

Multi-Year Permit CHECK LIST

Please send in all requirements, even if you have sent them in previously.
Failure to provide this information will result in no permit for the season.

Please sign, date and return with your paperwork.

<u>Enclosed</u>	<u>Description</u>
_____	Copy of any applicable state, county or city licenses, permits or registrations
_____	Any written permission to cross or use private lands. If you do not use private lands, include letter with this information.
_____	Estimated Use Fee and Processing Fee Payments <ul style="list-style-type: none">• Please refer to your prior year Post Use Letter for amount due
_____	Copy of current brochure, website and/or other advertisements with current client charges <ul style="list-style-type: none">• Please note that the following disclosure must be included: "All or part of this operation is conducted on Public Lands under special permit from the U.S. Bureau of Land Management."
_____	Letter requesting 40% discount. If you believe you qualify for a different discount bracket, please include justification.
_____	Proof of Insurance and list BLM as Additional Insured.
_____	Copy of Articles of Incorporation and Certificate for Corporation
_____	Check included copy of your latest Operating Plan. Make sure all information is still current, including vehicles, authorized persons, etc.
_____	Check here if there are no changes.
_____	Check here if there are changes for the current year. Include a letter listing changes.

Signature _____

Date _____