

H-3106-1 - TRANSFERS BY ASSIGNMENT, SUBLEASE, OR OTHERWISE

V. Mass TransfersKeywordsA. General

A mass transfer may be utilized in lieu of the provisions of separate transfers of record title, operating rights, royalty interests, payments out of production, or similar interests when a transferor conveys interests of any type in a large number of Federal leases to the same entity. Requests for approval of mass or blanket transfers must be made on the BLM-approved Forms 3000-3 and/or 3000-3a with an exhibit of all the leases involved attached to each of the three copies of the BLM-approved form submitted. A single copy of the assignment and appropriate exhibit for each affected lease also must be submitted to document each lease file. The exhibit is a counterpart to the form covering the interest information listed under item 2 on the form. The exhibits are to be prepared to describe record title assignments separate from transfers of operating rights, and separate from any other transfers of interest (ORI, payments out of production, etc.) conveyed independently from record title or operating rights transfers. (See Illustration 29 for a fact sheet that is to be sent to the public in response to inquiries regarding correct procedures for filing mass or blanket transfers.)

MASS TRANSFERS

H-3106-1 - TRANSFERS BY ASSIGNMENT, SUBLEASE, OR OTHERWISE

B. Processing

Responsible Official	Step	Action	Keywords
Adjudication	1.	Process mass record title assignments and operating rights transfers using the steps in Sections I, II, and III of this Handbook.	PROCESS MASS ASSIGNMENT
	2.	File the mass record title assignment and/or operating rights transfer, including the total exhibit for each, in a lead case file, with a single copy of the form and its appropriate exhibit page in each specific case file. The assignee/transferee, if desired, may supply extra copies of the form and exhibit page for each lease involved to be stamped, approved, and returned for its own files.	FILE ORIGINAL IN LEAD FILE
	3.	Approve each lease assignment/transfer on a single lease-by-lease basis in order that individual assignments or transfers are not delayed awaiting the approval of the entire group. (See Sections I, II, and III, above, for guidelines for approval action.)	APPROVE EACH LEASE ASSIGNMENT AND TRANSFER CASE-BY-CASE
	4.	Determine if bond coverage is needed for a lease. If a bond is required, the assignee/transferee, sublessee, or operator on the ground is to furnish bond coverage in accordance with the requirements of 43 CFR 3104.2 before the BLM approval is granted. (See Handbook 3104-1.)	BONDING REQUIREMENTS
	5.	Approval of the original copy of the mass assignment/transfer by the authorized officer does not mean that all of the assignments/transfers in the exhibit are approved. Those not approved are to be so noted in the exhibit with a brief explanation. If there are multiple disapprovals in the exhibit, it may be preferable to also approve the mass assignment/transfer by decision, stating which leases have not had their conveyances approved and the reasons why (see Illustration 30).	CASES IN MASS TRANSFER EXHIBIT NOT APPROVED