

Budget Program Elements (PE) and Timesheet Coding

<u>Document/Action</u>	<u>PE</u>
Coal:	
Competitive coal lease	GA
Coal lease modification	GB
Logical mining unit formation or modification	GC
Royalty rate reduction	GD
Non-Energy Leasables:	
Prospecting permit application	GE
Preference right lease application	GF
Competitive lease	GH
Application to suspend, waive, reduce rental, minimum royalty, production royalty or royalty rate	GI
Future or fractional interest lease application	GJ
Mineral Materials Disposal:	
Noncompetitive sale (excluding sales from community pits or common use areas)	GK
Competitive sale	GL
Competitive contract renewal	GM
Mining Law Administration:	
Plan of operations with EIS	GN
Validity and mineral examinations & reports performed in connection with: (a) a patent application, (b) 43 CFR 3809.100 (operations on segregated or withdrawn lands), or (c) 43 CFR 3809.101 (potential common variety minerals)	GO

The following is an example of how to properly code your timesheet when working on cost recovery projects:

If you worked on the Oxbow Elk Creek Mine COC 70615 lease application EA, you would use:

FA	L51100000
PE code	GA0000
WBS (cost recovery code)	LVEMC09CC050 (from the table in attachment 2)
Cost Center (is your office)	LLCO921000 (for those in the CO921 group)
SBY (Budget Source Year)	For accounts set up prior to FY12 use XXX . For all other years the system will automatically enter the current FY; therefore if you are still charging to an account that was established in a prior year you must “manually” enter the year that it was established. Example: if the account was established in FY12 you would use 12X in FY13 until the account is depleted.

New projects that originate in the fiscal year i.e. (FY13), will receive a new code. If new money comes in for an existing project it also gets a new WBS code even though there might be existing money remaining in the old WBS code. The WBS is the cost recovery account. You should charge to the old code first until the funds are exhausted.