

United States Department of the Interior

BUREAU OF LAND MANAGEMENT

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Instruction Memorandum No. MT-2013-075

Expires: 9/30/2013

To: Montana Dakotas Leadership

From: Acting State Director

Subject: Montana/Dakotas 2013 Environmental Management System (EMS) Updated Implementation Plan

Program Area: All Program Areas

Purpose: This Instruction Memorandum (IM) transmits the Montana/Dakotas 2013 updated EMS Implementation Plan with new aspects for the 2013 calendar year. The Montana/Dakotas successfully issued a declaration of conformance for initial implementation of the EMS program. The declaration of conformation was the last step in the initial implementation phase of the EMS process. Meeting critical objectives for energy efficiency and continued implementation of the EMS program is a commitment in the State Director's Fiscal Year 2013 performance plan. The [2013 EMS Updated Implementation Plan](#) can be viewed on the EMS SharePoint Site.

Policy/Action: At the December 2012 EMS meeting, the Montana/Dakotas Cross Function Team (CFT) identified new aspects on which to focus for 2013. The new aspects are: 1) Reduce our Environmental Footprint, 2) Promote the Reuse of Consumer Products and Materials, 3) Foster Successful Recycling Practices, and 4) Support and Promote Green Procurement Practices. These aspects are incorporated into the updated EMS Implementation Plan. See Appendix B for the aspects' associated targets and objectives. Through the updated EMS aspects, we are continuing to focus on minimizing our environmental footprint, saving money, and serving as a role model to the public and other agencies.

State Office and District Management Teams are encouraged to choose a couple of the aspects they can promote throughout their unit to further the goals of the EMS program. Appendix B in the attached updated Implementation Plan provides an overview of the objectives and targets identified by the CFT. Although the CFT has established goals and made assignments to meet the specific objectives, managers should review the objectives and targets and consider actions they can endorse to advance each of the environmental aspects. Any actions taken to further the EMS should be reported to the appropriate CFT member (see Page E-2) for inclusion into the accomplishment report. The CFT meets monthly via conference call to discuss EMS issues and to monitor progress

in each aspect. Accomplishment/progress reports on each of the aspects will be included in the annual review of the EMS program and reported to the State Leadership Team (SLT). Managers at all levels are responsible for managing facilities and performing operations in such a manner that promotes continuous environmental improvement throughout all Montana/Dakotas program areas.

As required, an internal audit is scheduled for the spring/summer of 2013. Areas of nonconformance will be addressed by the CFT and developed into the corrective action plan.

Timeframe: This IM is effective immediately.

Budget Impact: Contractor support to facilitate the implementation of the EMS is provided by WO-280. Any budget impact to field operations will depend on the exact nature of the EMS plan.

Background: Executive Order 13423 requires the implementation of EMS by all federal agencies. The Office of Management and Budget (OMB) Environmental Management Scorecard incorporates metrics to measure the success of implementing EMS throughout federal agencies. Departmental Manual (515 DM 4) issued August 13, 2008, states, "All bureaus and offices, will at all appropriate organizational levels and facilities, develop, implement, and maintain an EMS." Further, BLM Washington Office (WO) [WO IM 2006-148](#) committed the BLM to the implementation of an EMS bureauwide by the end of FY 2010. The BLM initially began implementation of an EMS at two pilot locations, the WO and Wyoming State Office, as detailed in [WO IM 2006-170](#). The Montana/Dakotas EMS was developed using the lessons learned from these two pilots. The Montana/Dakotas EMS policy was presented in [IM MT-2011-047](#). The Montana/Dakotas EMS Implementation Plan was introduced in [IM MT-2012-043](#).

Manual/Handbook Sections Affected: None

Coordination: The EMS policy and requirements have been coordinated with the Montana/Dakotas' State Leadership Team.

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