 CFR 1815 and 42 U.S.C. 5170b)		X									

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1170	Assist State Directors in periods of disaster upon request. *Law Enforcement		*									
1170	Provide disaster assistance when requested by FEMA by coordinating the movement of the closest forces capable of performing the relief requested. *Law Enforcement	*	X						X	X	X	
1170	Provide a facility to temporarily operate the BLM in the event of military attack.		X									
1170	Provide Search & Rescue assistance when requested by the local authorities in charge. *Law Enforcement	*	X						X	X	X	
1170	Provide assistance to help alleviate the effects of a local disaster within the ability of the personnel and equipment in the area at the time of the emergency.		X						X	X	X	
1170	Provide emergency Civil Defense assistance. *Law Enforcement	*	X						X	X	X	
<b>1202 ORGANIZATION CONTROL</b>												
1202	Approve functional statements within organization structure approved by the State Director.		X		X	X			X	X	X	
1202	Approve establishment or abolishment of Associate or Assistant District/Field Managers.		X									
1203	Approve reciprocal delegations of authority, on a trial basis through Fiscal Year 2011, in conjunction with the Forest Service, National Park Service, and Fish & Wildlife Service.		X		X	X			X	X	X	
1203	Designate Acting Officials. *Delegate to All Supervisors		*	*	*	*	*	*	*	*	*	*
<b>1220 RECORDS AND INFORMATION MANAGEMENT</b>												
1220	Authority to transfer records to and access records from the National Archives and Records Administration (SF-258). *State Records Administrator					*						
1220	Authority to transfer records to and retrieve records from the Federal Records Center (SF-135). *State Records Administrator/Records Manager					*			*	*	*	
1220	Authority to sign Notices of Destruction NARA after review and concurrence by program officials or owners of records. *State Records Administrator					*						
1221	Sign Manuals and Handbooks within their area of authority.		X									
1221	Sign Instruction Memorandums and Information Bulletins within their area of authority. *Law Enforcement	*	X		X	X			X	X	X	
1223	Approve local forms after approval by the State Privacy Act Officer. *Records Manager					*			*	*	*	
<b>1240 EVALUATION PROGRAM</b>												
1240	Approve Management Control Reviews.		X						X	X	X	
1240	Approve BLM's Management Control Plan as required under the Federal Manager's Financial Integrity Act and OMB Circular A-123.		X									
1240	Approve State submission of Annual Assurance Statements and Risk Assessments.		X									
1240	Authorize and approve General Management Evaluations.		X									
1240	Authorize and approve Program Evaluations and Special Evaluations.		X		X	X			X	X	X	
1240	Authorize and approve Technical Procedures Reviews.		X		X	X			X	X	X	
1245	Approve responses to GAO/OIG Audit Reports (Draft/Final) addressed directly to the State may be signed by the State Director or the next higher level of management. NOTE: Final Approval of all GAO/OIG Audit Reports is delegated to the appropriate Department Assistant Secretary based on subject matter.		O									
1245	Prepare/Approve responses to draft/final Audit Reports within their area of responsibility.		X		X	X			X	X	X	
<b>1260 INFORMATION RESOURCES MANAGEMENT</b>												
1261, 1263	All IT investments meeting the minimum State/Center level screening criteria must follow their respective ITIM processes. The screening criteria for a State/Center level investment are; any Information Technology Investment with a total life cycle cost of less than \$500,000 where the State/Center has a CIO-certified and functioning ITIB, or any proposed investment with a life cycle value of less than \$50,000 where the State/Center does not have a CIO-certified and functioning ITIB. *StateDirector/Associate State Director as Chair of the State ITIB.		*									
<b>1270 RECORDS ADMINISTRATION</b>												
1270	Records Certification: Stamp, sign, and emboss records with official BLM seal, certifying and attesting to the source and authenticity of BLM copies and records for court or other customer requests. *Redelegation limited to permanent employees. BLM Manual 1270.63 and Title 43 U.S.C. Chapter 31 1460.		*	*	*	*	*	*	*	*	*	
1275, 1220, 1824	Prepare and publish in the Federal Register notices of general meeting notices. (WO IM No. 2003-250)		X						X	X	X	
<b>1278 FREEDOM OF INFORMATION ACT/PRIVACY ACT</b>												

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1278	Prepare and approve Official Agency Record Designation Documents (OARDD). NOTE: All OARDDs and formal records transition actions must be reviewed and concurred by the State Records Administrator and the State FOIA/Privacy Act Specialist and approved by the State Director.		O				Records					
1278	Authority to Sign Freedom of Information Act (FOIA) "No Record" responses after consultation with the Office of the Field Solicitor. (43 CFR 2.16)		X		X	X			O			
1278	Authority to Sign Freedom of Information Act (FOIA) responses to release documents after consultation with the State FOIA Specialist.		X		X	X			O			
1278	Authority to Sign Freedom of Information Act (FOIA) responses to withhold a requested record after consultation with the Office of the Field Solicitor. (43 CFR 2.19)		O									
1278	Authority to sign Freedom of Information Act (FOIA) responses to release a record which is exempt from disclosure (discretionary release) after consultation with the Office of the Solicitor. (43 CFR 2.23)		O									
1278	Authority to Sign Freedom of Information Act (FOIA) responses to deny a fee waiver after consultation with the Office of the Field Solicitor. (43 CFR 2.19)		O									
1278	Authority to sign interim FOIA responses which include clarification of fee issues, scope of the FOIA request, and request for extensions after consultation with the State FOIA Specialist.		X		X	X	State FOIA Specialist		O			
1278	Deny Privacy Act requests with concurrence of Bureau PA Officer and System Manager. (43 CFR 2.64).		O									
1278	Release Privacy Act records to third party requester (through FOIA request). (43 CFR 2.64)		O									
1278, 1400-293	Authority to release personnel records (see WO IM 2005-108).		X			X	HRM					
1278, 1283	Approve data sharing agreements where no funds are involved. NOTE: Reviewed and concurred by the State Records Administrator, State FOIA/Privacy Act Specialist, and State Data Administrator.		X				Records, Data Admin.					
1278, 1283	Approve data sharing agreements when funds are to be exchanged. NOTE: Reviewed and concurred by the State Records Administrator, State FOIA/Privacy Act Specialist, and State Data Administrator. Concurrence and signature of the State Contracting Officer.		X				Records, Data Admin., Contract Officer					
1283	Designate, approve and change personnel as Data Stewards for their respective areas of jurisdiction.		X		X	X			X	X	X	
1283	Approve Data Quality Assurance Plans.		X		X	X			X	X	X	
1291	Approve requests for radio frequency assignments. *Law Enforcement	*	X									
<b>1341 TIME AND ATTENDANCE</b>												
1341	Approve and certify time and attendance reports. *Delegated to All Supervisors		*	*	*	*	*	*	*	*	*	*
1341	Approve time and attendance for Deputy State Directors and District Managers		X									
1341	Approve time and attendance for Field/Monument Managers (Exception: Billings FO will be approved by the ASD/SD)								X			
1341	Approve time and attendance for Administrative Officers								X			
1341	Approve time and attendance for the State Director		ASD	X	X	X						
<b>1371 BILLINGS</b>												
1371, 1375	Authorize cancellation of bills in the Collections and Billings System (CBS), including late fees or interest. (BLM Manual 1371.62)		X		X				X	X	X	
1371, 1372	Signatory authority for correspondence associated with the collection and billing process including declining deposit accounts, transfers, refund inquiries, collection transmittals, and notices of return remittance.		X				Billing & Collections					
1374	Authorize refunds, transfers and returns from the Collections and Billings System (CBS) so Accounts staff can process refunds. This is a 3-step process in CBS. Resources initiates the refund, Accounts adds additional information for Denver to cut the check, IAC Supervisor approved the refund and forwards the request to Denver. 1 - Resources staff who have authority to enter refunds, transfers and returns from CBS. 2 - Accounts staff completes refund action and approval.		X		1		2		1	1	1	1
1375, 1371	Authorize waivers (full or partial) in the Collections and Billings System for bills, including late fees.		X						X	X	X	
1375	Approve compromise, suspension or termination of collection actions on debts (up to \$100,000) due the United States upon approval by Field Solicitor. (903 CFR 1)		X									

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1375	Approve all promissory notes when rescheduling debts under the standards.		X						X	X	X	
1375, 9230	Approve liability and damages for unauthorized use of the public lands. BC IM No 2000-011, 31 U.S.C. 3711, 26 CFR 1		X						X	X	X	
1375, 9230	Accept damages and/or liabilities for unauthorized use: Accept Full Payment. BC IM No 2000-011, 31 U.S.C. 3711, 26 CFR 1		X						X	X	X	
1375, 9230	Accept damages and/or liabilities for unauthorized use: Approve Write Off/Close out of debts due the United States when BLM determines it is no longer cost effective to pursue collection or it is not required by a program: <b>(\$1 - \$99)</b> . NOTE: *State Director may re-delegate to District/Field Office manager who may further re-delegate to the specialist, i.e., Land Law Examiner, Realty Specialist, Range Conservationist, etc. BC IM No 2000-011, 31 U.S.C. 3711, 26 CFR 1	*	X						X	X	X	
1375, 9230	Accept damages and/or liabilities for unauthorized use: Approve Write Off/Close out of debts due the United States when BLM determines it is no longer cost effective to pursue collection or it is not required by a program: <b>(\$100 - \$49,999)</b> . BC IM No 2000-011, 31 U.S.C. 3711, 26 CFR 1		X						X	X	X	
1375, 9230	Accept damages and/or liabilities for unauthorized use: Approve Write Off/Close out of debts due the United States when BLM determines it is no longer cost effective to pursue collection or it is not required by a program: <b>(\$50,000 - \$99,999)</b> . NOTE: State Director, NOC Director, Assistant Director, Fire and Aviation Policy, with concurrence of the Office of Financial Management. BC IM No 2000-011, 31 U.S.C. 3711, 26 CFR 1		X									
1375, 9230	Accept damages and/or liabilities for unauthorized use: Approve Write Off/Close out of debts due the United States when BLM determines it is no longer cost effective to pursue collection or it is not required by a program: <b>(\$100,000 and up)</b> . NOTE: Debt is reviewed by State Director and sent to NBC for referral through the Solicitor to the Department of Justice. BC IM No 2000-011, 31 U.S.C. 3711, 26 CFR 1		X									
1375, 9230	Accept damages and/or liabilities for unauthorized use: Approve waiver of Interest, Penalty, Administrative Charges or late fee assessment. NOTE: *State Director may re-delegate to District/Field Office Manager who may further re-delegate no lower than the Administrative Officer. BC IM No 2000-011, 31 U.S.C. 3711, 26 CFR 1	*	X						X	X	X	
1375, 9230	Compromise, suspension, and termination of Debts due the United States <b>(\$1 - \$49,999)</b> . BC IM No 2000-011, 31 U.S.C. 3711, 26 CFR 1		X									
1375, 9230	Compromise, suspension, and termination of Debts due the United States <b>(\$50,000 - \$99,999)</b> . NOTE: State Director, NOC Director, Assistant Director, Fire and Aviation Policy, with concurrence of the Office of Financial Management. BC IM No 2000-011, 31 U.S.C. 3711, 26 CFR 1		X									
1375, 9230	Compromise, suspension, and termination of Debts due the United States <b>(\$100,000 and up)</b> . NOTE: Debt is reviewed by the State Director and sent to NBC for referral through the Solicitor to the Department of Justice. BC IM No 2000-011, 31 U.S.C. 3711, 26 CFR 1		X									
1376	Approve payment of cellular telephone bills. *Delegated to all supervisor depending upon billing arrangements (DOI Contracts).		*	*	*	*	*	*	*	*	*	*
1376	Approve payment of land line telephone bills.						Telecomm Specialist					
1379	Secure Rural Schools and Community Self-Determination Act of 2000.		X									
<b>1382 TRAVEL</b>												
1382	Approve written request for actual per diem or lodging costs up to 300 percent of the allowable per diem or lodging allowance for the locality. After request has been approved, travel authorization and voucher can be approved by normal temporary duty travel approving officials with approved request attached.		O									
1382	Waive the per rate reduction of 55 percent of the full per diem (lodging plus M&IE) for temporary duty travel in excess of 30 days. After waiver of reduction has been approved, travel authorization and vouchers can be approved by normal temporary duty travel approving official with approved waiver attached. Federal Travel Regulations 301-11.200 and FAM 94-037.		X	X	X	X			X	X	X	
1382	Approve travel for pre-appointment interviews.		X		X	X			X	X	X	

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1382	Approve temporary duty travel documents connected with programs in their respective offices, including travel of advisory board members and use of rental cars. Does not include travel for attendance at non-government meetings, pre-appointment interviews, travel by experts or consultants, or foreign travel.		X	X	X	X	X	X	X	X	X	X
1382	Approval of intrastate permanent change of station travel.		X			X						
1382	Approve/deny temporary storage beyond 90 days.		X			X						
1382	Approve/deny temporary quarters.		X			X						
1382	Authorize travel to seek resident quarters.		X			X						
1382	Approval of travel advances and vouchers for transfer of employees to new duty station.		X			X						
1382	Approval of Home Marketing Incentive Payment The Amount of the incentive payment will be the lessor of: -Three percent of the price the third party relocation service contractor paid the employee for the residence; -The government savings resulting from the amended value sale, or -\$10,000.		O			O						
1382	Approve travel documents for District Managers & Billings FO FM		X									
1382	Approve travel documents for Field Managers		X					X				
1382	Approve travel documents for the State Director		ASD			X						
1382, 1788	Approve travel documents for attendance at non-government meetings in the United States.		X	X	X	X			X	X	X	X
1382	Approve travel documents to Canada. A Country Clearance must be sent to the WO International Affairs. See WO IB 2008-001 - Procedures for International Travel by BLM Employees	*	O									
1382	Approve travel to foreign countries (excluding Canada). Form DI-1175 must be approved by the BLM Director. After DI-1175 is approved, travel authorization and vouchers must be approved by the State Director with approved DI-1175 attached. See WO IB 2008-001 - Procedures for International Travel by BLM Employees.	*	O									
<b>1384 ACCOUNTABLE OFFICERS AND AGENTS</b>												
1384	Approval of Accountable Officers (except Collection Officers).		X			X			X	X	X	
1384	Approval and Revocation of Designated Collection Officers (including contractors). BLM Manual 1384.33		X		X							
1386, 1112	Appoint Tort Claims Administrators.		X			X						
<b>1400-300 PERSONNEL - EMPLOYMENT</b>												
1400-213	Authorize Excepted Service Appointments (i.e. STEP, SCEP, Seasonal, Handicapped, 30-day Special Need) (With Personnel Management Committee (PMC) approval)		X		X	X			X	X	X	
1400-275	Initiate Personnel Management Evaluation.		X									
1400-293, 1278	Authority to release personnel records (see WO IM 2005-108).		X			X	HRM					
1400-300	Approval of Details.		X		X	X			X	X	X	
1400-300	Approve directed reassignments to all other positions (directed reassignments across State/Center lines require obtaining State Director/Center Director concurrence).		X						X	X	X	
1400-302	Authorize Temporary Limited Appointments.		X		X	X			X	X	X	
1400-311	Powers of appointment and removal (SF-50) - GS-1 through GS-15. (Certain key positions require Secretarial approval. Refer to 370 DM 311.)		X		X	X	HRM		X	X	X	
1400-311	Powers of appointment and removal (SF-50) - Wage System Position. (Certain key positions require Secretarial approval. Refer to 370 DM 311.)		X		X	X	HRM		X	X	X	
1400-311	Authorizing the initiation of SF-52s for personnel actions and position changes.		X	X	X	X	X	X	X	X	X	X
1400-311	Approve SF-52s (Request for Personnel Action) for personnel actions and position changes		X		X	X	HRM	X	X	X	X	
1400-311	Administer Oath of Office. *Delegated to All Supervisors		*	*	*	*	*	*	*	*	*	*
<b>1400-335 PROMOTION AND INTERNAL PLACEMENT</b>												
1400-335	Recruitment for all positions GS-15 and below.		X			X	HRM					
1400-335	Approve selection of Human Resources Officers and Equal Employment Opportunity Officers. *Final Approval from Assistant Director, Human Capital Management.	*	X									
1400-335	Reassignments (with concurrence of State Office Human Resources).		X		X	X			X	X	X	
1400-351	Approval of Reduction in Force. *Assistant Director, Human Capital Management. NOCD, SD, FA and LE have authority to review and advise as appropriate.	*	*									
<b>1400-410 TRAINING</b>												
1400-410	Authorize Training (including non-government up to 120 hours) *Delegated to All Supervisors		*	*	*	*	*	*	*	*	*	*

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1400-410	Approve Individual Development Plans (IDPs). *Delegated to All First Level Supervisors		*	*	*	*	*	*	*	*	*	*
<b>1400-430 PERFORMANCE MANAGEMENT</b>												
1400-430	Prepare Annual Performance Plans and Summary Ratings. *Delegated to All Supervisors		*	*	*	*	*	*	*	*	*	*
1400-430	Develop/Approve Performance Improvement Plans. *Delegated to All Supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
1400-430	Concurrence by Second Level Supervisor with Level 1, 2 and 5 Summary Ratings and advice by HRM.		*	*	*	*	*	*	*	*	*	*
1400-430	Review performance rating reconsideration. *Delegated to impartial higher level supervisor assigned by HRM.		*	*	*	*	*	*	*	*	*	*
1400-432	Performance Based Actions - Issue Notices of Proposed Adverse Actions. *All First Level Supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
1400-432	Performance Based Actions - Issue Notices of Decisions. *All Second Level Supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
<b>1400-451 INCENTIVE AWARDS</b>												
1400-451	Performance Based Cash Awards: Level 4 Rating: Dollar Amount or Percentage of Employee Pay up to 3 percent* Level 5 Rating: Dollar Amount or Percentage of Employee Pay up to 5 percent* *Cash awards based on percentage of pay in excess of \$5,000 DO NOT require, DOI, Asst. Secretary Approval. Cash awards based on a dollar amount other than percentage of pay in excess of \$5,000 requires DOI, Asst. Secretary Approval. 1-Recommendation by First Level Supervisors, approval by Second Level Supervisors.	*	1	1	1	1	1	1	1	1	1	1
1400-451	Quality Step Increase - Level 5 Rating Only 1-Recommendation by First Level Supervisor, approval by Second Level Supervisors.		1	1	1	1	1	1	1	1	1	1
1400-451	Special Thanks for Achieving Results (STAR) Awards (Individual Awards): (Please refer to dollar amounts in DOI Manual 370 DM 451, Appendix A - Scale of Awards Based on Intangible Benefits) * Individual Awards in excess of \$5,000 require DOI, Asst. Secretary Approval. Individual Awards in excess of \$10,000 require OPM Approval. Individual Awards in excess of \$25,000 require Presidential Approval after OPM Approval. 1-Recommendation by First Level Supervisors, approval by Second Level Supervisors.	*	1	1	1	1	1	1	1	1	1	1
1400-451	Special Thanks for Achieving Results (STAR) Awards (Group Awards up to \$10,000, with on 1 employee receiving more than \$5,000): (Please refer to dollar amounts in DOI Manual 370 DM 451, Appendix A - Scale of Awards Based on Intangible Benefits) * Individual Awards in excess of \$5,000 require DOI, Asst. Secretary Approval. Individual Awards in excess of \$10,000 require OPM Approval. Individual Awards in excess of \$25,000 require Presidential Approval after OPM Approval. 1-Recommendation by First Level Supervisors, approval by Second Level Supervisors.	*	1	1	1	1	1	1	1	1	1	1
1400-451	Non-Monetary Awards up to \$50. (Not Processed on DI-451 Form) *Delegated to All First Level Supervisors. Please refer to DOI Manual 370 DM 451 for limitations on items of Nominal Value.		*	*	*	*	*	*	*	*	*	*
1400-451	Non-Monetary Awards \$51 up to \$250. (Processed on DI-451 Form) 1-Recommendation by First Level Supervisors, approval by Second Level Supervisors. Please refer to DOI Manual 370 DM 451 for limitations on items of Nominal Value.		X	1	X	X	1	1	X	1	1	1
1400-451	Time Off Awards (Performance-based or Non-Performance-based) 1 hour minimum to 40 hours per award. 80 hours total limit per leave year. 1-Recommendation by First Level Supervisors, approval by Second Level Supervisors.		X	1	X	X	1	1	X	1	1	1
<b>1400-511 POSITION CLASSIFICATION</b>												
1400-511	Position Classification - All positions GS-1 through GS-14 and Wage System positions except positions requiring Departmental approval.		X			X	HRM					
<b>1400-530 PAY RATES AND SYSTEMS</b>												

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1400-531	Approve Superior Qualifications Appointments in accordance with requirements found in 5 CFR 531,203(b).		X									
1400-531	Approve within-grade increase actions. *All first-level supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
1400-531	Approve Quality Step Increase actions. 1 - Recommendation by First Level Supervisors, approval by Second Level Supervisors.		1	1	1	1	1	1	1	1	1	1
1400-531	Denial of within-grade increases. *All first-level supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
1400-531	Reconsideration of denials of within-grade increases. *All second-level supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
1400-536	Grant optional grade and pay retention in major reduction or reorganization.		X		X	X	HRM		X	X	X	
1400-550	Approve Overtime and Holiday Pay.		X	X	X	X	X	X	X	X	X	X
1400-550	Approve Overtime and Holiday Pay during emergency situations in absence of authorized official. *All first-level supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
1400-550	Approve Hazard and Environmental Differentials.		X	X	X	X	X	X	X	X	X	X
1400-550	Approve Hazard and Environmental Differentials - During emergency situations in absence of authorized official. *All first-level supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
1400-571	Payment of travel and transportation expenses for new appointees to the first post or duty.		X			X						
1400-571/ 1382	Payment of travel and transportation expenses for pre-employment interviews.		X		X	X			X	X	X	
1400-575	Recruitment, Reolcation, and Retention Allowances - Approval for GS-15 and below.		O									
<b>1400-600 ATTENDANCE AND LEAVE</b>												
1400-610	Approve and set hours of duty. *All first level supervisors.		*	*	*	*	*	*	*	*	*	*
1400-610	Approve alternate work schedules. * All first level supervisors.		*	*	*	*	*	*	*	*	*	*
1400-610	Approve Telecommuting and Flexible Workplace. *All first level supervisors with advice from HRM.		*	*	*	*	*	*	*	*	*	*
1400-610	Authorize group dismissal pursuant to BLM Manual 1400-610.17 (administrative leave).		X			X			X	X	X	
1400-610	Establish office hours.		X						X	X	X	
1400-610	Establish core time hours and flexible time bands.		X		X	X			X	X	X	
<b>1400-630 ABSENCE AND LEAVE</b>												
1400-630	Approve Absence and Leave. *All first-level supervisors.		*	*	*	*	*	*	*	*	*	*
1400-630	Approve Leave Without Pay, 30 days to 1 year.		X									
1400-630	Approve annual leave over 15 workdays. *Second level supervisors		*	*	*	*	*	*	*	*	*	*
1400-630	Approve advanced annual leave. *Second level supervisors		*	*	*	*	*	*	*	*	*	*
1400-630	Approve leave recipient.		X			X	HRM					
1400-630	Approve advance sick leave not to exceed 30 days. *Second level supervisors		*	*	*	*	*	*	*	*	*	*
1400-630	Approve exigency of the public business.		O									
1400-630	Approve annual leave restoration.		O									
<b>1400-711 LABOR/MANAGEMENT RELATIONS</b>												
1400-711	Labor Management Relations Contracts - Negotiation.		X									
1400-711	Labor Management Relations Contracts - Approval.		X									
<b>1400-713 EQUAL EMPLOYMENT OPPORTUNITY</b>												
1400-713	Approve the informal resolution of EEO counseling initiated by BLM employees and applicants for employment. (If compensatory damages are claimed, complaint will be sent to WO for approval. If attorney's fees are claimed, Solicitor must review and approve.)		X			X						
1400-713	Approve the adjustment/informal resolution of complaints of discrimination filed by BLM employees and applicants for employment. (If compensatory damages are claimed, complaint will be sent to WO.)		X			X						
1400-713	Authorize monetary awards for EEO settlement agreements to include, where appropriate, back pay, compensatory damages, interests, or attorney's fees and costs. These awards may be allocated separately or in a lump sum payment. Authorize monetary awards up to \$20,000 in back pay, interests, or damages, or up to \$20,000 in attorney's fees, or a combination of the two up to \$40,000. Submit all requests for payment of attorney's fees to the appropriate Office of the Solicitor for review prior to payment.		X									
1400-720	Develop, approve, and issue State annual Affirmative Employment Program Plan Accomplishment Report. *EEO Manager		*									

1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
1400-720	Develop, approve, and issue State annual Affirmative Employment Program Plan Update Report. *EEO Manager		*									
<b>1400-731 PERSONNEL SUITABILITY</b>												
1400-731	Adjudicate all nonsensitive personnel investigations.		X			X	HRM					
1400-731	Make position sensitivity designations.		X			X	HRM					
1400-731	Requesting official for all nonsensitive personnel investigations.		X			X	HRM					
1400-731	Initiate Personnel and Physical Security Management Evaluations.		X									
<b>1400-734 FINANCIAL DISCLOSURE REQUIREMENTS</b>												
1400-734	Identification of covered positions for filing financial disclosure statements.		X			X	HRM					
1400-735	Authorize employees to testify (with concurrence of Solicitor's Office)		X		X	X	HRM		X	X		
<b>1400-752 DISCIPLINE AND ADVERSE ACTIONS</b>												
1400-752	Issue warning and reprimands. *All first-level supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
1400-752	Propose suspensions of 14 days or less. *All first-level supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
1400-752	Decisions on proposed suspensions of 14 days or less. *All second-level supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
1400-752	Proposed adverse actions (e.g., suspension of greater than 14 days, removal, and demotion). *All first-level supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
1400-752	Issue decisions on proposed adverse actions. *All second-level supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
<b>1440-771 APPEALS AND GRIEVANCES</b>												
1400-771	Issue Adjustment/Decision of informal grievance. *All first-level supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
1400-771	Issue Adjustment/Decision of formal grievance. *All second-level supervisors after review and advice by Servicing Human Resources Office, as appropriate.		*	*	*	*	*	*	*	*	*	*
<b>1400-792 FEDERAL EMPLOYEES HEALTH AND COUNSELING PROGRAMS</b>												
1400-792	Establish employee health, wellness and assistance programs.		X			X	HRM		X	X	X	
1400-792	Approve contracts for employee counseling		X			X	Warranted Contract Officer					
1400-792	Establish Alcoholism and Drug Abuse Program		X			X	HRM		X	X	X	
<b>1400 PERSONNEL - OTHER</b>												
1400-930	Authorize Notary Public Commissions on behalf of BLM		X		X	X		X	X	X	X	
<b>1510 ACQUISITION</b>												
1510	Approve purchase of refreshments/meals with appropriated funds		X									
1510	Approve procurement requests (Form 1510-5). This authority is for construction.		X	X	X	X	Eng	X	X	X	X	X
1510	Approve requisitions. *All Supervisors.		*	*	*	*	*	*	*	*	*	*
1510	Requisition items and services. *All employees		*	*	*	*	*	*	*	*	*	*
1510	Approve publication of advertisements, legal notices, or proposals in newspapers and other publications *after consultation/approval with External Affairs).		*	*	*	*	*	*	*	*	*	*
1510	Suspend a Contracting Officer's warrant pending completion of corrective actions or while investigating procurement abuses or other potential causes for termination. *Chief of the Contracting Office (State Procurement Analyst, Chief (OR-952)) or the Contracting Officer's supervisor.		*			*						
1510	Authority not to exceed \$100,000 simplified acquisition threshold for open market acquisitions, and not-to-exceed \$500,000 from established sources. Special purpose space leasing authority is limited to \$25,000. *Warranted Contracting Officer.					*						
1510	Award contracts up to \$25,000 simplified acquisition threshold for open market acquisitions, \$100,000 on established sources. Special purpose space leasing authority is limited to \$25,000. *Warranted Contracting Officer.					*		*				
1510	Approve Justification for Non-Competitive Procurement (JNCP) - Up to \$100,000. *Contracting Officers within their warrant limits and State Procurement Analyst.					*		*				

1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
1510	Purchase card (JP Morgan) acquisition authority less than the \$3,000 micropurchase threshold. Receipt of personalized card is the authority. Authority is \$2000 for construction, \$2500 for service, and \$3000 for supply. Ordering authority under Blanket Purchase Agreements may be delegated to any BLM employee by a Contracting Officer. Fixed-price indefinite delivery contract ordering authority may be delegated by the cognizant Contracting Officer at the National Operations Center or Oregon State Office to a District/Field Contracting Officer. *All authorized purchase card holders.		*	*	*	*	*	*	*	*	*	*
1510	Award Interagency Agreements of \$1 million dollar value. Note: State Contracting Officers have \$100,000 authority. The State Procurement Analyst has \$1 million authority. Contracting Officers in the Field have \$25,000 authority.	X				X						
1510, 1511	Authority to award/administer stewardship contracting projects, including those entered into by agreement (all contracts over \$100,000 using this authority shall be conducted as performance-based acquisitions). *State Contracting Officers up to \$100,000 limit. Grants Management Officers up to \$100,000 on financial assistance agreements.					*						
<b>1511 ASSISTANCE AGREEMENTS</b>												
1511	Unlimited dollar assistance agreement and reimbursable law enforcement agreement authority by certified Grants Management Officer or Level II Warranted Contracting Officer who have completed the mandatory financial assistance agreement program. For assistance agreements, the State Procurement Analyst's approval is required on the Statement of Programmatic Involvement/Instrument Selection Determination (SPI/ISD). Assistance agreements that are expected to exceed \$100,000 over the life of the agreement, including all modifications and task orders, require approval of the SPI/ISD by WO-850. Stewardship training attendance is mandatory in order to receive this authority.	X				X						
1512	Approve requests to use a corporate charge card account to purchase transportation tickets for a cardholder whose account is suspended or canceled.		X									
<b>1515 INDIAN SELF-DETERMINATION</b>												
1515	Approve Indian Self-Determination 638 contracts and Indian Self-Governance Annual Funding Agreements. Includes the authority to approve, negotiate, and administer both 638 Contracts and Annual Funding Agreements. The obligation of funds will correspond to existing procurement delegations. *The authority to negotiate and administer funding agreements may be re-delegated to State Office Technical and/or Procurement leads only.		*		*							
<b>1520 PERSONAL PROPERTY MANAGEMENT</b>												
1520	Acquires, safeguards, maintains, uses, reassigns, and disposes of personal property under their jurisdiction. Note: See BLM Manual Section 1520 for specific delegations and limitations related to personal property management. *Accountable Officers only.		*	*	*	*	*	*	*	*	*	*
1520	Approves disposal of personal property through Certificate of Unserviceable (DI-103A) including cannibalization, fair wear and tear and obsolescence.		X						X	X	X	
1520	Approves availability of excess personal property and vehicles through the Available Report (Form 1520-34).		X	X	X	X	X	X	X	X	X	X
1521	Designated BLM Receiving Officers are authorized to sign receiving reports for Personal Property and Services after inspection and acceptance. This signature serves as the basis for the expenditure of Government funds.		X			X		X	X	X	X	
1522	Serves as the Personal Property Accountable Officer. *The Accountable Officer is the State Director and Field Managers, not delegable (BLM Manual 1522).		*						*	*	*	
1522	Account for Government-owned equipment purchased through a contract and provided by the Government to the contractor as Government-furnished equipment. *Contracting Officers					*						
1522	Authorizes temporary storage of personal property for another Federal Agency; a contractor in connection with a Federal contract or cooperative agreement; State or local government; or an employee. A written agreement is required from all entities above with the exception of the employee. *Senior Property Management Specialist.	*	*		*	*			*	*	*	
1522	Accountable Officers: Certifies accuracy of all inventories assigned prior to departure.		X						X	X	X	

## 1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
1523	Approves reassigning property within the State, except reassignment of motor vehicles and equipment in the Working Capital Fund which must be coordinated with the appropriate National Operations Center Unit.		X	X	X	X	X	X	X	X	X	X
1524	Appoints board of survey to act on Reports of Survey originating in State/Center/District/Field Office.		X			X						
1524	Appoints three-member special board of survey to act on Reports or Survey originating in State/Center Office activities whether separate or in the same building in Field Offices and other offices under the State/Center Director.		X									
1524	Approves as Reviewing Authority all Reports of Survey and Certificates of Loss or Damage originating in offices under the State/Center Director.		O									
<b>1525 FLEET MANAGEMENT</b>												
1525	Signs and certifies requisitions to purchase motor vehicles (Requisitions are sent to the National Operations Center).		X			X						
1525	Sign requisitions to lease GSA vehicles.		X			X			X	X	X	
1525	Approve leasing of vehicles for less than 60 days, including renewals of existing leases.		X			X			X	X	X	
1525	Approves reimbursement of personal credit card use by Law Enforcement Officers.		X									
1525	Approves repairs for Interior vehicles exceeding the maximum single-job repair percentage and all repairs percentage and all repairs to vehicle/equipment exceeding replacement standards (years, miles, hours). However, all must contact the appropriate National Operations Center Unit for approval prior to repair.		X			X		X	X	X	X	
1525	Approves requests to domicile Government-owned or leased vehicles at employee's place of residence in connection with official travel.		X	X	X	X	X	X	X	X	X	X
1525	Approves requests from Law Enforcement Officers under their jurisdiction to domicile government owned or leased vehicles. An approved copy of Form 1520-10 is sent to the appropriate Washington Office unit.		O									
1525	Approves incidental use involving "unofficial passengers" in extra space in motor vehicles and boats. In cases of emergency or disaster situations to transport persons with injuries or in pain and to prevent death or serious damage to persons or property.		X			X			X	X	X	
1525	Approves rental or loan of BLM-owned vehicles/equipment to other government entities for use on government property or programs or emergencies.		X		X	X			X	X	X	
1527	Approves as Reviewing Authority decisions to scrap, salvage, or cannibalize a vehicle or heavy equipment, etc. (must be coordinated with the National Operations Center).		X			X			X	X	X	
1527	Sign available property reports, Form 1520-34. The delegation of authority is to Accountable Property Officers (State Director and District Managers). Redelegated as follows: 1-For the State Office, the delegation is specific to the State Office Property Manager and backup. 2-For Districts, the delegation is specific to the District Property Manager for each District. May not be further re-delegated.		1			1			2			
<b>1529 EXCESS PERSONAL PROPERTY</b>												
1529	Approve authorization to screen excess personal property lists, inspect property and place freeze requests. *Persons delegated in writing by State Director and Field Manager.		*			*		*	*	*	*	
1529	Approve Transfer Orders, Excess Personal Property, SF-122, or other documents for acquiring excess personal property, except motor vehicles and heavy equipment. Coordinate through BC-653.		X			X		X	X	X	X	
<b>1530 REAL PROPERTY MANAGEMENT</b>												
1530	Authorizes the disposal of Unneeded Easements when the continued use, occupancy, or control of the property is not needed for the administration (management) of Public Lands (41 CFR 101-47.313).		X						X	X	X	
1530	Approves abandonment, destruction, or donation to public bodies, constructed assets and related personal property having no commercial value.		X						X	X	X	
1532	Serves as the Real Property Accountable Officer.		O						O	O	O	
1532	Approves safeguarding, maintaining, utilizing, and recording accountability for BLM-owned real property.		X					X	X	X	X	X
1532	Approves utilizing real property, properly maintaining records, and directing real property management programs.		X			X		X	X	X	X	X
1533	Authorizes the disposal of surplus real property and related personal property having fair market value of less than \$1,000.		X			X			X	X	X	

## 1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
1534	Assigns and terminates Government quarters for employees.		X						X	X	X	Fire
<b>1535 SPACE MANAGEMENT</b>												
1535	Approves Reimbursable Work Authorizations (GSA Form 2957) for alterations costing less than \$10,000 to GSA with proper coordination of the National Operations Center (Space Leasing Branch). Reimbursable work authorization is a budget process. Procurement uses same form for Interagency Agreements; covered in 1510-7 section. *Warranted Contracting Officer					*			*	*	*	
<b>1541 CORRESPONDENCE PREPARATION</b>												
1541	Sign correspondence within their area of jurisdiction. *Staff specialists may sign their own correspondence when authorized to do so by the State Director, Deputy State Director, District Manager or Field Manager in a written delegation indicating the specific type of situations when they are authorized (see Appendix 1).		*	*	*	*	*		*	*	*	
<b>1550 PRINTING, DUPLICATING, COPYING AND GRAPHIC ARTS</b>												
1550	Approve all state level publications under the cost of \$15,000. In addition to actual printing costs, this figure includes any contracted services for graphics, typesetting, layout, design, and prepress services.		X	X								
1550	Order preprinted envelopes and Bureau stationary. *Printing Specialist			*								
1551	Approves issuance of site-specific general-purpose publications (471 DM 4.3) under \$20,000.		X	X								
1551	Approves printing through GPO and other authorized Federal sources. *Printing Specialist			*								
1552	Approve acquisition of reprographic equipment and copy machines.		X			X		X	X	X	X	
<b>1600 PLANNING, PROGRAMMING AND BUDGETING</b>												
1601	Decisions regarding staffing, management, and protection of components of the National Landscape Conservation System.		X									
1601	Approval of Resource Management Plans for components of the National Landscape Conservation System.		X									
1601	Approve management and quality control procedures with a State to achieve the BLM planning documentation and process standards. Approve activity plans to protect and prevent irreparable damage to important historical, cultural, or scenic values, fish and wildlife resources, or other natural systems or processes, or to protect life and safety from natural hazards.		X					X	X	X		
1611	Issue supplemental guidance for planning (43 CFR 1610.1).		X		X							
1614	Approve and conduct public participation activities (43 CFR 1610.2).		X					X	X	X		
1610, 1617	Approve and publish draft and final Resource Management Plans, admendments, and amendments to Management Framework Plans, revisions, and file RMP-related Environmental Impact Statements. The approval of an RMP, plan revision, or plan amendment constitutes formal designation of any Area of Critical Environmental Concern (ACEC) involved.		X									
1610	Approve National Environmental Policy Act (NEPA) compliance documents to the level of the specific delegation of authority for approving the proposed action.		X					X	X	X		
1610	Approve Record of Decision (ROD) for land use plans - related environmental impact statements.		X									
1610	Approve supplemental guidance and planning criteria for preparation of Resource Management Plans.		X									
1617	Determine conformity of resource management authorizations and actions, including proposals to higher level officials, to approved plans (43 CFR 1610.5-3).		X					X	X	X		
1617	Adopt another agency's plan (43 CFR 1610.5-7). (Exception: Billings Field Office)		O					O				
1617	Designate Areas of Critical Environmental Concern (43 CFR 1610.7-2).		O									
1620	Approve supplemental guidance as necessary to maintain and use existing land use plans.		X									
1631	Approve the schedule of a plan or amendment and arrange for the preparation.		O									
1681	Waive or reduce administrative surcharge on contributed fund projects.		X									
1681	Approve exceptions to the Indirect Cost Rate-Trust Fund Projects (request on Form 1380-11a).		X									
1681	Manual Reimbursable Work Authorizations. (Division Chiefs (WO, SO, and NOC only)		X									
<b>1700 PROGRAM MANAGEMENT</b>												

1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
1702	Approve prospectus on all projects likely to have a total cost - Under \$50,000.		X									
1702	Approve implementation of an R&D or study project with estimated total cost - Under \$50,000.		X									
<b>1703 HAZARDOUS MATERIALS MANAGEMENT</b>												
1703	Approve hazardous materials surveys for land disposals and acquisitions by BLM by purchase, exchange, condemnation, donation, etc. (602 DM 2) State Directors may approve Level I surveys which indicate no hazardous materials or where it will cost less than \$500,000 to mitigate.		X						X	X	X	X
1703	Approve Level 1 hazardous waste containment surveys with negative findings.		X						X	X	X	
1703	Approve participation with other BLM staff in natural resource damage assessment and restoration activities including signature of designation of a BLM Official.		O									
1703	Request Department for approval of designation of BLM as Departmental Authorized Official for Natural Resource Damage Assessment and Restoration activities.		O									
1703	Approve natural resource damage assessment and restoration reports, plans, and agreements, consistent with the National Contingency Plan and appropriate regulations. Including: Approval of Memorandum of Understanding /Agreement; Approval of Pre-assessment Screen Report, Assessment Plan, Report of Assessment, and Restoration Plan; Approval of Restoration Completion Report.		O									
1703	General authority to implement natural resource damage assessment and restoration activities for sites within their jurisdiction.		X						X	X	X	
1703	Set policy for hazardous materials management and natural resource damage assessment and restoration within area of jurisdiction.		X									
1703	Set program and site action priorities within area of jurisdiction.		X						X	X	X	
1703	Interagency coordination on policy and legal issues within area of jurisdiction.		X									
1703	Conduct specific reporting of hazardous materials risks and management activities required by CERCLA Sec. 103, Resource Conservation and Recovery (RCRA) Act Sections 3005 and 3010, RCRA manifests and summaries, small quantity generator reports provision, other generator reports provisions, and other Federal and State laws for sites and action within their own jurisdiction.		X									
1703	Conduct specific reporting and contingency planning required by Emergency Planning and Community Right-To-Know Act within their own jurisdiction.		X									
1703	Conduct contingency planning and emergency response decisions (and contracting) with appropriate reporting and coordination with Federal and State or local requirements (EO 13016).		X									
1703	Conduct inventories of known or suspected hazardous substance release sites on public lands. Prepare appropriate land status assessments on each site discovered.		X									
1703	Initiate and manage Expanded Site Investigation Contracts or plan Remedial Investigation and Feasibility Studies.		X									
1703	Initiate and prepare the administrative records required for all sites of emergency response or removal actions or any other Comprehensive Environmental Response Compensation and Liability Act (CERCLA) action after completion of a site investigation on a site in compliance with Section 113(k) of CERCLA and the National Contingency Plan (40 CFR Part 300).		X									
1703	Negotiate and recommend to the Secretary allocation agreements with other parties on costs of restoration actions, consistent with the Justice Department or Solicitor guidance or concurrence.		O									
1703	Establish procedures for control of hazardous materials risks and liability for all programs within their jurisdiction.		X						X	X	X	
1703	Approve any authorized activities involving hazardous materials as being subject to appropriate laws and permits at all applicable levels. Cosign Resource Conservation and Recovery Act permits.		O									
1703	Ensure appropriate coordination between the BLM hazardous materials management and all other related BLM programs and designate hazardous materials management Program Leaders and Coordinators at appropriate locations in the organization and within areas of jurisdiction.		X						X	X	X	

## 1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	X = Delegation O = Cannot be re-delegated MM = Upper Missouri River Breaks National Monument Manager Only	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
1703		Inventory, manage and audit the BLM's internal waste streams within each BLM facility and meet required reporting and minimization provisions for any hazardous wastes within their jurisdiction.		X									
1703		Signatory and certification authority for hazardous waste disposal manifests and permits required within their jurisdiction.		X						X	X	X	
1703		Provide adequate opportunities for hazardous materials training for personnel within their jurisdiction.		X						X	X	X	
1703		Request funding for multi-year hazardous materials management projects.		X						X	X	X	
1703		Authorize decision to prepare Record of Decision, recommend action to the Secretary, on remedy selection (under Remedial Investigation and Feasibility Studies or corrective action, or on approval of a consent degree, order or agreement for cleanup of a site).		X									
1703		Authorize decision to prepare a Record of Decision and recommendation to the Solicitor/Secretary on Indemnification Agreements.		X									
1703		Authorize decision to prepare a Record of Decision and recommend action to the Director or Assistant Secretary on Natural Resource Damage Assessments.		X									
1703		Negotiate draft Indemnification Agreements, remedial or corrective action agreements or consent decrees, in consultation with the Solicitor, for recommendation to the Director or Department.		X									
1703		Approve sub-agreements on secretarially approved Remedial Investigation and Feasibility Studies, Remedial Design and Remedial Action, or major removal. (e.g., safety plan agreements, public participation plan, penalty negotiations, etc.)		X									
1703		Initiate and manage Remedial Investigation and Feasibility Study as approved by the Director consistent with the National Contingency Plan.		X									
1703		Initiate and manage Remedial Design and Remedial Action as approved by the Department of the Interior, and as necessary, the Environmental Protection Agency and applicable States, consistent with the National Contingency Plan.		X									
1703		Negotiate and recommend allocation agreements with other parties to the Secretary on costs of remedial or removal actions or corrective actions consistent with the National Contingency Plan and the Department of Justice or Solicitor guidance or concurrence.		X									
<b>1734 INVENTORY AND MONITORING COORDINATION</b>													
1734		Approve all actions under Sec. 201 of the Federal Land Policy and Management Act necessary to coordinate the preparation and maintenance of an inventory of the public lands and their resources and related monitoring activities.		X						X	X	X	X
<b>1742 EMERGENCY FIRE REHABILITATION</b>													
1742		Approve Normal and Emergency Stabilization and Burned Area Rehabilitation funding for less than \$500,000.		X									
1742		Approve Normal Fire Rehabilitation Plan.		X						X	X	X	
1744		Approve job documentation report.		X						X	X	X	X
1744		Approve job abandonment.		X						X	X	X	X
<b>1745 INTRODUCTION, TRANSPLANT, AUGMENTATION, AND REESTABLISHMENT OF FISH, WILDLIFE AND PLANTS</b>													
1745		Approve reintroduction, transplant, and augmentation of species.		X									
<b>1760 REGULATIONS</b>													
1760		Authority to sign and publish Federal Register Notices for official filing of accepted Plats of Survey, resurvey, and approved protraction diagram Notices. 1-State Office Cadastral Survey Chief only.				1							
1760		Authority to sign and publish Federal Register Notices for General Meetings and Advisory Committee Meetings.		X		X				X	X		
1760		Authority to sign and publish Federal Register Notices for Reinstatements of Terminated Oil and Gas Leases.		X		X							
1760		Authority to sign and publish Federal Register Notices (Level 1 Notices) for intent to prepare Resource Management Plans, Environmental Impact Statements, and Environmental Assessments (May require Regional Solicitor Review).		X									
1760		Authority to sign and publish Federal Register Notices (Level 1 Notices) for Coal Lease Sales.		X									
1760		Authority to sign and publish Federal Register Notices (Level 1 Notices) for Realty Actions.		X		X		Lands		X	X		
1760		Authority to sign and publish Federal Register Notices (Level 1 Notices) for Notice of Intent, Coal Exploration Licenses.		X									

1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
1760	Authority to sign and publish Federal Register Notices (Level 1 Notices) for Expression of Leasing Interest for Coal.		X									
1760	Authority to sign and publish Federal Register Notices (Level 1 Notices) for Hearing for Fair Market Value for Coal and Coal Lease Exchange.		X									
1760	Authority to sign and publish Federal Register Notices (Level 1 Notices) for Application for Withdrawal for Non-Interior Agency Lands.		X		X							
1760	Authority to sign and publish Federal Register Notices (Level 1 Notices) for Closure-Emergency/Safety (less than 6 months).		X		X				X	X		
<b>1783 COMMITTEE MANAGEMENT</b>												
1783	Create, change, or manage intra-Bureau committees (308 DM1.5A)		X									
<b>1786 MEMORANDUMS OF UNDERSTANDING</b>												
1786	Approve Memorandum of Understanding in consultation with State Records Administrator (State MOU Coordinator). Note: Federal funds may not be obligated in a Memorandum of Understanding. Authorities for awarding Assistance and Law Enforcement Agreements under the Grants and Cooperative Agreements Act with non-Federal parties are included under Subject Code 1511. Authorities for other Agreements are included under the appropriate Subject Code references. The authority for transferring funds to other Federal agencies is included in Subject Code 1510-17.5. See Subject Code 9260 for agreements that confer or accept law enforcement authority to and from other agencies.		X						X	X	X	
1786/9260	Cross designation of LE authority between DOI Bureaus and the US Forest Service. SD and SAC Signatures.		O									
1786/9260	Delegate State/local law enforcement authority to BLM LE officers. SD and SAC Signatures		O									
1788/1382	Approve employee attendance at non-government meetings in the U.S.		X		X	X		X	X	X	X	X
<b>1790 NATIONAL ENVIRONMENTAL POLICY ACT</b>												
1790	Approve determination that an action is categorically excluded under the National Environmental Policy Act (40 CFR 1500.4, 516 DM 6 and Appendix 5).		X						X	X	X	
1790	Approve finding of no significant impacts with associated environmental assessment (40 CFR 1501.4, 516 DM 6 and Appendix 5).		X						X	X	X	
1793	Publish, file, and approve draft and final environmental impact statements and associated records of decisions, consistent with Assistant Secretaries delegations (40 CFR 1502.9, 516 DM Appendix 5). Authority for Legislative Environmental Impact Statement's (i.e., Wilderness or Wild and Scenic Rivers) and associated reports and transmittals have not been delegated to the BLM.		X						O	O	O	
<b>1800 PUBLIC ADMINISTRATIVE PROCEDURES</b>												
1813	Approval of site studies.		X						X	X	X	
1813	Approval of the design narrative and action plan, except where reserved for the State Director (large buildings and recreational developments).		X						X	X	X	
1813	Approve Notations and publications to Public Land Status to Records except Cadastral Survey Records.		X		X	X	Lands Adj		X	X	X	
1813	Approve publication of Federal Register Notices except Cadastral Survey Records (See 9600)		X		X				X	X	X	
1813	Approve filing of survey plats.		X		X	X	Cadastral					
1813	Approval and inspection of serial register.		X		X	X			X	X		
1813	Authority to designate certifying officials (for providing certified copies of records/papers)		X		X				X	X	X	
1813	Authority to provide certified copies of records/papers. *Permanent employees who are designated and possess an embossing seal.		*	*	*	*	*	*	*	*	*	*
1815.1-1	Timber Sale Contracts - Determinations of U.S. Share of Cost.		X						X	X	X	
1815.1-1	Timber Sale Contracts - Cancellation of Timber Sale Contracts.		X						X	X	X	
<b>1820 APPLICATION PROCEDURES</b>												
1821	Execution and filing of forms in area of jurisdiction. All functions.		X			X	X		X	X	X	
1822	Approve payments and repayments pursuant to Federal Land Policy and Management Act Sec. 304 and 43 U.S.C. 1734.		X		X	X	X	X	X	X	X	
1823	Approve Proofs and Testimony; Touhy request and subpoena functions. All functions.		X		X	X			X	X	X	
1824	Publication and posting of notices within jurisdictional areas. All functions.		X		X	X	X		X	X	X	
1825	Approve Relinquishments. All functions		X		X	X	X		X	X	X	
1826	Reinstatement of canceled entries. All functions.		X		X	X						

## 1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	X = Delegation O = Cannot be re-delegated MM = Upper Missouri River Breaks National Monument Manager Only	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
<b>1840/1850 APPEALS AND HEARINGS</b>													
1841.04		Request Solicitor's opinion.		X		X	X	Lands Adj		X	X	X	
1850		Approve Hearing procedures and government contests for other than Interior Board of Land Appeals Cases (43 CFR 4, Subpart E).		X									
1850		Approval of Reservations, Reverters or Reversionary Clauses, Covenants, and Condition of Conveyance documents. (43 CFR 1860)		X		X		Lands Adj					
1850		Act on Government Contests.		X									
<b>1860 CONVEYANCE DOCUMENTS</b>													
1860		Prepare and issue conveyance documents.		X		X		Lands Adj					
1860, 1862		Patent preparation and issuance. All functions. Issue Certificate of Allotment, Trust Patent, and Fee Patent (BLM H-1860-1)		X		X		Lands Adj					
1860		Issue Clear Lists and other conveyance documents. (43 CFR 1860)		X		X		X					
1862		Prepare and issue patents and amendments of patents or their equivalent for grants of land under the authority of the Government in the name of the United States other than conveyances which require the approval or signature of the President of the United States. All Functions.		X		X		X					
1863		Accept/Approve other title conveyances to lands after approval of title evidence by Office of Solicitor. All functions.		X		X		Lands					
1864		Assume all actions relating to the issuance of recordable disclaimers of interest subject to Regional or District/Field Solicitor review and concurrence. (Section 315, FLPMA and 43 CFR 1864)		X				Lands Adj					
1865		Issue correction documents of conveyance subject to Regional or District/Field Solicitor review and concurrence. (43 CFR 1865 and Section 316, FLPMA).		X		X		Lands Adj					
1871.0-3		Authority for adjudication. All functions.		X		X		Lands Adj					
1871 .1-1		Cases subjected to equitable adjudication. All functions.		X									
1872		Disposition, Records and Testimony. Deny or approve Touhy requests for employee testimony or production of records (Subpoena Duces Tecum) related to court proceedings in which the United States is not a party. (See 1823 for authority when US Government is a party to the proceedings.)		O									
1881		Approve payments in lieu of taxes. All functions.		X									
<b>2000 LAND RESOURCE MANAGEMENT</b>													
2000		Designate areas and sites; all functions (refer also to 8300 and 8700)		X						O	O	O	
2091.7		Issue opening orders.		X				Lands Adj		X	X		
2091		Segregate and open lands. All functions.		X				Lands Adj		X	X		
2091		Act on Federal Power Act withdrawals (43 CFR 2091.5-5)		X		X							
<b>2100 LAND ACQUISITION</b>													
2100		Authorize payment to cover certain costs in relocating (moving) a private party when the private property that is occupied is acquired by the BLM. (42 USC 4601 et seq; 90 Stat 2743 and 43 USC 1715, 1737, 1748, 1762)		X									
2100		Approve acquisitions, including donations, purchases, exchanges and eminent domain/declaration of taking (approval of negotiated settlements exceeding \$2,000 above the appraised value cannot be re-delegated). In addition, all negotiated settlements under the Land and Water Conservation Fund require congressional approval. Delegation includes all functions under the Uniform Relocation Assistance and Property Acquisition Act, (PL 91-646) as amended. (Refer also to Subject Code 2200). Must have concurrence from the Office of the Solicitor.		X		X				X	X	X	
2100		Approval of negotiated settlements exceeding \$2,000 above the appraised value. All negotiated settlements under the LWCF require congressional approval.		O									
2100		Acquire fee or partial interest through negotiation (under \$2,000 FMV).		X		X				X	X	X	
2100		Recommend condemnation.		X		X				X	X		
2110		Release or cancel rights acquired for access easements in perpetuity. Make partial or complete cancellation. (Does not include Land and Water Conservation Fund Acquisitions, authority lies with Secretary of the Interior). (43 USC 1715, 1737, 1762; 42 USC 4601 et seq; 1241 et seq; 16 USC 1271 et seq; 23 USC 214; 69 Stat 374; 43 USC 1181a et seq, 315 et seq; 40 USC 257 and 43 CFR 2110, 2130)		X		X							
2110		Accept as a gift, on behalf of the United States, any land or interests therein where such action promotes the purposes of the BLM or facilitates the administration of the public land and resources. (90 Stat 2743 and 43 USC 1715, 1737, 1748, 1762).		X		X				X	X	X	
2120		Approve/acquire Leases (Pierce Act-Grazing). All actions.		X									

## 1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM	
													X = Delegation    ●=OG Operations in MCFO, NDFO, and GFFO Only O = Cannot be re-delegated    ●=OG Operations in MCFO and NDFO Only MM = Upper Missouri River Breaks National Monument Manager Only
2120	Release or cancel contract leases, permits, and temporary access easements. Make partial or complete cancellation. (43 CFR 2120, 2800; 43 USC 315, et seq; 16 USC 590a; 66 Stat 597; 90 Stat 2743 and 43 USC 1715, 1737, 1748, 1762)		X		X					X	X	X	
2130, 1703	Approve Acquisitions. (Refer to 2100 and 1703.) State Director only for acquisitions more than \$2,000 over the appraised value. State Directors may approve surveys for hazardous substances where no hazardous materials exist and where the cost to remove and otherwise mitigate does not exceed \$250,000.		X										
2133	Negotiate fee or partial interest through a mutual agreement between Owner of Record and the BLM, which would also include payment. (90 Stat 2743 and 43 USC 1715, 1737, 1748, 1762)		X							X	X	X	
2137	Approve fee or partial interest by BLM through court action. (40 USC 257; 40 USC 258a; 90 Stat 2743 and 43 USC 1715, 1737, 1748, 1762).		X										
<b>2200 EXCHANGE OF PUBLIC LAND</b>													
2200	Approve all actions, subject to the title opinion of the District/Field or Regional Solicitor, in all matters relating to exchange of lands and issuing conveyance documents under the Federal Land Policy and Management Act or other authority. Bargaining and other appropriate negotiating processes are acceptable means of determining final value settlements.		X		X		Lands			X	X	X	
2201, 2710, 2740, 2920, 2912	Accept real estate appraisal services for purposes of setting minimum bid values, offer of market value, rents, and recommendations regarding disputes. Note: Real estate appraisals are prepared by the US DOI Appraisal Services Directorate.		X		X		Lands			X	X	X	
2200	Take action on requests for procedural guidance and/or regulatory requirements.		X		X		Lands						
2200	Take all field actions on exchanges under FLPMA, except appraisals and issuance of patents or other documents of conveyance or acquisitions, and land title actions.		X							X	X	X	
2200	Issue Notice of Exchange Proposal and Notice of Decision.		X		X					X	X	X	
2200	Prepare title documents, process title actions, issue final notices.		X		X		Lands Adj						
2200	Act on exchanges of land or interest in land, including closings and escrow instruction preparation/approval.		X		X		Lands, Lands Adj			X	X	X	
2202	Take all BLM required actions on Forest Service exchanges.		X		X		Lands Adj						
<b>2300 WITHDRAWALS</b>													
2300	Sign requests to Federal Energy Regulatory Commission (FERC) for concurrence before issuance of a permit or lease within a powersite classification or reservation.		X							X	X	X	
2300	Sign requests to FERC for concurrence before issuance of Right-of-Way within powersite classification or reservation.		X							X	X	X	
2300	Approve applications for licenses, permits, cooperative agreements, etc., on lands segregated by publication of a withdrawal notice.		X		X					X	X	X	
2300	Conduct public meetings on proposed withdrawals.		X		X					X	X	X	
2300	Prepare findings and recommendations on withdrawal actions. Also prepare proposed order or notice of denial.		X		X		Lands						
2300, 2370	Determining with the concurrence of the Administrator of the General Services Administration that lands withdrawn or reserved from the public domain and subsequently declared excess to the needs of the agency are suitable or not suitable for return to the public domain for management under the general public land laws.		X		X					X	X	X	
2300	Determine suitability for disposition under mining and the mineral leasing laws in lands or portions of lands withdrawn or reserved for the needs of the agency.		X		X					X	X	X	
2300	Issue orders of restoration where revocation or modification of a withdrawal or reservation is not involved. (43 CFR 2300)		X		X		Lands						
2320	Request a determination (or vacation of a power project withdrawal) under Section 24 of the Federal Power Act.		O		O								
2320	Provide the Federal Energy Regulatory Commission an opportunity to comment on all BLM reports which justify the modification, revocation, or termination of waterpower resource withdrawals by the Secretary of the Interior.		O		O								
2320	Prepare reports and recommendations to the Federal Energy Regulatory Commission relating to applications for interim use (rights-of-way, mineral lease, etc.) of powersite lands.		X		X					X	X	X	
2320, 2091	Notation of records upon receipt of a notice (43 CFR 2091) from the Federal Energy Regulatory Commission of a new power project withdrawal or the vacation of a power project withdrawal.		X		X		Lands Adj						

## 1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
2320	Authority to provide the Notice to the Governor as required by Section 24 of the Federal Power Act.		X		X		Lands Adj					
2320	Approve reports and recommendations to FERC relating to applications received for outright revocation or revocation subject to the provision of Section 24 of the Federal Power Act for Waterpower Withdrawals.		X		X				X	X		
<b>2400 LAND CLASSIFICATION</b>												
2400	Issue notices of realty action, proposed and initial classification decisions, and classification terminations.		X		X				X	X	X	
<b>2500 DISPOSITION: OCCUPANCY AND USE</b>												
2520	Approve and reject desert land applications; approve field report, environmental assessments, cultural clearances, and issue notice of allowance. Approve annual proofs. Take final proofs.		X			X	Lands		X	X	X	
2520	Take action on allowance of entries extensions of time to make final proof, and entry cancellations.		X		X		Lands Adj		X	X	X	
2520	Issuance of patent and final certificates.		X		X		Lands Adj					
2520	Adjudication actions.						Lands Adj					
<b>2530 INDIAN ALLOTMENTS</b>												
2530	Assume all actions relating to Indian allotments on the public lands with the concurrence of the Commissioner of Indian Affairs as to applicant eligibility.		X		X		Lands		X	X		
2530	Take all field actions.		X						X	X	X	
2530	Take action on allowance of entries, entry cancellation, patent preparation, issuance of fee or trust patents, and other adjudication actions, as necessary.		X		X		Lands Adj					
<b>2540 COLOR-OF-TITLE GRANTS</b>												
2540	Assume all actions relating to Color-of-Title and riparian claims.		X		X		Lands Adj		X	X	X	
2540	Take all actions associated with patent preparation, issuance of patent, and other adjudication actions, when necessary.		X		X		Lands Adj					
2564, 2565, 2566	Assume all actions on all townsite matters except withdrawals, including the designation of townsites trustees as provided in 43 CFR 2564 and 43 CFR 2565.		X									
<b>2600 DISPOSITION: GRANTS</b>												
2610	Approve Carey Act Grant applications.		X		X				X	X	X	
2611	Approve Carey Act development plans and contracts for transmittal to Director.		X		X				X	X		
2610	Take all field actions.		X						X	X	X	X
2610	Issues notice of suitability and availability, processes plan of development/grant contract to secure DOI/Presidential approval, authorizes publication of lists for patents.		X		X				X	X	X	
2610	Opening of lands and issuance of patent.		X		X		Lands Adj					
<b>2620 STATE GRANTS</b>												
2620	Assume all actions on State grants and selections, including actions under Public Law 108-452. Issue classification decisions on Carey Act applications		X		X				X	X	X	
2620	Issuance of patent or clear lists.		X		X		Lands Adj					
<b>2630 RAILROAD GRANTS</b>												
2630	Adjust railroad grants and claims subject to approval of the validity of the grant rights. Assume all actions on State grants and selections, including actions under Public Law 108-452.		X		X		Lands Adj		X	X	X	
2630	Allows application, authorizes publication, processes protests and appeals, prepares and issues clear lists, and prepares patents.		X		X		Lands Adj					
2630	Issuance of patents.		X		X		Lands Adj					
<b>2640 AIRPORT PATENTS</b>												
2640	Approve all actions under the Airport and Airway Improvement Act of 1982, subject to the Department of Justice concurrence.		X		X				X	X	X	
2640	Take all field actions.		X						X	X	X	X
2640	Patent issuance.		X		X		Lands Adj					
<b>2700 DISPOSITION: SALES</b>												
2710	Assume all actions on public land sales pursuant to Section 203 of the Federal Land Policy and Management Act (43 U.S.C. 1712) subject to congressional review for sales of more than 2,500 acres.		X		X		Lands		X	X		
2710	Take all field actions and issue Notice of Realty Action. Hold land sale, open bids (less than 2,500-acre parcels only).		X		X		Lands		X	X	X	
2710	Process Protests to NORA, act on appeals to protest resolution decisions, prepare final certificates and patents, and other adjudication actions, when necessary.		X		X		Lands, Lands Adj		X	X		
2710	Issue patent.		X		X		Lands Adj					
<b>2720 CONVEYANCE OF FEDERALLY OWNED MINERAL INTERESTS</b>												
2720	Approve all actions relating to the conveyance of Federal owned mineral interests as provided in Section 209 of the Federal Land Policy and Management Act.		X		X		Lands		X	X	X	

## 1203 - DELEGATION OF AUTHORITY

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2720		Issue patent.		X		X		Lands Adj					
<b>2740 RECREATION &amp; PUBLIC PURPOSES (See 2912 for R&amp;PP lease)</b>													
2740		Approve all actions with respect to conveyances for recreation and public purposes to Federal, State and local Government units and nonprofit associations and corporations pursuant to 43 U.S.C. 869-4, as amended, and Section 212 of the Federal Land Policy and Management Act.		X		X				X	X	X	
2740		Issues final certificate, preparation of certificate of approval of change of use or transfer or title, issue order to show cause, prepares divestiture of title decision, and other adjudication action.		X		X		Lands, Lands Adj					
2740		Issue patent.		X		X		Lands Adj					
2760		Approves townsite public reserve on reclamation project lands. Patent issuance actions only.		X		X		Lands Adj					
2760		Concur with Bureau of Reclamation on sale/appraisal of projects and all other functions pertaining to issuance of grants or conveyances.		X		X		Lands		X	X		
2765		Approves grants in reclamation townsites for school purposes. Patent issuance actions only.		X		X		Lands Adj					
2783		Approve State irrigation district plans subject to state law compliance (Ref. 43 CFR 2781).		X		X				X	X	X	
<b>2800 RIGHTS-OF-WAY</b>													
2800		Determine cost recovery fees for processing and monitoring a ROW application or grant (except for reduction or waiver of cost recovery fees for hardship). (43 CFR 2800 (Title V of FLPMA) and 43 CFR 2880 (Section 28 of the Mining Law Act)		X						X	X	X	X
2800		Reduce or waive of cost recovery fees for processing and monitoring a ROW application or grant because of hardship. (Exception: Billings Field Office will be delegated this authority)		X		X				X	X		
2800		Approve all actions required for the granting and management of rights-of-way - Title V of the Federal Land Policy and Management Act.		X		X				X	X	X	
2800		Approve all actions required for the granting and management of rights-of-way - Sec. 28 of the Minerals Leasing Act, as amended.		X		X				X	X	X	
2800		Approve all actions required for the granting and management of rights-of-way - Appropriations under Title 23 of the Federal Highway Act.		X		X				X	X	X	
2800		Approve all actions required for the granting and management of rights-of-way - Administration of grants issued under authorities repealed by Title VII of the Federal Land Policy and Management Act.		X		X				X	X	X	
2800		Approve all actions required for the granting and management of rights-of-way - Determination of assertions under R.S. 2477.		X		X				X	X	X	
2800		Approve all actions required for the granting and management of rights-of-way - Issuance of perpetual right-of-way grants and temporary use permits.		X		X				X	X	X	
2800		Requests proof-of-construction/use documents for existing grants. Accepts proofs, relinquishments and withdrawals of grants, applications and easements.		X		X				X	X	X	X
2800		Designate Authorized Officer: Inter-area grants and permits; as designated by FM.		X						X	X	X	
2800		Interoffice right-of-way grants and temporary use permits, as assigned by SD.		X		X				X	X	X	
2800		Determine the rental charge for land with the Right-of-Way boundary for grants under the Linear ROW Schedule (Except for reduction or waiver of rent for hardship, or decision not to use Communication Use Rent Schedule).		X		X				X	X	X	X
2800		Reduction or waiver of rent for hardship, or decision not to use Communication Use Rent Schedule to determine rental charge.		X						X	X	X	
2800		Approve cost-share and road-use agreement - consummate agreements for the construction and use of roads on land owned or controlled by the parties involved and the sharing of construction cost.		X						X	X	X	
2800		Approve site-specific proposals under terms of each cost-share and road-use agreement.		X						X	X	X	
2800		Require user(s) of roads and trails to maintain them on a pro-rata basis or to accept funds to provide for maintenance. Expend these deposited funds for the maintenance of any road or trail under the BLM jurisdiction.		X						X	X	X	
2800		Approve all actions pertaining to the granting and management of rights-of-way issued to power project facilities developed after 1992, located on the BLM administered lands and licensed by the Federal Energy Regulatory Commission (FERC).		X						X	X	X	

## 1203 - DELEGATION OF AUTHORITY

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													X = Delegation    ●=OG Operations in MCFO, NDFO, and GFFO Only O = Cannot be re-delegated    ●=OG Operations in MCFO and NDFO Only MM = Upper Missouri River Breaks National Monument Manager Only
2805.23	Process appropriations for Federal highways (43 CFR 2800.04C).		X		X					X	X	X	X
2807	Issue right-of-way reservations to other agencies.		X		X					X	X	X	
2810	Rights-of-Way and Road Use Agreements (Timber Management only, 43 CFR 28 12) - Approve permits and agreements. Consummate reciprocal permits and agreements for the construction and use of roads on lands owned or controlled by the parties involved and the sharing of construction costs.		X		X					X	X	X	
2810	Rights-of-Way and Road Use Agreements (Timber Management only, 43 CFR 28 12) - Assume actions under the terms of reciprocal permits and agreements approving site specific proposals under the terms of each permit and agreement.		X							X	X	X	X
2810	Allow the release (deletion) of lands from a reciprocal road right-of-way agreement based on mutual consent of both parties.		X							X	X	X	X
<b>2900 USE: LEASES AND PERMITS</b>													
2911	Accept application filings, take all field actions, approve and issue Airport Leases. All actions.		X		X					X	X	X	
2912	Accept real estate appraisal services for purposes of setting minimum bid values, offer of market value, rents, and recommendations regarding disputes. Note: Real estate appraisals are prepared by the US DOI Appraisal Services Directorate.		X							X	X	X	
2912, 2740	Recreation and Public Purpose Act Leases (See 43 CFR 2912 and 2740) includes taking all field actions, receiving applications, and issuing lease (see 2740 for patent issuance).		X		X					X	X	X	
2920	Approve leases, permits and easements. All actions. (Sec. 302, Federal Land Policy and Management Act).		X		X		Lands Adj			X	X	X	
<b>2930 FEDERAL LANDS RECREATION ENHANCEMENT ACT (FLREA) PROJECTS</b>													
2930, 2920, 1786	Federal Lands Recreation Enhancement Act (FLREA) Approve Recreation Fee Site communication, marketing, and business plan.		O										
2930, 2920, 1786	Federal Lands Recreation Enhancement Act (FLREA): Submit proposal for Recreation Fee Sites and fee increases for Recreation Resource Advisory Committee Review.		X							X	X	X	
2930, 2920, 1786	Approve Recreation Fee Sites and Fee Increases.		X							X	X	X	
2930, 2920, 1786	Federal Lands Recreation Enhancement Act (FLREA) Projects: Use authorizations for recreation, concession leases.		X							X	X	X	
<b>2932 SPECIAL RECREATION PERMITS</b>													
2932	Establish the conditions where special recreation permits are required (43 CFR 2932.13).		X							X	X	X	
2932	Approve accepting Special Recreation Permit Application earlier than 180 days prior to use (43 CFR 2932.22).		X							X	X	X	
2932	Approve maximum time by which Special Recreation Permit applications will be accepted (43 CFR 2932.22).		X							X	X	X	
2932	Approve issuing and administration of Special Recreation Permits.		X							X	X	X	
2932	Establish and maintain fees for all other Special Recreation Permits.		X							X	X	X	
2933	Approve issuing and Administration of Recreation Use Permits.		X							X	X	X	
<b>3000 MINERALS MANAGEMENT</b>													
3000	Act on minerals management activities, including fair market value determinations and all mandatory prerequisites for minerals actions. (Solicitor's opinion.)		X		X								
3000	Classify Mineral Lands. (Solicitor's opinion.)		X		X								
3000	Act on protests and appeals in accordance with 43 CFR Part 4.		X										
3060	Mining Claim Validity Examination Reports, including conducting examinations and preparing reports, technical review and approval of reports. *Must be a certified minerals examiner or review minerals examiner (technical approval only by a review mineral examiner).		*		*								
3060	Prepare Mineral Potential Reports.		X		X		Solid Min			X	X	X	
3060	Technical review and approval of Mineral Potential Reports.		X		X		Solid Min						
3060	Mineral Land (Mineral-in-Character) Reports, including preparing reports and technical review and approval of reports. *Must be a certified minerals examiner or review minerals examiner (technical approval only by a review mineral examiner).		*		*								
3060	Leasing Act classifications (KGS, KLA, KGRA, etc. determinations).		X		X								
3060	Mineral Appraisal Reports to determine fair market value for disposals (for mineral material appraisals - see 3600) including conducting appraisal and technical review and approval of appraisal.		X		X		X						
3060	Unauthorized Surface Use of Mining Claims - prepare reports.		X		X		X			X	X	X	

## 1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
3060	Unauthorized Surface Use of Mining Claims - review and approval of reports.		X		X		Solid Min		X	X	X	
<b>3100 OIL AND GAS LEASING</b> (Operational activities managed by North Dakota, Miles City, and Great Falls FO)												
3100	Act on oil and gas leases pursuant to the Act of February 25, 1920 (30 U.S.C. 181, et seq.), as amended and supplemented, the Act of August 7, 1947 (30 U.S.C. 351-359), as amended; the Act of May 21, 1930 (30 U.S.C. 301-305); the Attorney General's Opinion of April 2, 1941 (Vol. 40 Op. Atty. Gen. 41); and other statutory authorities provided in 43 CFR 3100.0-3.		X		X		Fluids Adj					
3100	Authorized to take all adjudication actions specified in BLM 3100 Handbook series and other formal guidance.		X		X		Fluids Adj					
3100	Authorized to cure and reject deficient filings, accept withdrawals of offers and lease relinquishments, respond to requests for procedural information, regulatory requirements, and application status.		X		X		Fluids Adj					
3100	Act on oil and gas IBLA appeals (43 CFR 4).		X		X							
3100	Execute compensatory royalty drainage agreements.		X		X		Fluids Adj					
3100	Authorize payment of compensatory royalty. Authorize collection of compensatory royalty.		X		X			X	X①			②
3101	Act on OG lease applications not in compliance with requirements.		X		X		Fluids Adj					
3101, 3162	Require reasonable measures to minimize adverse impacts to other resource values within listed specifications.		X		X			X	X	X		
3102	Determine qualified OG leaseholders.		X		X		Fluids Adj					
3103	Make rental and royalty determinations on OG leases.		X		X		Fluids Adj					
3103	Approve and terminate royalty rate reductions.		X		X		Fluids Adj					
3103	Approve and terminate suspensions of operations and/or production.		X		X		Fluids Adj	X	X①			②
3104	Approve and terminate OG statewide, nationwide and lessee bonds.		X		X		Fluids Adj					
3104	Determine and increase bond amounts (3104.4 and 3104.5).		X		X		Fluids Adj	X	X①			②
3104	Provide recommendations for terminating period of bond liability.		X		X			X	X①			②
3104	Approve bonds and terminate period of bond liability (3104.8).		X		X		Fluids Adj					
3105	Approve combinations for joint operations or for transportation of oil applications.		X		X		Fluid Min	X	X①			②
3105	Approve subsurface storage agreements and related activities.		X		X		RMO					
3106	Approve assignments and transfers of OG leases.		X		X		Fluids Adj					
3107	Approve diligent drilling extensions and renewals.		X		X		Fluids Adj					
3107	Issue determinations that OG leases may be extended or renewed.		X		X		Fluids Adj	X	X①			②
3107	Make Natural Gas Policy Act determination recommendations to Department of Energy (18 CFR 274.501).		X		X		RMO					
3107	Issue determinations that leases may be extended due to drilling operations.		X		X		Fluid Min	X	X①			②
3107	Issue determinations that OG leases in their extended term are considered either capable or no longer capable of production in paying quantities.		X		X		Fluids Adj RMO	X	X①			②
3107	Issue order to place well in production.		X		X		Fluid Min	X	X①			②
3107.4	Issue decision extending leases due to unit/communitization agreement terminations.		X		X		Fluids Adj					
3108	Assume action on lease relinquishments.		X		X		Fluids Adj					
3108	Assume action on lease reinstatements and terminations.		X		X		Fluids Adj					
3108	Assume action to cancel leases for noncompliance.		X		X		Fluids Adj					
3109	Act on noncompetitive applications for OG right-of-way leases. Issue lease or execute compensatory royalty agreement with adjoining owner.		X		X		Fluids Adj					
3110	Act on noncompetitive applications and issue noncompetitive leases.		X		X		Fluids Adj					
3120	Prepare competitive OG sale notice and sale results. Issue competitive leases for parcels receiving bids at sale.		X		X		Fluids Adj					
3140	Approve Tar Sands plan of operations.		X		X							
3140	Approve Tar Sands hydrocarbon lease.		X		X							
3150	Act on oil and gas geophysical exploration permits (all Field Offices except in Great Falls).		X		X			X	X	X		②
3160	Approve I&E training in methods and techniques of inspection.		X		X		Fluid Min	X	X①			②
3160.6	Approve Field Office I&E Plans		X		X		Fluid Min	X	X①			②
3161	Approve unitization, gas storage and other contracts for Federal lands.		X		X		Fluid Min					
3161	Approve communitization agreements for Federal Lands.		X		X			X	X①			②
3161.2	Issue spacing orders and field rules regulating development on Federal and Indian land.		X		X		Fluid Min (MT Only)	ND Only	ND Only			ND Only
3162	Monitor drilling obligations.		X		X			X	X①			②
3162	Monitor producing obligations.		X		X			X	X①			②

1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM	
													X = Delegation    ①=OG Operations in MCFO, NDFO, and GFFO Only O = Cannot be re-delegated    ②=OG Operations in MCFO and NDFO Only MM = Upper Missouri River Breaks National Monument Manager Only
3162	Make drainage determinations and require operators to protect Federal and Indian lands from drainage, including the payment of compensatory royalty.		X		X					X	X①		②
3162	Make diligence determinations to assure diligent development of producing Indian leases.		X		X					X	X①		②
3162	Approve drilling applications and plans (APDs).		X		X					X	X①		②
3162	Approve subsequent well operations (reenter, workover, production facilities plug and abandonment).		X		X					X	X①		②
3162	Approve additional surface disturbance.		X		X					X	X①		②
3162	Approve well abandonment.		X		X					X	X①		②
3162	Release abandoned wells for production of water.		X		X					X	X①		②
3162	May require lease records.		X		X					X	X①		②
3162	Prepare first/last production memos.		X		X					X	X①		②
3162	Transfer lease account to rental or royalty status.		X		X		Fluids Adj						
3162	Require samples, tests, and surveys.		X		X					X	X①		②
3162	Approve method of water disposal.		X		X					X	X①		②
3162	Sets standards for disposition of production, including approve surface commingling between leases.		X		X					X	X①		②
3162	Sets standards for disposition of production, including approve oil and gas measurement devices.		X		X					X	X①		②
3162	Sets standards for disposition of production, including approve off-lease storage and/or measurement.		X		X					X	X①		②
3162	Sets standards for disposition of production, including approve applications for venting of produced gas.		X		X					X	X①		②
3162	Stop and inspect motor vehicles carrying oil from Federal or Indian Leases.		X		X					X	X①		②
3162	Determine commercially-productive wells for variable royalty rate leases.		X		X					X	X①		②
3162	Approve variances from minimum site security standards.		X		X					X	X①		②
3162	Investigate reported theft of oil and gas.		X		X					X	X①		②
3162	Oil or gas production verification.		X		X					X	X①		②
3162	Maintain confidentiality or operator requested information.		X		X		RMO			X	X①		②
3163	Issue incidents of noncompliance (INC) - sign INC.		X		X					X	X①		②
3163	Emergency shut-in operations or perform operations for compliance.		X		X					X	X①		②
3163	Determine and charge assessments.		X		X		Fluid Min RMO			X	X①		②
3163	Determine and levy civil penalties.		X		X					X	X①		②
3163	Compromise or reduce civil penalties.		O										
3163	Bring civil action. *Attorney General of U.S. or designee.		*										
3164	Issue Notice to Lessees.		X		X								
3165	Issue State Director Review (SDR) decisions.		X		X								
3165	Act on requests for administrative review (43 CFR 3165.3)		X		X								
3180-3183	Approve all actions associated with fluid mineral unit agreements including - make paying quantities determinations under approved units.		X		X		RMO						
3180-3183	Approve all actions associated with fluid mineral unit agreements including - designate logical areas for unit agreement.		X		X		RMO						
3180-3183	Approve all actions associated with fluid mineral unit agreements including - approve successor unit operator.		X		X		RMO						
3180-3183	Approve all actions associated with fluid mineral unit agreements including - approve unit agreements.		X		X		RMO						
3180-3183	Approve all actions associated with fluid mineral unit agreements including approve expansion/contraction of unit area.		X		X		RMO						
3180-3183	Approve all actions associated with fluid mineral unit agreements including - approve participating area and modifications.		X		X		RMO						
3180-3183	Approve all actions associated with fluid mineral unit agreements including - approve unit plan of development.		X		X		RMO						
3191	Grant delegation of inspection and enforcement authority to States.		X										
3191	Establish minimum standards to be used by a State carrying out activities established in a delegation.		X										
3191, 3160	Sign letter of authorization and issue special identification cards to qualified Federal Oil and Gas inspectors and State and Indian tribal inspectors working under cooperative agreements (FOGRMA Section 101(b)(1), 108(a)&(b)).		X										
3191	Authorize comprehensive inspection system and procedures to inspect oil and gas lease sites (FOGRMA Section 101(a)&(b)(l)).		X		X		Fluid Min						
3191	Authorize training program to assure that oil and gas inspectors are trained in methods and techniques of inspection (FOGRMA Section 101(b) (2)).		X		X		Fluid Min						
3191	Approve entering into agreements with Indian tribes for inspection of oil and gas producing operations (FOGRMA Section 202 (a)).		X		X								
<b>3200 GEOTHERMAL RESOURCES LEASING</b>													

## 1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	X = Delegation O = Cannot be re-delegated MM = Upper Missouri River Breaks National Monument Manager Only	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
3200		Act on matters involving Geothermal resources leases pursuant to the Act of December 24, 1970 (84 Stat. 1566, 30 USC 1001 through 1025 and 43 CFR 3200). For Geothermal Resources Leasing Delegations, see the Bureau 1203 manual.		X		X		Fluid Min					
<b>3400 COAL MANAGEMENT</b>													
3400		Act on coal leases, licenses and exchanges (43 CFR 3400-3453).		X		X							
3410		Assume all necessary action to process and approve exploration licenses.		X		X		Solid Min					
3410, 3482		Approve exploration license plan and modifications.		X		X		Solid Min					
3420		Approve preliminary tract delineations. *Chair, Regional Coal Team.		*									
3420		Approve regional tract ranking, selection, and scheduling. *Chair, Regional Coal Team.		*									
3422.4		Approve and execute competitive coal leases in coal production regions.		X		X		Solid Min					
3425		Approve applications for coal lease sales under the emergency leasing criteria.		X		X		Solid Min					
3425		Approve applications for coal lease sales outside coal production regions or within eastern coal production regions not scheduled for activity planning.		X		X		Solid Min					
3427		Authority to respond to inquiries and take curative action for submission of evidence of written surface owner consent from qualified surface owners of split estate lands.		X		X		Solids Adj					
3430		Approve issuance of coal preference right leases.		X		X		Solid Min					
3430		Approve Preference Right Lease Application cost estimate document and record of decision.		X									
3431		Approve negotiated sales of Rights-of-Way.		X		X							
3432		Approve coal lease modifications.		X		X		Solid Min					
3435		Approve coal lease exchanges.		X		X							
3436		Approve Alluvial Valley Floor coal lease and coal land exchanges.		X		X		Solid Min					
3440		Approve licenses to mine coal.		X		X		Solid Min					
3451		Approve coal lease readjustments.		O									
3452		Cancel, terminate or accept coal lease relinquishments.		O									
3453		Approve coal lease transfers.		O									
3461		Approve lands as unsuitable for surface mining as a result of application of unsuitability criteria.		X		X				X	X	X	①
3461		Respond to Office of Surface Mining on Petition to Declare Lands Unsuitable for Mining.		X		X				X	X	X	①
3472		Determine if lessees meet qualification requirements.		X		X		Solid Min					
3473		Prescribe rents and royalties.		X		X		Solid Min					
3474		Approve bonds.		X		X		Solid Min					
3480		Approve maximum economic recovery.		X		X		Solid Min					
3480		Approve the stipulations for licenses, permits or leases on Indian lands.		X		X							
3481		Prepare notice of availability and notice of proposed action.		X		X		Solid Min		X	X		①
3482		Approve exploration plans and modifications to a lease or exploration license.		X		X		Solid Min					
3482		Approve Resource Recovery and Protection Plans and modifications on Federal land.		X		X		Solid Min					
3482		Approve coal exploration plans and plan modification on leased Federal lands.		X		X		Solid Min					
3482		Approve exploration plans of coal on Indian lands (25 CFR 216.6)		X		X		Solid Min					
3482		Approve resource recovery and protection plan and make recommendations to OSM on SMCRA permits.		X		X		Solid Min					
3482		Recommend approval of surface coal mining plans on Indian lands to OSM (25 CFR 216.7)		X		X		Solid Min					
3482		Approve resource recovery and protection plans and modifications on Indian land (25 CFR 216.7).		X		X		Solid Min					
3482		Approve minor modifications of resource recovery and protection plans on Federal land.		X		X		Solid Min					
3483		Approve commercial quantities and monitor diligent development and continued operation.		X		X		Solid Min					
3483		Terminate leases or initiate cancellation of leases.		O									
3483		Approve suspensions.		O									
3483		Approve advance royalty payments.		X		X		Solid Min					
3484		Approve temporary or final abandonment with respect to the coal resources for all or part of a mine or deposit.		X		X		Solid Min					
3485		Approve waiver, suspension, or reduction of the rental or royalty on producing leases.		O									
3486		Authorize inspections.		X		X		Solid Min		X	X	X	①
3486		Issue notices of noncompliance with regulations and license or lease terms, and provisions of the Resource Recovery and Protection Plan.		X		X		Solid Min					

1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
3487	Approve Logical Mining Units and Logical Mining Units Modifications.		O									
3487	Take all necessary actions to adjudicate applications.		X		X		Solids Adj					
3487	Prepare notice of availability and notice of proposed decision, including required hearings.		X		X		Solid Min					
<b>3500 LEASING OF SOLID MINERALS OTHER THAN COAL AND OIL SHALE</b>												
3500	Issue reports of mineral character to other agencies (FLPMA Sec. 209).		X		X		Solid Min		X	X	X	①
3500, 3501, 3510, 3520, 3530, 3540, 3550, 3560	Approve all action on matters related to the noncompetitive and competitive leasing of Phosphate, Sodium, Potassium, Sulphur (acquired lands), "Gilsonite" (including all vein-type Solid Hydrocarbons), and Hardrock Minerals including major mine plan technical review, adjudicate applications and issue leases, and respond to requests for procedural information, regulatory requirements and status of filings.		X		X		Solid Min					
3500, 3501, 3510, 3520, 3530, 3540, 3550, 3560	Approve all action on matters related to the noncompetitive and competitive leasing of Phosphate, Sodium, Potassium, Sulphur (acquired lands), "Gilsonite" (including all vein-type Solid Hydrocarbons), and Hardrock Minerals including all other actions for exploration and mining plans (except those listed above).		X		X		Solid Min		X	X	X	①
3500-3517	Approve all steps necessary for complete adjudication of applications submitted for nonenergy permits and leases under the authority found at 43 CFR 3501.1, 3500.0-3.		X		X		Solid Min					
3500, 3503, 3511, 3521, 3531, 3541, 3551, 3561	Prescribe rents and royalties.		X		X							
3501	Approve all action on matters related to leasing of minerals in the following Special Leasing Areas: - Gold, Silver, or Quicksilver in confirmed private land grants (43 CFR 3581 and 3578.4). - National Park Service Areas (43 CFR 3582): Lake Mead National Recreation Area; Whiskeytown unit of the Whiskeytown-Shasta-Trinity National Recreation Area; Glen Canyon National Recreation Area; Shasta and Trinity units of the Whiskeytown-Shasta-Trinity National Recreational Area (43 CFR 3583); Reserved minerals in lands patented to the State of California for Park and other public purposes (43 CFR 3584).		X									
3501	Approve all actions on permits and leases for minerals pursuant to Sec. 402, Reorganization Plan No. 3 of 1946 (60 Stat. 1099), which transferred the functions of the Secretary of Agriculture to the Secretary of the Interior in certain Acquired Lands including major mine plan technical review and adjudicate applications and issue permits and leases.		X		X		Solid Min					
3501	Approve all actions on permits and leases for minerals pursuant to Sec. 402, Reorganization Plan No. 3 of 1946 (60 Stat. 1099), which transferred the functions of the Secretary of Agriculture to the Secretary of the Interior in certain Acquired Lands including all other actions for exploration and mining plans (not listed above).		X		X		Solid Min		X	X	X	①
3502	Determine if lessees meet qualification requirements.		X		X							
3504, 3505, 3506, 3510, 3512, 3514, 3522, 3524, 3532, 3534, 3542, 3544, 3552, 3554, 3562, 3564, 3582, 3584	Approve all action matters related to issuance of prospecting permits and exploration licenses on Public Domain and Acquired Lands.		X		X		Solid Min					
3504, 3505, 3506, 3510, 3512, 3514, 3522, 3524, 3532, 3534, 3542, 3544, 3552, 3554, 3562, 3564, 3582, 3584	Technical recommendations for permits and leases.		X		X		Solid Min		X	X	X	①

## 1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM	Legend		
													X = Delegation	OG Operations in MCFO, NDFO, and GFFO Only	
3504, 3505, 3506, 3510, 3512, 3514, 3522, 3524, 3532, 3534, 3542, 3544, 3552, 3554, 3562, 3564, 3582, 3584	Adjudicate applications and issue permits and licenses.		X		X		Solid Min								
3507, 3508, 3510, 3511, 3513, 3515	Approve all actions necessary to issue preference right and competitive leases of mineral lands and deposits on Public Domain and Acquired Lands.		X												
3507, 3509	Approve all actions on matters relating to fractional and future interest permits and leases on Public Domain and Acquired Lands.		X												
3507, 3509	Technical recommendations for permits and leases.		X		X		Solid Min		X	X	X				OG
3507, 3509	Adjudicate and issue permits and leases.		X		X		Solid Min								
3508, 3515	Approve all actions on matters relating to mineral lease exchange (see 3060 for technical review and approval of mineral reports).		X		X		Solid Min								
3508, 3515	Accept lease relinquishment.		X		X		Solid Min								
3508, 3515	Adjudicate and issue permits and leases.		X		X		Solid Min								
3510, 11, 13, 16;	Valuable deposit determinations.		X		X		Solid Min								
3520, 21,	KLA determination (see 3060).		X		X		Solid Min								
3520, 21,	Technical recommendations for issuance.		X		X		Solid Min		X	X	X				OG
23, 25, 26;	Review technical recommendations and determinations.		X		X		Solid Min		X	X	X				OG
3530, 31,	Adjudicate applications and issue leases.		X		X		Solid Min								
33, 35, 36; 3540, 41,	Approve all actions required to issue use permits under appropriate terms and conditions.		X		X		Solid Min		X	X	X				OG
3511, 3517, 3527, 3560	Approve applications for waiver, suspension, or reduction of rental or minimum royalty or reduction of royalty.		O												
3513, 3503	Approve applications for suspensions of operations.		O												
3513	Identify other lands subject to competitive leasing for phosphate,		X		X		Solid Min								
3520	Approve exploration and mining operations in accordance with the regulations.		X		X		Solid Min								
3590	Technical review of major mine plans and major modifications.		X		X		Solid Min								
3590	All other actions for approval of exploration plans and mining plans.		X		X		Solid Min								
3590	Inspect and regulate prospecting, exploration testing, development, mining, and processing operations.		X		X		Solid Min		X	X	X				OG
3590	Inspect exploration and mining operations to determine adequacy of air and water management and pollution control measures.		X		X		Solid Min		X	X	X				OG
3590	Require operators to be in compliance with regulations, lease or permit terms, and approved plans.		X		X		Solid Min		X	X	X				OG
3590	Obtain and check records of production of minerals and verify production.		X		X		Solid Min								
3590	Prescribe the manner and form of records and notices to the operator		X		X		Solid Min								
3590	Act on applications for suspension of operations or production.		O												
3590	Inspect and report on the cessation and abandonment of operations.		X		X		Solid Min								
3590	Report to the agency having administrative jurisdiction any trespass involving removal of mineral deposits.		X		X		Solid Min								
3590	Implement General Mining Orders and issue other orders, determinations, comments, and approvals to implement or assure compliance with the 43 CFR 3590 operating regulations.		X		X										
3590	Approve exploration plans, mining plans, and major modifications on Federal and Indian lands.		X		X		Solid Min								
3592	Technical review of major mine plans and major modifications.		X		X		Solid Min								
3592	All other actions for approval of exploration plans and mining plans.		X		X		Solid Min								
3592	Receive certified maps of mining operations drawn to an acceptable scale.		X		X		Solid Min								
3592	Receive production maps which show all excavations in such a manner that production for any royalty reporting period can be accurately determined.		X		X		Solid Min								
3592	Authorize surveys if operator fails to submit proper maps.		X		X		Solid Min								
3592	Authorize the collection of logs, cores, samples, or cuttings for exploration or development drilling and approve conversion of any drill hole to surveillance wells.		X		X		Solid Min								
3593	Approve mining methods which will achieve ultimate maximum recovery of the resource and approve mining of isolated blocks or boundary pillars.		X		X		Solid Min								

## 1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
3594	Approve methods of abandonment and waste disposal to ensure protection against mining hazards.		X		X		Solid Min					
3595, 3596	Authorize production verification to ensure that production allocations are reported accurately; making volumetric measurements or other determinations to verify production.		X		X		Solid Min					
3597	Conduct inspections to assure compliance with regulations, lease terms and conditions of plan approval.		X		X		Solid Min		X	X	X	①
3598	Issue notices of noncompliance and take other enforcement actions as necessary for violations.		X		X		Solid Min		X	X	X	①
<b>3600 MINERAL MATERIALS DISPOSAL</b>												
3600	Approve all actions relating to any contract for the sale or disposal of mineral materials, including approvals, modifications and cancellations; designations, modifications, and cancellations of community pits and common use areas; and authorizations of exploration and sampling activities.		X						X	X	X	
3600	Approve designation, modification or cancellation of free use areas for petrified wood on lands under the jurisdiction of other Federal departments or agencies, other than the Department of Agriculture, with the consent of the other departments or agencies involved.		X						X	X	X	
3600	Approve mineral material appraisal reports. *Qualified Mineral Appraisal Reviewer		*		*				*	*	*	
3600	Technical review and approval of short-form appraisals (see Mineral Material Appraisal Handbook). *Qualified Mineral Appraisal Reviewer		*		*				*	*	*	
3602	Approve and modify mining and reclamation plans.		X						X	X	X	
3610	Conduct appraisals and reappraisals. *Qualified Mineral Appraisal Reviewer		*		*				*	*	*	
3610	Conduct measurements.		X						X	X	X	
3610	Make performance and reclamation bonds determination.		X						X	X	X	
3610	Approve assignments.		X						X	X	X	
3610	Approve mineral material sales.		X		X		Solid Min		X	X	X	
3621	Issue Free Use Permits.		X						X	X	X	
<b>3700 MULTIPLE USE: MINING</b>												
3700-3746	Approve all actions necessary under Group 3700 –Multiple Use; Mining.		X		X							
<b>3800 MINING CLAIMS UNDER THE GENERAL MINING LAWS</b>												
3800-3873 except 3860	Approve all actions necessary under Group 3800 - Mining Claims Under the General Mining Law.		X									
3800-3873 except 3860	Take all required steps necessary to allow mineral entry, exploration, location, and purchase pursuant to the United States Mining Laws (43		X		X		Solid Min					
3800-3873 except 3860	Approve bonding amount.		X		X		Solid Min					
3800 except 3860	Adjudicate all cases, perform mineral examinations, and initiate mineral contest actions and accept conditional relinquishments under		X									
3802	Assume all actions as necessary to approve Plan of Operation Wilderness Review Program.		X						X	X	X	
3802	Take all steps necessary to prevent impairment of the suitability of lands under wilderness review for inclusion in the wilderness system and to prevent unnecessary and undue degradation by activities authorized by the United States Mining Laws and provide for environmental protection of the public lands and resources.		X						X	X	X	
3802	Accepts, collects, terminates, etc. bonds associated with plans of operations.		X						X	X	X	
3802	Approve plans of operations for exploration and mining, wilderness review program (FLPMA Secs. 302 and 603).		X						X	X	X	
3802, 3809	Assume all actions as necessary for Plans of Operation and Notices for the Surface Management Program.		X						X	X	X	
3809	Approve plans of operations for surface management (22 USC 2478 of Rev Stats. As amended by 43 USC 1201, 43 USC 1701, 30 USC 612, 16 USC 1280).		X						X	X	X	
3809	Accepts, collects, terminates, etc. bonds associated with plans of operations.		X		X		Solid Min Adj		X	X	X	
3809	Issue notices of noncompliance and records of noncompliance for Mining Notice or Plan of Operations.		X						X	X	X	
3809	Decide appeals to decisions of authorized officer.		X									
3814	Record and adjudicate Stockraising Homestead Act (SRHA) Notice of Intent to Location (NOITL).		X				Solid Adj					
3814	Process mineral claimants bonds.		X		X		Solid Min					
3814	Approve bonding amounts for disposal of reserved minerals under the Stock Raising Homestead Act (39 State 863, 43 USC 299).		X		X		Solid Min					

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3815	Approve stipulations on final certifications for mineral locations in stock driveway withdrawals (45 Stat. 1144; 43 USC 300).		X		X		Solid Min					
3830	Sign correspondence and case related work involved with the administration of location of mining claims recordation (Sec. 314 of 43 USC 1744, 43 USC 2, Sec. 310 of 43 USC 1740, 31 USC 483a).		X		X		Solid Min					
3833	Take all steps necessary to record the location of mining claims, mill and tunnel sites; payment of service charges; and payment of rental fees.		X		X		Solid Min					
3833	Issue Null and Void Decisions.		X		X		Solids Adj					
3833	Issue Additional Requirement Notices.		X		X		Solids Adj					
3833	Acknowledge document receipt.		X		X		Solids Adj					
3833	Transmit files on appeal to the Interior Board of Land Appeals.		X		X		Solid Min					
3833, 3851	Take all steps necessary to record assessment work performance affidavits, fee waivers, or accept maintenance fees; including curative action.		X		X		Solids Adj					
3833, 3851	Issue Forfeiture and Void Decisions.		X		X		Solids Adj					
3835	Assessment work.		X				Solid Adj					
3850	Approve deferment of assessment work, all adjudication actions (63 Stat 214, 30 USC 28b-c).		X		X		Solid Min					
3860	Adjudicate Mineral Patent Applications.		O									
3860	Recommend patent issuance to the Secretary.		X									
3861	Approve mineral surveys (Chap X, Manual for Intro, for Survey of Public Lands of U.S. 1973).		X		X		Cadastral					
3862-3864	Perform technical review and approve mineral reports (see 3060). *Certified Review Mineral Examiner.		*		*		*					
3862	Designate newspaper to publish notice of patent applications.		X		X		Solids Adj					
3871, 3872	Take appropriate action on adverse claims, protests and conflicts.		X		X		Solid Min					
3870-3873	Process all adverse claims (43 CFR 3870)		X		X							
3870-3873	Conduct validity examinations of mining claims and mill sites, recommend adverse action against invalid mining claims and mill sites, ascertain compliance with mining laws and forward the report to the State Office for technical approval. *Certified Review Mineral Examiner.		*		*			*	*	*	*	*
3870-3873	Review and approval of validity examination reports. *Certified Review Mineral Examiner.		*		*			*	*	*	*	*
3870-3873	Take all actions necessary to conduct mineral contest proceedings.		X		X		Solid Min					
3873	Segregate mineral from non-mineral land.		X		X							
<b>3900 OIL SHALE MANAGEMENT</b>												
3900	Approve all oil shale actions (235 DM 1.1K).		X		X		Solid Min					
<b>4100 GRAZING ADMINISTRATION</b>												
4110	Allocate grazing preference, increases, and decreases.		X					X	X	X		
4110	Determine qualifications for grazing use of public lands. Approve transfers, cooperative agreements, and range improvement permits.		X					X	X	X		
4110	Determine base property.		X					X	X	X		
4110	Specify permitted use.		X					X	X	X		
4110	Approve transfers and relinquishments of grazing preference.		X					X	X	X		
4110, 4120	Designate allotments for livestock grazing; specify numbers and kinds of livestock, and periods of use; incorporate other terms and conditions as appropriate in grazing permits and leases.		X					X	X	X		
4110	Change permitted use levels.		X					X	X	X		
4110	Close public lands to grazing use when needed - Permanent closure.		O									
4110	Close public lands to grazing use when needed - Temporary closure.		X					X	X	X		
4110	Assume grazing management actions that address changes in public land acreage.		X									
4120	Approve allotment management plans.		X					X	X	X		
4120	Implement grazing management through allotment management plans resource activity plans and grazing systems.		X					X	X	X		
4120	Implement range improvements through permits and cooperative agreements and determine their value. Approve assignment of range		X					X	X	X		
4120	Accept contributions for range improvements.		X					X	X	X		
4120	Enter into Memorandum of Understanding or Cooperative Agreement to manage other agency lands.		X									
4120	Cooperate with State, county and Federal agencies in the administration of laws and regulations relating to livestock diseases, sanitation and noxious weeds.		X					X	X	X		
4125	Acquire Rights to Water Wells (30 CFR 241.6).		X					X	X	X		
4130	Adjudicate conflicting applications (43 CFR 4130.1-2).		X					X	X	X		

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4130		Issue, modify and renew grazing permits and leases and exchanges-of-use agreements. Specify numbers and kinds of livestock, periods of use, places of use and other grazing management terms and conditions in grazing permits and leases and exchanges-of-use agreements.		X						X	X	X	
4130		Issue grazing permits and leases, free-use permits, crossing permits, exchange-of-use authorizations, nonrenewable permits, and special grazing permits.		X						X	X	X	
4130		Collect and deposit fees for grazing use, and approve refunds.		X						X	X	X	
4130		Specify numbers and kinds of livestock, and periods of use; incorporate other terms and conditions as appropriate in grazing permits and leases (43 CFR 4130.3-1, 4130.3-2).		X						X	X	X	
4140, 4170		Issue notices of violations and other actions (other than arrest authority).		X						X	X	X	
4150		Assume corrective and disciplinary actions as necessary on violations; initiating remedial actions to abate unauthorized grazing use as necessary, including trespass and impoundment actions; accepting settlements.		X						X	X	X	
4150		Issue order to impound unauthorized livestock.		X						X	X	X	
4150		Issue notice of intent to impound (43 CFR 4160.4-1).		X						X	X	X	
4150		Issue order to sell impounded livestock (after consultation with the Director and Solicitor) (43 CFR 4150.4-3, 4-5).		O									
4160		Issue proposed and final decisions on matters of grazing administration and management.		X						X	X	X	
4180		Assume appropriate action to assure attainment of rangeland health fundamentals.		X						X	X	X	
4180		Develop regional standards and guidelines for grazing administration for Secretarial approval.		O									
4180		Determine that grazing practices or levels of grazing use are significant factors in failing to achieve standards and conform to the guidelines.		X						X	X	X	
4180		Implement actions to make significant progress toward fulfillment of the standards and significant progress toward conformance with the guidelines.		X						X	X	X	
4190		Implement wildfire management decisions.		X						O	O	O	
4210, 4230		Determine area subject to lease and qualifications of the applicants.		X									
<b>4700 WILD FREE ROAMING HORSE AND BURRO MANAGEMENT</b>													
4700		Authority to sign Bill of Sale for Wild Horses and Burros.		X									
4700		Manage wild, free-roaming horses and burros.		X						X	X	X	
4710		Establish wild horse and/or burro herd management areas.		X									
4710		Develop herd management plans.		X						X	X	X	
4710		Review and approve herd management plans.		X						X	X	X	
4710		Determine appropriate herd management level.		X						X	X	X	
4710		Determine minimum herd population level.		X						X	X	X	
4710		Close herd areas to grazing by domestic livestock - permanent closure.		X									
4710		Close herd areas to grazing by domestic livestock - temporary closure.		X						X	X	X	
4710		Establish conditions for removal of unauthorized livestock from areas occupied by wild horses and burros.		X						X	X	X	
4720		Authorize the removal of excess wild horses and burros from the public lands.		X						X	X	X	
4720		Remove strayed or excess animals from private lands.		X						X	X	X	
4730		Destroy old, sick, and lame wild horses and burros.		X						X	X	X	
4730		Sign Herd Management Area Plan.		X						X			
4740		Direct the use of helicopters and motor vehicles in the management and transport of wild horses and burros.		X						X	X	X	
4740		Approve vehicles to haul wild horses and burros.		X						X	X	X	X
4740		Approve any exceptions to the 24-hour hauling limit.		X						X	X	X	
4750		Make healthy excess wild horses and burros available for private maintenance through adoption.		X						X	X	X	
4750		Approve applications for adoption of wild horses and burros.		X						X	X	X	X
4750		Notify applicants of reasons for disapproval and, if applicable, action required to meet standards for approval.		X						X	X	X	
4750		Approve adjustments in adoption fees for otherwise unadoptable animals.		X						X	X	X	
4750		Replace adopted wild horses and burros that died within six months of adoption.		X						X	X	X	
4750		Issue Certificates of Title to wild horses and burros. (Exception: Delegated to the Billings Field Office Manager)		X									
4760		Certify the proper care and humane treatment of adopted wild horses and burros for purposes of compliance with the Private Maintenance and Care Agreement.		X						X	X	X	X

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4760		Enter into Private Maintenance and Care Agreements (PMACA) with adopters and take appropriate action to assure compliance with all requirements of the PMACA.		X						X	X	X	X
4770		Repossess adopted wild horses and burros if the adopter fails to comply with the Private Maintenance and Care Agreement.		X						X	X	X	
<b>5000 FOREST MANAGEMENT</b>													
5003		Render decisions on timber sale protests.		X						X	X	X	
5003		Implement General Forest Management full force and effect Decisions/Wildfire Management full force and effect management decisions.		X						X	X	X	
5041		Declare the annual productive capacity of commercial forest land.		X									
5043		Establish sustained yield unit.		X									
5043		Hold hearings in connection with each proposed sustained yield unit.		X									
5043		Approve action on appropriate recommendations concerning sustained (yield) units.		X									
5045		Exchange lands to consolidate or segregate O&C timber lands.		X									
<b>5400 SALES OF FOREST PRODUCTS</b>													
5400, 1815		Timber Sale Contracts. Determinations of US Share of Cost. Cancellation of Timber Sale Contracts.		X						X	X	X	
5400		Dispose of timber and other vegetative resources including those on unpatented mining claims located after July 23, 1955.		X						X	X	X	
5400		Make disposals on lands withdrawn for other public functions with the consent of the other public agencies.		X						X	X	X	
5402		Act on matters involving Rights-of-Way acquisition and the approval of road construction projects to provide access to timber.		X						X	X	X	
5402		Dispose of timber and other vegetative resources where values do not exceed \$2,499 using Form 5450-5.		X						X	X	X	
5402		Approve sale of negotiated stewardship contracts of less than 250,000 board feet. Special justification is needed to exceed 250,000 board feet.		X						X	X	X	
5402		Make reports of timber disposals to Congress, BLM Offices, and others.		X		O							
5410		Develop an annual timber sale plan, including any subsequent changes, alterations, or amendments.		X						X	X	X	
5410		Approve Timber Sale Plans.		X						X	X	X	
5420		Establish minimum selling values by species and/or products.		X		O							
5420		Determine a form of measurement of timber or other vegetative resources to be in the public interest.		X						X	X	X	
5422		Authorize Scale Sales.		X						X	X	X	
5422		Determine when to use scaling for administrative reasons.		X		O				X	X	X	
5422		Determine when to use third-party scaling.		X		X				X	X	X	
5424		Determine provisions for timber sale contracts.		X						X	X	X	
5424		Sign timber sale contract. See 5450 for limitations.		X						X	X	X	
5430		Determine when to use longer (or shorter) than usual advertising periods.		X						X	X	X	
5441		Confirm qualifications of bidders.		X						X	X	X	
5441		Initiate action on Small Business Administration road construction loan applications.		X						X	X	X	
5441		Manage BLM's Small Business Administration set aside preferential timber sale program.		X						X	X	X	
5442		Select sealed bids, written bids, oral bids, or a combination of bidding methods for advertised sales.		X						X	X	X	
5442		Conduct a sale and determine the high bidder.		X						X	X	X	
5442		Reject any or all bids.		X						X	X	X	
5443		Determine when to keep a no-bid sale open for 90 days.		X						X	X	X	
5450		Award timber sale contract to successful purchaser - Less than or equal to 10 MMBF. Additional sales to existing contract up to 50 MBF maybe re-delegated to any employee designated only by the contracting officer.		X						O	O	O	
5450		Award timber sale contract to successful purchaser - More than 10 MMBF, less than or equal to 25 MMBF.		X						O	O	O	
5450		Award timber sale contract to successful purchaser - More than 25 MMBF. *Additional sales to existing contract up to 50 MBF maybe re-delegated to any employee designated only by the contracting officer.		O									
5450		Confirm performance qualifications and award contract.		X						X	X	X	
5451		Determine whether to require a bond for cash sales less than \$2,500.		X						X	X	X	
5451		Approve completed performance bond forms.		X						X	X	X	
5451		Authorize a reduction in the amount of a performance bond.		X						X	X	X	
5451		Approve payment bonds prior to cutting or removal of any timber covered by the bond.		X						X	X	X	

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													X = Delegation    ●=OG Operations in MCFO, NDFO, and GFFO Only O = Cannot be re-delegated    ●=OG Operations in MCFO and NDFO Only MM = Upper Missouri River Breaks National Monument Manager Only
5451	Approve the allocation of a single payment bond to 2 or more contracts with the same purchaser in the same BLM administrative district.		X							X	X	X	
5461	Determine the amount of installment payments.		X							X	X	X	
5461, 5473	Grant an extension of contract time for cutting or removing of timber.		X							X	X	X	
5461	Modify contract to sell additional timber up to 10 MMBF.		X							X	X	X	
5473	Require the reappraised contract price be paid in full as a condition of granting an extension.		X							X	X	X	
5474	Approve a contract assignment.		X							X	X	X	
<b>5500 NONSALE DISPOSALS</b>													
5500	Issue free use permits on BLM lands.		X							X	X	X	
5511	Prescribe provisions for cutting and removing free-use timber.		X							X	X	X	
5511	Cancel a permit for noncompliance or if the permit was issued erroneously.		X							X	X	X	
<b>5921 STEWARDSHIP CONTRACTING</b>													
5921	Approve Projects for Stewardship Contracting. *Warranted Contracting Officer approves the contract.		X			X*							
<b>6250/6260 NATIONAL HISTORIC AND SCENIC TRAILS</b>													
6250, 6260	National Historic and Scenic Trails (National Trail System Act). Approve findings of congressionally authorized feasibility study conducted through another agency where BLM lands involved, forward to responsible agency (NTSA, Sec. (5b))		X										
6250, 6260	National Historic and Scenic Trails (National Trail System Act). Approve Comprehensive Management Plan where BLM is trail administrator/co-administrator when one State with affected BLM lands/RMPs involved (NTSA, Sec. (5e), (5f)).		X										
6250, 6260	National Historic and Scenic Trails (National Trail System Act). Approve Comprehensive Management Plan where BLM is trail administrator/co-administrator when more than one State with affected BLM lands/RMPs involved (NTSA, Sec (5e), (5f)).		X										
6250, 6260	National Historic and Scenic Trails (National Trail System Act). Approve Comprehensive Management Plan where BLM lands involved when BLM is not trail administrator (NTSA, Sec. (5e), (5f)).		O										
6250, 6260	National Historic and Scenic Trails (National Trail System Act). When assigned administration role, establish advisory council (NTSA, Sec. (5e), (5f)).		O										
6250, 6260	National Historic and Scenic Trails (National Trail System Act). Approve statewide plan affecting designated national scenic or historic trails or amends RMPs with provisions (NTSA, Sec. (7c); FLPMA).		X										
6250, 6260	Maintain copy of official designated trail map (NTSA, Sec. (5a)).		X										
6250, 6260	Approve RMP/amendment containing provisions for national scenic or historic trails (NTSA, Sec. (7c); FLPMA.)		X										
6250, 6260	Approve Inventories/assesses significant sites or segments or trail locations (NTSA, Sec. (7c)).		X										
6250, 6260	Approve or deny actions affecting high potential sites or segments or trail location (NTSA, Sec. (7c); (7i); NHPA).		X										
6250, 6260	Approve or deny actions affecting trail corridor area (NTSA, Sec. (7c); NHPA; FLPMA).		X										
6250, 6260	Approve or deny trail land management transfer to/from other federal agencies under memorandum (NTSA, Sec. (7a, 1b); FLPMA).		X										
6250, 6260	Approve or deny LWCF acquisitions, related disposals, exchanges, easements or other lands actions affecting trail corridor area (NTSA, Sec. (7g), (9e, 3-4), (7f), (9b), (9c-d), (7k), (10c); FLPMA).		X										
6250, 6260	Approve a uniform marker for the national trail system appropriate to each trail, in cooperation with other agencies (NTSA, Sec. (3a4), (7c)). *Lead State Director responsible for trail administration when more than one State with BLM lands involved.		*										
<b>6300 WILDERNESS MANAGEMENT</b>													
6300	Management of designated wilderness areas: Assume all approval or denial actions in designated wilderness areas; take all actions under the regulations in 43 CFR 6300.		X							O	O	O	
6350	Approve or deny interim management actions in Wilderness Study Areas to avoid impairment. (Federal Land Policy and Management Act, Sec. 603 (c)).		X							O	O	O	
6361	Approve Wilderness Management Plans.		X										
<b>6400 WILD AND SCENIC RIVER MANAGEMENT</b>													
6400	Identification & Studies of Wild and Scenic Rivers (FLPMA; Wild and Scenic Rivers Act; USDI Final Revised Guidelines - 47 FR 39454; BLM Manual Section 8351): Approve eligibility/noneligibility findings, assessments, and evaluations.		X										

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6400		Identification & Studies of Wild and Scenic Rivers (FLPMA; Wild and Scenic Rivers Act; USDI Final Revised Guidelines - 47 FR 39454; BLM Manual Section 8351): Approve suitability/nonsuitability findings, assessments, and evaluations.		X									
6400		Identification & Studies of Wild and Scenic Rivers (FLPMA; Wild and Scenic Rivers Act; USDI Final Revised Guidelines - 47 FR 39454; BLM Manual Section 8351): Release eligible river segments determined non-suitable in the land-use planning/NEPA process and sign the		X									
6400		Approve or deny proposed projects in eligible river corridors to protect identified outstandingly remarkable values (8351 Manual Section).		X						O	O	O	
6400		Approve maps, boundaries, and classification descriptions of designated WSRs and make available for public inspection (Section 3(c) of the WSRA).		X						O	O	O	
6400		Approve comprehensive WSR management plan(s) and publish a notice of completion and availability in the FR (Section 3(d)(1) of the WSRA).		X						O	O	O	
6400, 8351		Management of designated WSRs - Approve or deny proposed projects in designated WSRs to protect and enhance values for which the river was designated (36 CFR 297 and 43 CFR 8351).		X						O	O	O	
6500-6900		Authorize all actions relating to wildlife management pursuant to BLM Manual Sections 6500-6900 and the Federal Land Policy and Management Act.		X						X	X	X	
6500		Authorize protecting and/or reestablishing wildlife habitat pursuant to the Surface Mining Control and Reclamation Act of 1977 (30 U.S.C. 1201 et. Seq.).		X						X	X	X	
6500		Approve planning and implementing needed wildlife habitat research studies: State.		X						X	X	X	
6500		Approve developing and implementing rangeland improvements for wildlife pursuant to the Public Rangelands Improvement Act and the Taylor Grazing Act.		X						X	X	X	
6500		Approve protective provisions (stipulations) in leases, licenses, permits, and grants issued by BLM to safeguard wildlife habitat per Federal Land Policy and Management Act, Surface Mining Control and Reclamation Act, etc., and other applicable authorities.		X						X	X	X	
6520		Approve developing and implementing cooperative programs for habitat management, including Cooperative Management Agreements, with non-Governmental entities.		X						X	X	X	
6525		Authorize developing, signing and implementing cooperative management programs, including cooperative management agreements jointly with State wildlife agencies pursuant to the Sikes Act, as amended (74 Stat. 1052; 88 Stat. 1369; 92 Stat. 921).		X						X	X	X	
6602		Approve developing and implementing inventory and monitoring plans.		X						X	X	X	
6620		Approve habitat management plans - within the Field Office.		X						X	X	X	
6620		Approve habitat management plans - across Field Office boundaries.		X						X			
6820		Approve introducing, relocating, or transplanting (including T&E species). Both plants and animals - includes establishing new populations and supplementing existing populations.		X						X	X	X	
6830		Approve animal damage control plans where the BLM is the action agency.		X						X	X	X	
6830		Approve use of cyanide devices.		X						X	X	X	
6840		Designate BLM Sensitive Species.		O									
6840		Conduct endangered species consultations under Section 7 of the Endangered Species Act, as amended.		X						X	X	X	
<b>7250 WATER RIGHTS</b>													
7250		Sign application for water rights (State Government).		X						X	X	X	X
<b>8000 RECREATION PROGRAMS</b>													
8000		Authorize recreation use, and specify terms and conditions of such use (exceptions are provided for in the regulations).		X						X	X	X	X
8000		Establish and collect fees for developed recreation sites (43 CFR 8000.0-6, 8372.4 and 36 CFR 71)		X						O	O	O	
<b>8100 CULTURAL RESOURCE MANAGEMENT</b>													
8100		Approves Cultural Management Plan.		X						O	O	O	
8120		Approve matters of responsibility of BLM relating to determination of eligibility for nomination to the National Register.		X						X	X	X	
8120		Approve matters of responsibility of BLM relating to nomination to the National Register.		X						X	X	X	
8140		Approve repatriations under Native American Graves Protection and Repatriation Act.		O									

## 1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
8142	Enter into agreements with Native American tribes or groups concerning possession or disposition of human remains, funerary objects, sacred objects, objects of cultural patrimony and related materials from the public lands pursuant to the Native American Graves Protection and Repatriation Act (NAGPRA).		O									
8150	Approve cultural and paleontological use permits.		X		O							
8150	Approve/deny cultural use permits (43 CFR 7.6) only with oversight of the State's Cultural Heritage Program.		X		X		Lands					
8150	Approve/deny paleontological use permits (43 CFR 7.6) only with oversight of the State's Cultural Heritage Program.		X		X		Lands					
<b>8300 RECREATION MANAGEMENT</b>												
8322	Approve Recreation Area Management Plans.		X						X	X	X	
8322	Approve Recreation Project Plans.		X						X	X	X	
8341	Approve restrictions on the use of Off Highway Vehicles on BLM land (regarding conditions of use).		X						O	O	O	
8341	Approve closing areas to Off Highway Vehicle use.		X						O	O	O	
8341	Approve closing portions of the public lands for use by Off Highway Vehicles.		O									
8342	Designate all public lands as either open, limited, or closed to Off Highway Vehicles.		X						O	O	O	
8343	Designate areas where spark arresters are required.		X						X	X	X	
8357	Designate Back Country Byways in consultation with State and local authorities and other interest groups.		X									
8364-8365	Approve closing areas and access to areas.		X						O	O	O	
8365	Establish supplementary rules to protect the public health, safety, and resources in undeveloped areas.		O									
8365	Approve actions such as posting rules, denying use, and taking other actions as appropriate concerning use of developed recreation sites and facilities.		X						X	X	X	
8372	Issue and administer special recreation permits (SRPs).		X						X	X	X	
8372	Establish the conditions where special recreation permits are required.		X						X	X	X	
8372	Approve accepting SRP application earlier than 120 days prior to use.		X						X	X	X	
8372	Approve maximum time by which an SRP application will be accepted.		X						X	X	X	
8372	Approve issuing and administration of SRPs.		X						X	X	X	
8372	Establish and maintain fees for all other SRPs.		X									
8380	Nomination and listing of significant caves.		X						X	X	X	
8380	Designation of significant caves.								O	O	O	
8390	Issue and administer use authorization for recreation, concession leases.		X						X	X	X	
<b>8400 VISUAL RESOURCE MANAGEMENT</b>												
8400	Administration of Visual Resource Management.		X						X	X	X	
8400	Implement BLM VRM policy and provide statewide program coordination and guidance.		X									
<b>8500 WILDERNESS MANAGEMENT</b>												
8510	Approve wilderness management inventory decisions.		X									
8520	Inventories and Studies (FLPMA Sec. 201, 202, 603(a), 43 CFR 1601): Approve provisions for public review and comment and appointing wilderness public hearing officers.		X									
8520	Inventories and Studies (FLPMA Sec. 201, 202, 603(a), 43 CFR 1601): Designate Wilderness Study Areas.		X									
8520	Inventories and Studies (FLPMA Sec. 201, 202, 603(a), 43 CFR 1601): Approve provisions with USGS and Bureau of Mines for mineral surveys.		X									
8550	Approve interim management, pending congressional determinations as to designation of ISAs and WSAs to avoid impairment (FLPMA Sec 603(c)).		X						O	O	O	
8550	Approve of shooting animals from an aircraft for animal damage control in wilderness study areas.		X						O	O	O	
8560	Management of designated wilderness areas: Take all approval or denial actions in designated wilderness areas; take all actions under the regulations in 43 CFR 8560.		X						O	O	O	
8561	Approve Wilderness Management Plans.		X						X	X	X	
8704	Approve and carry out research requisite for adequate protection and preservation of historic cultural, paleontologic, or scenic values, fish and wildlife resources and natural systems or processes; or protection of life and safety from natural hazards (FLPMA, Sec. 301).		X									
<b>9000 TECHNICAL SERVICES</b>												
9011	Approve submitted Pesticide Use Proposals. *Only States with certified applicators reviewing Pesticide Use Proposals.		X		O				O	O	O	

## 1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM	
													X = Delegation    ①=OG Operations in MCFO, NDFO, and GFFO Only O = Cannot be re-delegated    ②=OG Operations in MCFO and NDFO Only MM = Upper Missouri River Breaks National Monument Manager Only
9014	Approve submitted Biological Control Agent Release Proposals except those retained by the Department.		X		X					X	X	X	
<b>9100 ENGINEERING</b>													
9100	Technical approval of easement surveys, easement plats, and legal descriptions for acquisitions is delegated through the State Director and the District/Field Manager to the District/Field Office Engineer and the State Office Chief Cadastral Surveyor. If there are no qualified District/Field Office Engineers, then delegation of authority goes to the next highest organizational level in engineering.		X							X	X	X	
9101	Approval of site studies is delegated through the State Director to the District/Field Manager except at the National Interagency Fire Center.		X							X	X	X	
9101	Approval of the design narrative and action plan, except where reserved for the State Director (large buildings and recreational developments) is delegated through the State Director to the District/Field Manager.		X				Eng			X	X	X	
9101	Approval of design narrative and action plan for electrical and mechanical features.		X				Eng						
9101	Approval of design narrative and action plan for accessibility requirements.		X				Eng						
9101	Approval of design narrative and action plan for recreational developments over \$25,000.		X				Eng						
9101	Approval of design narrative and action plan for other than major structures.		X				Eng	X	X	X	X		
9102	Design approval for major structures which affect public safety is delegated through the line to any level; however, the signing official is required to be a registered professional engineer experienced in that particular type of structure.		X				Eng		X				
9102	All engineering designs (construction and maintenance) are approved technically as outlined in the BLM Manual Section 9102. The responsibility for determining the level at which approval will occur for each office lies with the State Engineer who retains technical responsibility for all designs. Note: Authority to construct a facility or expend funds is delegated through the State Director to the Field Manager, except at the Office of Fire and Aviation and National Operation Center.		X				Eng						
9102	Level I: An engineering review is to be made: Pre-engineered Buildings (design review by the State Office); Major Culverts (design review by SO); Bridges (design review by SO); Retaining Walls; Roads; Temporary Crossings; Water Wells; Dams; Irrigation Systems; Culverts; Fish Enhancement Facilities; Wildlife Developments; Riparian Structures; Trails; Fences and Cattle guards.		X				Eng	Zone Eng	X	X	X		
9102	Level II: An engineering review is to be made: Roads; Temporary Crossings; Water Wells; Dams; Irrigation Systems; Culverts; Fish Enhancement Facilities; Stock Water Systems; Wildlife Developments; Riparian Structures; Trails; Fences and Cattle guards.		X				Eng	Zone Eng	X	X	X		
9102	Level III: An engineering review is to be made: Fish Enhancement Facilities; Stock Water Systems; Wildlife Developments; Minor Road Realignments; Riparian Structures; Trails; Road Maintenance; Fences and Cattle guards.		X				Eng	Zone Eng	X	X	X		
9113	Approval of road standards that are within the limits outlined in BLM Manual Section 9113 is delegated through the State Director to the District/Field Manager subject to BLM Manual Section 9113 limitations.		X				Eng	Zone Eng	X	X	X		
9114	Using the documents cited in BLM Manual Section 9114, the authority to approve a trail location is delegated through the State Director to the District/Field Manager.		X				Eng	Zone Eng	X	X	X		
9172	Using the documents cited in BLM Manual Section 9172, the authority to approve a water control or water development structure is delegated through the State Director to the District/Field Manager; however, the signing official is required to be a registered professional engineer experienced in that particular type of structure.		X				Eng	Zone Eng	X	X	X		
9180, 9185	Approve survey, resurvey, and protraction diagrams of the lands within the jurisdiction of the office (43 U.S.C. 2, 52 and 1201). *State Office Chief Cadastral Surveyor only.				*								
9180	Prepare and publish in the <u>Federal Register</u> notices of the official filing of accepted plats of survey, resurvey, and approved protraction diagrams (43 U.S.C. 2 and 52). *State Office Chief Cadastral Surveyor only. Must be approved by the Assistant Secretary	*			*								

1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
9185	Approve applications for extension of original surveys or lands omitted from original surveys. *State Office Chief Cadastral Surveyor only.				*							
9185	Approve applications for resurveys. *State Office Chief Cadastral Surveyor only.				*							
9185	Issue and cancel survey order for the survey of a mining claim. *State Office Chief Cadastral Surveyor only.				*							
<b>9200 PROTECTION (FIRE MANAGEMENT)</b>												
9210	Serve as State Director's authorized representative on Geographic Area Coordination Groups including Multi-Agency Area Coordination (MAC) Groups.		X		X		Fire		X	X	X	Fire
9210	Coordinate and establish priorities on uncommitted fire suppression resources during periods of shortages.		X		X		Fire		X	X	X	Fire
9210	Direct accelerated, initial attack when appropriate.		X				Fire		X	X	X	Fire
9210	Relocate Bureau presuppression/suppression resources within the State, based on relative fire potential/activity.		X		X		Fire					
9210	Provide fire management in a manner that protects and enhances the resources and protects the environment from damage or degradation (43 USC 594, 590 DM 1.3A)		X		X		Fire		X	X	X	Fire
9210	Provide wildfire protection on all lands under the jurisdiction of the Bureau of Land Management (16 USC 594, 43 USC 1701).		X		X		Fire		X	X	X	Fire
9210	Provide suppression support upon the request of the responsible line official.		X		X		Fire		X	X	X	Fire
9210	Provide wildfire prevention, detection, and suppression planning support upon the request of the responsible line official.		X		X		Fire		X	X	X	Fire
9210	Enter into contracts to provide for wildfire suppression on BLM-administered lands or on lands of another Federal agency. (43 USC 1181E; 43 USC 315, 43 USC 1701)		X		X		Fire		X	X	X	
9210	Coordinate fire logistics suppression operations.		X		X		Fire		X	X	X	Fire
9210	Hire employees to perform fire emergency work (43 USC 1469).		X		X		Fire		X	X	X	Fire
9210	Authority to expend up to \$300,000 for State short-term fire severity needs.		O									
9210	Provide wildfire suppression support to others when a fire is within one hour of travel of the BLM facility even though no agreement exists. Only "on-board" personnel and equipment may be used (43 CFR 28 and 910 DM 2.1).		X		X		Fire		X	X	X	Fire
9210	Enter into local agreements to facilitate mutual assistance for prevention training, presuppression, and suppression (31 USC 686, 42 USC 1856a, 43 USC 1701).		X						X	X	X	
9210	Approve fire operating plans committing funds and/or manpower in support of national level agreements for mutual assistance.		X						X	X	X	
9210	Enter into fire agreements to provide for the housekeeping functions of combined agency-operated facilities.		X		X		Fire		X	X	X	X
9211	Approve fire management activity plan.		X						X	X	X	
9211	Approve Fire Management Plans.		X									
9211	Approve Wildland Fire Situation Analysis (WFSA) (or Wildland Fire Decision Support System WFDSS) when a wildfire escapes initial attack. Approval is subject to the following fire cost limits: \$2,000,000 to \$5,000,000.		X						O	O	O	
9211	Approve Wildland Fire Implementation Plan (WFIP) (or WFSDD) for wildland fire use events, consistent with Fire Management Plans.		X						X	X	X	
9211	Develop and approve prescribed fire plans. Approval can be re-delegated if a qualified, independent plan review can be made.		X						X	X	X	Fire
9211	Designate qualified burn boss.		X						X	X	X	Fire
9211	Implement and conduct burn.		X						X	X	X	Fire
9212	Close areas under the administration of the BLM during periods of high hazard, to prevent fires (43 CFR 8364.1).		X		X				O	O	O	
9212	Issue fire prevention orders that close entry to, or restrict use of, designated public lands.		X						X	X	X	
9212	Enforce closures and prohibitions against burning on BLM-administered land (43 CFR 4140, 43 CFR 4170).		X		X				X	X	X	X
9212	Approve Severity Funding.		O									
9215	Assure only qualified personnel are used on fires on BLM-administered land.		X		X		Fire		X	X	X	Fire
9215	Provide training assistance to other agencies upon request.		X		X		Fire		X	X	X	Fire
9215	Sign Red Cards for employees.		X		X		Fire		X	X	X	Fire
9372	Accept SRP application current appropriation, to prepare for and to take fire suppression action within the scope of approved Strength-of-Force Plans, expending emergency funds.		X									
9372	Accept SRP application current appropriation, to prepare for and to take fire suppression action - national agreements, expending funds to provide fire suppression support to other agencies on a nationwide basis from closest sources.		X									

1203 - DELEGATION OF AUTHORITY

Subject Code/ Reference	Activity	X = Delegation    ①=OG Operations in MCFO, NDFO, and GFFO Only O = Cannot be re-delegated    ②=OG Operations in MCFO and NDFO Only MM = Upper Missouri River Breaks National Monument Manager Only										
		Other	SD/ ASD	912 EA	920 DSD	930 DSD	SO Branch Chiefs	District AOs	DM/A DM	FM/A FM	MM	Asst. FM
<b>9230 TRESPASS</b>												
9230	Issue order to seize Government property.		X						X	X	X	
9230	Determine liability for unauthorized use on public lands. Accept payment in full. Dispose resources and recover funds.		X						X	X	X	
9230	Approve actions necessary to prevent or abate the unauthorized use of public lands.		X						X	X	X	
9230	Issue notices of Demand (Demand Letters).		X						X	X	X	
9230, 1375	See Subject Code 1375 - Approve liability and damages for unauthorized use of the public lands.											
9230	Issue notice of trespass and billing.		X						X	X	X	
9230	Accept Real Property Offered for Settlement of Unauthorized Use - Recommendation.		X						X	X	X	
<b>9260 LAW ENFORCEMENT</b>												
9260	Approve Law Enforcement Agreements - Nonreimbursable: Confer State and local law enforcement authority upon BLM law enforcement officers for better cooperation and collaboration in utilizing the resources of both agencies while providing for more adequate protection of persons and property on the public lands.		O									
9260/1786	Cross designation of LE authority between DOI Bureaus and the US Forest Service. SD and SAC Signatures.		O									
9260/1786	Delegate State/local law enforcement authority to BLM LE officers. SD and SAC Signatures		O									
9261.2	Authorize BLM non-law enforcement employees to carry firearms in performance of their official duty (H-1112-2).		O									
<b>9300 APPRAISALS</b>												
9300	Request appraisals for all actions involving sale, exchange or conveyance of public lands and interest in lands, and acquisition of private property for a Federal project. (Note: The appraisal function has been consolidated for all Interior agencies into one Departmental appraisal organization).		X						X	X	X	
9300	Approve fair market rent for non-rental schedule rights-of-way or permits.		X						X	X	X	
9300	Approve land use and right-of-way rental payments: Approve land use and right-of-way permits (see 2800).		X		X				X	X	X	
9300	Approve land use and right-of-way rental payments: Approve linear right-of-way rental payments.		X		X				X	X	X	
9300	Approve land use and right-of-way rental payments: Approve communication site rights-of-way rental payments.		X		X				X	X	X	
9300	Approve land use and right-of-way rental payments: Approve right-of-way rental payments requiring appraisal.		X		X				X	X	X	
<b>9400 AVIATION MANAGEMENT</b>												
9400	Approve aircraft use for transportation of passengers and cargo in accordance with Office of Management and Budget Circular A -126 (Revised), January 18, 1989. Ensure official travel on Government aircraft is properly authorized, justified, and documented.		X		X		Fire		X	X	X	Fire
<b>9600 GEO-SCIENCES (CADASTRAL SURVEY)</b>												
9600	Issue correspondence to Federal, state and local government(s) and members of the public pertaining to routine matters involving Cadastral Survey. *State Office Chief Cadastral Surveyor.		X		*		*					
9600	Filing of survey plats. *State Office Chief Cadastral Surveyor.				*		*					
9600, 9630, 9640	Approve, accept, suspend, and cancel surveys, resurveys, supplemental plats and protraction diagrams of the lands within the jurisdiction of the office. *This authority is delegated from the BLM Director to the State Office Chief Cadastral Surveyor and cannot be re-delegated.						*					
9600, 9601, 9610, 9640	Approve applications for extension of original surveys or lands omitted from original surveys. *State Office Chief Cadastral Surveyor, cannot be redelegated.						*					
9600, 9601, 9610, 9640	Approve requests for surveys and resurveys. *State Office Chief Cadastral Surveyor, cannot be redelegated.						*					
9601	Determination of Survey Requirement. *WO Chief Cadastral Surveyor and State Office Chief Cadastral Surveyor only.						*					
9601	Approve Standards for Indian Trust Lands Boundary Evidence Certificates of lands within the jurisdiction of the office. *WO Chief						*					
9601	Verify accuracy of legal descriptions for accuracy for acquisitions and exchanges. *State Office Chief Cadastral Surveyor only.						*					
9605, 3861	Issue and cancel survey order for the survey of a mining claim. *State Office Chief Cadastral Surveyor only.						*					
9622	Sign and issue Special and Assignment Instruction for Surveys. *State Office Chief Cadastral Surveyor only.						*					

1203 - DELEGATION OF AUTHORITY

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9650, 1760		Prepare and publish in the Federal Register notices of the official filing of accepted plats of survey, resurvey, general meeting notice, supplemental plats, and approved protraction diagrams. *State Office Chief Cadastral Surveyor only.						*					
9650		Prepare plat-filing instructions to appropriate offices. File Survey Plats. *State Office Chief Cadastral Surveyor.						*					
9660, 9661, 9662		Issue formal decisions of Protest and Appeals involving Cadastral Surveys (43CFR 9180).		O									