**Request for Waiver of Time and Page Limits Under S.O. 3355**

**To:** Office of the Deputy Secretary

**From:** [SES Supervisor Responsible for the Project]

**Date:**

1. **Bureau or Office Name:**
2. **Title of Document:** *NEPA Document Title*
3. **Description of Action:** *Description of the action or project that the NEPA document is analyzing, including the name of the project proponent and cooperating agencies, if applicable.*
4. **Time waiver:** [ ]  **150 page waiver:** [ ]  *(check all that apply)*
5. **Description of Reason for Request:**

*For example:*

*At this time, the project schedule cannot be expedited to meet the new time frames due to… Therefore, we are requesting a waiver of the schedule requirements and instead propose a Final EIS and ROD date of…*

*We are requesting a waiver of the 150 page limit, and seek an exception allowing for 300 pages. The project is unusually complex because… Therefore, we seek approval for a 300 page EIS.*

1. **Need and deadline (if any) for issuance of waiver(s) decision:**
2. **Positions of affected stakeholders:** *Who is affected by not meeting the timeframe?*
3. **Other relevant considerations:** *For example: Schedule delays and paper length due to project complexity, budget, analysis needs arising from….*
4. **Attachments:** *If the request is for a waiver of the time requirement, attach a copy of the original and the new proposed project timeline with the waiver request.*

Granted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Denied: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_