



United States Department of the Interior



BUREAU OF LAND MANAGEMENT

El Centro Field Office
1661 S. 4th Street
El Centro, CA 92243
www.blm.gov/ca/st/en/fo/elcentro.html

April 30, 2014

In Reply Refer To:
H-8372-1 (P)
CA670.54

Dear El Centro Vendor Applicants:

Vendor permits are a type of Commercial Special Recreation Permit (SRP) and are required in order to vend on BLM lands. The Field Manager has the discretion to approve, disapprove, or modify a permit. The entire package can be downloaded from the Bureau of Land Management (BLM), El Centro Field Office's web site at: www.blm.gov/ca/ec/vendors.

All vendors must submit an application to vend (form H-2930-1), an operations plan, and a minimum use fee, a minimum of **120** days in advance to the first vending date. The vending season begins October 1st and continues through September 30th.

All applications will be accepted and reviewed for completeness and compliance with applicable land use plans. The BLM will also assess the amount of time that will be required to process and manage the proposed SRP. The BLM will notify the applicant within 30 days of the determination of application completeness, and if cost recovery or additional fees will be required. In order to complete the SRP application process, additional documents, as shown on the attached checklist, must be received **30 calendar days** before the authorized vending could begin.

Once the application is signed and approved, any changes or amendments made to an approved SRP must be submitted **14 days** in advance, on the current Vendor Update/Change Form. Business cannot be conducted between noon Monday and noon Thursday in the ISDRA, with the exception of the high visitation periods, the Long Term Gecko Vendor Pad, Superstition, Plaster City, and post use report vendors.

The Commercial Use Fees apply to any day, or part of a day, that commercial activity occurs (e.g., setup, tear down, selling, providing services, advertising). Commercial Use Fees are below, and in the attached fee calendar, but are subject to change.

El Centro Field Office Commercial Use Fee Schedule (October 1 - September 30):

Minimum Use Fee (<i>Excludes Long Term Gecko Vendor Pad</i>)	\$105
Assigned/Exclusive Site Use Fee (<i>Long Term Gecko Road Vendor Pad Site Fee only</i>)	\$210
Non-Holiday Week Days (Monday until 12pm and Thursdays at 12pm)	\$25/day
Non-Holiday Weekend Days (Friday through Sunday)	\$30/day
High Visitation Periods (Holidays)	\$60/day

In addition to the Commercial Use Fees, ISDRA vendors must have in their possession the Weekly or the Season non-commercial Special Recreation Permit (Oct 1st- April 15th) for each primary vehicle.

All food vendors are required to have their units removed for proper cleaning. It is the vendor's responsibility to check with the local health department for current rules and regulations.

The BLM will closely monitor the vendor areas throughout the vending season. If you are found in violation of any of the rules/regulations you may receive a citation in addition to the following administrative penalties:

- ◆ **1st offense:** Written warning for non-compliance of SRP Stipulations and Rules/Regulations.
- ◆ **2nd offense:** Permit suspended from date of violation through the next holiday period.
- ◆ **3rd offense:** SRP revoked for the remainder of the season.
- ◆ **4th offense:** Any business or business owner caught vending after their SRP has been revoked or suspended will not be approved to vend for the next 3 years or more within the ISDRA or any other area managed by the El Centro Field Office.
- ◆ The permittee will have the opportunity to provide input before the BLM makes a decision on suspending or revoking a SRP.

BLM may suspend your permit to protect public health, public safety and/or the environment. We may revoke your permit if you commit any of the acts prohibited in 43 CFR 8365, 43 CFR 2932.57 or violate any of the stipulations attached to your permit, or any site-specific rules posted on lands administered by the BLM El Centro Field Office.

SRPs authorize the use of public lands and do not guarantee that the land will be useable for a particular vendor's operations. Vendors conduct business at their own risk and are expected to know and understand the Vendor Permit Special Stipulations each season.

Vendors are responsible for providing all required information. In order to vend, vendors are required to have, in their possession, a copy of the approved SRP and approved Vendor Update/Change Form with a signature and an original date stamp, whenever vending.

For any questions or comments, please contact Michelle Puckett, Vendor Specialist, at 760-337-4457 or email her at mpuckett@blm.gov.

Sincerely,

Thomas F. Zale
Field Manager

Enclosure:
Special Recreation Permit Application Packet