

**From:** Bowman, Randal  
**To:** [Downey Magallanes](#)  
**Subject:** Proposed team and individual recognition for Monument review  
**Date:** Friday, September 29, 2017 9:55:05 AM  
**Attachments:** [Monument Review Recognition recommendation.docx](#)

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Attached are the individuals who actively participated in the review process that I propose to receive a certificate or letter of appreciation from the Secretary. This would be in addition to the meeting possibility you mentioned.

This includes team recognition for the overall Monument Review team and for the comment review team, as well as individual recognition for those whose efforts stood out from the others. I have a brief justification for the proposed team and individual recognitions.

## PROPOSED SECRETARIAL RECOGNITION, MONUMENT REVIEW PROCESS

### Monument Review Team

*These individuals served as the primary contacts between their bureaus and offices and the Secretary's office for the National Monument review. They offered suggestions and recommendations for the review, provided information on the monuments being reviewed, and secured the services of the comment review team members from their bureaus and offices. Their energy, interest and timely responses contributed greatly to the overall review process.*

Aaron Moody, Ann Navaro, SOL; Benjamin Simon, DOI Chief Economist, Office of Policy Analysis; Mathew Maucieri, BOR; Tanya Joshua, Insular Affairs; Kaiini Kaloi, Hawaiian Affairs; Elizabeth Appel, Anthony Rodman, BIA; Christopher McAlear, Nikki Moore, Sally Butts, Timothy Fisher, Allison Ginn, Rachel Wootton, BLM; Jeff Rupert, Samantha Brooke, FWS; Herbert Frost, Acting Deputy Director, Operations (Regional Director, Alaska)/Robert Vogel, Acting Deputy Director, Operations [Mr. Frost's detail to DC ended in July], Whitney Boone, NPS

### Comment Review Team

*These individuals undertook the actual review of over 780,000 individual public comments submitted on the national monument review. Using a new-to-them consultant's computerized system, they reviewed the comments in a timely manner. Despite delays in receiving comments from the government-wide regulations.gov site, where most comments were submitted, their review was completed in advance of the deadline for the Secretary's Report to the President. Absent their enthusiasm and dedication to the effort, it would not have been possible to review all of the public comments within the time available.*

**BLM** - Cindy Osorto, Dorothy Morgan, Angela West, Clayton Schmidt, Sheila Mallory, Trevor Needham, Linda Schnee, Scott Richardson, Brianna Candelaria, Kevin Flynn, Betsy Wooster, , Ester McCullough; **NPS** - Whitney Boone, John Calhoun, Charles Cuvelier, Julie Erinstein, Claire Shields, Thomas Tansey, Deanna Mitchell; **FWS** - Pete Leary, Samantha Brooke, John Klavitter, Ross Alliston, Rob Campellone, Katherine Harrigan; **Insular Affairs** - Tanya Joshua, Francisco Taitano, Hailey McCoy, Joseph McDermott, Jennifer Feng

### Outstanding Individual Efforts

#### **Marsha Cash, FWS**

Marcia's experience in public comment management proved invaluable to the review of the over 2.8 million comments received on the National Monument Review. She was designated as the Government Representative for the contract with the consultant system the Department staff used to analyze the comments, and was the Department's liaison with regulations.gov, the

government-wide system to which all public comments were posted and from which they were transferred to the consultant system for review. Her expertise was essential to the Department being able to use the consultant system in ways not previously undertaken to expedite the comment count. She similarly provided valuable advice on responding to the situation when the high volume of comments on this project caused a breakdown in the regulations.gov system at the end of the comment period, and to help overcome the resulting three week delay in our being able to review the last set of comments. Marcia also conducted the initial count of comments submitted as attachments to other comments, setting the format by which others reviewed the remainder of the attachments.

#### **Jennifer Stevenson, PMB**

Jennifer provided highly valuable initial assistance in determining how to evaluate the public comments submitted on the review of national monuments, including helping select a contractor system for this. She then oversaw the collection of comments that were submitted by mail to the Department, which eventually totaled over 110,000 letters, postcards and petition signatures delivered to her office. Assisted by Julia Bennett, the two electronically uploaded all of the 110,000+ comments to the regulations.gov site where they are available for public inspection, and from which the comments were subsequently reviewed by the department comment review team. Jennifer then undertook review of the count by others of the second part of comments submitted to regulations.gov as attachments to individual comments, correcting numerous errors.

#### **Julia Bennett, PMB**

Julia worked extensively with Jennifer Stevenson to transfer the over 110,000 comments on the national monument review that were submitted to the Department by mail to the regulations.gov site. This involved electronically scanning each comment and transferring the scan to the regulations.gov site. She then ensured that the comments were sorted by type and stored for eventual disposition.

#### **Nikki Moore, BLM**

A member of the Monument Review Team, Nikki arranged for exemplary responses to a large number of requests for information on monuments under review managed by BLM. She additionally provided high-quality answers to a large number of individual questions, including requests for maps. Her responses almost always arrived before the requested time.

#### **Whitney Boone, National Park Service**

A member of the Monument Review Team, Whitney arranged for exemplary responses to requests for information on monuments under review managed by NPS. She additionally provided high-quality answers to a large number of individual questions, including requests for maps. Her responses almost always arrived before the requested time. She also served on the Comment Review team.

### **Brendan Quinn, Office of the Deputy Secretary**

Brendan provided high-quality assistance on a number of specific requests from the Secretary's office related to the public comments for the national monument review, using technical skills that the project leadership lacked. He additionally provided extremely valuable assistance with the comment review process at the end of the comment period, when technical problems outside the Department raised the prospect of our not being able to review the final set of comments before the Secretary's report was due to the President.

### **Outstanding Individual Effort, Review of Public Comments**

**Katherine Harrigan, FWS**, reviewed over 2.4 times more public comments on the National Monument Review than the next highest individual on the DOI Comment Review Team

**Claire Shields, NPS**, reviewed the second highest number of public comments on the National Monument Review of all the members of the DOI Comment Review Team

**Thomas Tansey, NPS**, reviewed the third highest number of public comments on the National Monument Review of all the members of the DOI Comment Review Team

**Sheila Mallory, BLM**, reviewed the fourth highest number of public comments on the National Monument Review of all the members of the DOI Comment Review Team