

To: Margaret Schneider[margaret.schneider@bsee.gov]; Linda Smith[lhsmith@blm.gov]
Cc: Kristin Bail[kbail@blm.gov]; Steve Tryon[stryon@blm.gov]; Christopher McAlear[cmcalear@blm.gov]; Nikki Moore[nhaskett@blm.gov]; Timothy Spisak[tspisak@blm.gov]; Steven Wells[s1wells@blm.gov]; Edwin Roberson[eroberso@blm.gov]; Joseph Mendez[jmendez@blm.gov]; Randall (Randy) Bastian[rgbastian@blm.gov]
From: Bilbao, Anita
Sent: 2017-12-20T09:23:10-05:00
Importance: Normal
Subject: Fwd: Utah BLM Request
Received: 2017-12-20T09:24:01-05:00
[Resource Request 12-18-2017.docx](#)
[UT-Request for Comms Support.pdf](#)
[UT-Hiring Waiver Request.pdf](#)

Good morning, Thank you for everyone's assistance to BLM Utah to find resources for our two monument planning efforts. I'm watching the email this morning re the UFR process and potential \$ sources etc. Ed and I will put our heads together with Joe Mendez/Randy Bastian this morning to look at the request we submitted late Monday to Brian Steed/Mike Nedd at their request and see what we need to get to you all in what format to secure resources. It sounds like we need to tease out the permanent staffing needs from contracting for the UFR process at this time. Where we indicate "term" for the team needed we mean temporary/not long term (could be filled through assignments, details, temp promotion etc). Whatever you all can do to guide us in an efficient/streamlined way to secure resources would be great so we aren't duplicating effort. It may be a separate conversation that these offices have had vacant permanent positions and need permanent capacity to be able to engage in the planning on the expected timeframe, as well as implement the plans going forward - that may be a separate conversation and we will look for your guidance on how/when best to engage.

Best everyone - Ed and I very much appreciate your efforts and are sending happy holidays from the West. Anita

(ps we will run the waiver request through WO700 separately and have already run the comms support request through WO600 - thanks!)

----- Forwarded message -----

From: Roberson, Edwin <eroberso@blm.gov>
Date: Mon, Dec 18, 2017 at 6:26 PM
Subject: Utah BLM Request
To: Brian Steed <bsteed@blm.gov>, Cally Younger <cyounger@blm.gov>, Michael Nedd <mnedd@blm.gov>
Cc: Linda Thurn <lthurn@blm.gov>, "Bilbao, Anita" <abilbao@blm.gov>, Daniel DuBray <ddubray@blm.gov>, Jeff Krauss <JKrauss@blm.gov>, Steve Tryon <stryon@blm.gov>, Michael Richardson <mjrichardson@blm.gov>

Brian, Mike and Cally,
 As follow up to our discussion on Friday, I am providing the following documents:

- 1--Budget and Staffing Requests for Resource Management Plans
- 2--Request for Communications Support
- 3--Hiring Waiver Request

The first document (5 pp) is the overall request for staffing and funding for both planning efforts. It is organized as follows:

- 1) **Immediate Needs** (concurrent for both GSENM and BENM) covering initial contract development assistance, a strike team for scoping, small strike team to gather key resource inventory information for pre-planning, request to Director for hiring waivers for leadership /management positions, and request to proceed with hiring initial on-the-ground resource protection staff;
- 2) **Interdisciplinary Team and Planning Support.** Section A is a funding request for contractor support on GSENM, and a description of the staffing need to support the planning effort for GSENM. This includes some permanent staff that would continue to work in Kanab after planning and terms to operate during the planning process. Section B is provides the same information for BENM, however it also includes a funding request for public contact space in Blanding and Monticello for office and public contact space in Monticello. These would be in existing public buildings.
- 3) **Travel Management Plan for implementation level decisions.** Scoping for the TMPs for GSENM and BENM will be initiated later in FY2018 and we anticipate completing the TMPs shortly after the RMPs are completed.

The second document (1 page) is the referenced request to WO 600 for initial support from the National Communications Support Team. This request is being provided in compliance with IM 1016-116.

The third document (2 pp) is the referenced hiring waiver request to the Director.

We are available the remainder of week if you want to discuss any of this request. I have reached out to the USFS again today and have gotten no response. That will be a key for us to complete the BENM prep-plan, FR notice and Communications documents. We appreciate your support.

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Ed Roberson,
Utah BLM State Director
Office Phone: 801-539-4010
Cell Phone: 801-641-3846
Website: <https://www.blm.gov/utah>

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Anita Bilbao
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United States Department of the Interior

BUREAU OF LAND MANAGEMENT

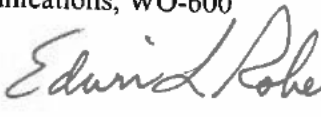
Utah State Office
440 West 200 South, Suite 500
Salt Lake City, UT 84101-1345
<https://www.blm.gov/utah>



In Reply Refer To:
1600 (UT-9120)

DEC 18 2017

Memorandum

To: Daniel DuBray, Assistant Director for Communications, WO-600
From: Edwin L. Roberson, BLM Utah State Director 
Subject: Request support from the BLM National Communications Support Team

In accordance with Instruction Memorandum No. 2016-116, the Bureau of Land Management (BLM) Utah State Office request the assistance of the Communications Director of the BLM National Communications Support Team (NCST) in direct support of the planning process for Grand Staircase Escalante (GSENM) and Bears Ears National Monuments (BENM). Additionally, the NCST Communications Director will work with Department of the Interior Solicitors and BLM on litigation related communications. The role of the NCST Communications Director would be to support the Utah State Communications Director and staff with work directly related to implementation of the Presidential Monument proclamations.

Work would include support to scoping meetings, providing writer/editor support to staff, and development of communication materials required to effectively communicate planning initiatives. The BLM Utah State Office is aware of the NCST Communication Directors support to Law Enforcement and will work to ensure that the requested support does not interfere with these mission critical functions. Immediate support requested contingent upon NCST availability.



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

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In Reply Refer To:
1400-300 (UT-953) I

DEC 18 2017

Memorandum

To: Brian Steed, Acting Director, WO-100
From: Edwin L. Roberson, Utah State Director
Subject: Hiring Controls Waiver Request

This is a waiver request from Bureau of Land Management (BLM) Utah to the hiring controls set forth in the April 14, 2017 Memorandum issued by the Department of Interior in accordance with the Office of Management and Budget Memorandum M-17-22 *Comprehensive Plan for Reforming the Federal Government and Reducing the Federal Civilian Workforce*.

I request waivers to fill the following positions in support of BLM Utah's needs in preparing land use plans for the modified Bear's Ears (Indian Creek and Shash Jaa units) and Grand Staircase (Grand Staircase, Kaiparowits, and Escalante Canyons units) National Monuments.

Organizational Unit: BLM Utah State Office

- Supervisory Public Affairs Officer, GS-1035-14
- Planning and Environmental Coordinator, GS-0301-12¹
- Planning and Environmental Coordinator, GS-0301-12

Organizational Unit: Monticello Field Office - Canyon Country District

- Field Manager, GS-0340-13 (*results pending from lateral reassignment announcement*)
- Assistant Field Manager - Division of Recreation, GS-0301-12
- Project Manager, GS-0301-13 (2 year Term)²
- Planning and Environmental Coordinator, GS-0301-12³

¹ Waiver for one Utah State Office GS-0301-12 position submitted 10/19/2017. One P&EC in the State Office would play a quality control role for both monument revision planning efforts, as well as coordinate nationally with WO210 Decision Support, Planning and National Environmental Policy Act (NEPA). The second P&EC in the State Office would focus on planning and support for BLM Utah as a whole, so as not to collapse statewide capability. Both these positions have vacated in the last year as employees have left the agency or been reassigned.

² Project Managers for Monticello and Grand Staircase would be term positions for a duration of up to 2 years to locally lead interdisciplinary team processes, guide plan implementation, and support potential litigation needs.

³ P&EC positions for Monticello and Grand Staircase would be permanent ongoing capacity integrated into those organizational units going forward to support project implementation.

Organizational Unit: Grand Staircase Escalante National Monument

- Project Manager, GS-0301-13 (2 year Term)
- Planning and Environmental Coordinator, GS-0301-12

If you have any questions, please contact Keelee M. Brooks at (801) 539-4191 or kmbrooks@blm.gov.

Budget and Staffing Requests for Resource Management Plans

December 18, 2017

Bears Ears National Monument (BENM) – Indian Creek and Shash Jaa Units Grand Staircase Escalante National Monument (GSENM) – Grand Staircase, Kaiparowits, and Escalante Canyons Units; and Kanab Field Office- Escalante Planning Area¹

I. Immediate Needs (concurrent for both GSENM & BENM)

Deliverables:

- A. Contracting Assistance: Prepare contracts to support both the Scoping and Interdisciplinary Team Planning Processes
- B. Scoping Strike Team: Complete 5 scoping meetings and associated Scoping Reports (one per monument)
- C. Pre Planning Inventory Strike Team: Complete inventories required for planning
- D. BLM Utah Waivers for Leadership/Management
- E. Additional On-the-Ground Resource Protection Staff

A. Contracting Assistance – request personnel and associated labor costs

<ul style="list-style-type: none"> One Planning & Environmental Coordinator One Contracting Officer 	Develop two NEPA/Planning contracts, including draft statements of work (one for each monument). <i>short-term assignment (3 weeks)</i>	labor: \$8,000
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B. Scoping Strike Team - request personnel and associated labor + travel costs

<ul style="list-style-type: none"> Third-party Contractor 	Five public scoping meetings: logistics, presentation materials prep, facilitation. Develop and complete scoping reports.	contract amount: \$150,000
<ul style="list-style-type: none"> Scoping Lead WO Public Affairs Specialist (<i>see Ntl Comm Support Team request attached</i>) WO NEPA & Planning Specialist WO Conservation Lands Specialist NOC ePlanning specialist 	Attend scoping meetings as appropriate. Review comments and develop responses in coordination with contractor. <i>short-term assignment (< 120 days)</i>	labor/travel: \$120,000

C. Pre Planning Inventory Strike Team – request personnel and associated labor + travel costs

<ul style="list-style-type: none"> Three GS- 9/11 specialists with appropriate expertise 	Complete required baseline inventories <i>short-term assignment (120 days)</i>	labor/travel: \$75,000
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D. BLM Utah Waivers for Leadership/Management (see attached)

¹ Includes lands formerly included in the GSENM that are excluded from the modified monument boundaries

The attached Hiring Control Waiver memo requests approval for 9 key positions (GS12 and above).

E. Additional On-the-Ground Resource Protection Staff

BLM Utah requests budget and WO support for the following on the ground resource protection personnel.

Law Enforcement Officer	GSENM Kaiparowits Unit	\$126,630
Law Enforcement Officer	BENM Indian Creek Unit	\$126,630
Law Enforcement Officer	BENM Shash Jáa Unit	\$126,630
Park Ranger GS-7	BENM Indian Creek	\$72,007
Park Ranger GS-7	BENM Shash Jáa Unit	\$72,007
Park Ranger GS-5	BENM Sand Island Ranger Station (San Juan River)	\$59,959
Park Ranger GS-5	BENM Kane Gulch Ranger Station (Cedar Mesa)	\$59,959
Park Ranger GS-5	BENM OHV coordinator	\$59,959
		\$813,037

II. Interdisciplinary Team & Planning (contracting and staffing)

A. GSENM

1. Planning & NEPA Contractor – request budget

<ul style="list-style-type: none"> Analysis of the Management Situation Alternatives Development Preparation of DEIS/DRMPs (4) Publication of DEIS/DRMS (2) – hardcopies/CDs Public Meetings - including facility rental space, travel, presentation materials 	FY17: \$2.1 million
<ul style="list-style-type: none"> DEIS/DRMP comment analysis Preparation of FEIS/Proposed RMPs Publication of DEIS/DRMS (4) – hardcopies/CDs Preparation of ARMPs/RODs (4) Publication of ARMPs/RODs – hardcopies/CDs Maintenance of Administrative Record Throughout Project 	FY18: \$3.1million
\$5,200,000	

*assumes mineral potential, oil and gas RFD, coal suitability assistance will be provided by Utah Geologic Survey as a cooperating agency

2. Staffing Needs – request budget (5 permanent, remaining term)

Project Manager GS-13	2-year TERM position <i>See expedited waiver request</i>	\$135,200
Planning & Environmental Coordinator GS-12	Permanent <i>See expedited waiver request</i>	\$120,377
Outdoor Recreation Planner/Travel Management Lead GS-11	Permanent	\$102,004
Geospatial Analyst (GIS) GS-9	Term	\$85,954
Outdoor Recreation Planner/	Permanent	\$51,002

Travel Management GS-9/11	Non-monument (KFO) – 50% funded to assist with the ~1 million acres of lands released from monument designation	
Geologist GS-9/11	Permanent (non-monument lands)	\$102,004
Tribal Liaison GS-11	Term	\$102,004
Biologist (Wildlife, Botany) GS-9/11	Term	\$102,004
Biology technicians GS-7 lead and two GS-5s	Terms (assume 6 months of work) Complete critical surveys for baseline information in a short period of time	\$95,982
Archeologist GS-9/11	Term	\$102,004
3 Archeology Survey Technicians GS-7	Terms (assume 6 months of work) Survey approximately 100 miles of road in high site-density areas and other critical cultural survey work	\$108,008
Paleontologists GS-9	Term	\$85,954
Realty Specialist GS-11	Permanent	\$102,004
		\$1,127,548 per year

B. BENM**1. Planning & NEPA Contractor – request budget**

<ul style="list-style-type: none"> Analysis of the Management Situation Alternatives Development Preparation of DEIS/DRMPs (2) Publication of DEIS/DRMS (2) – hardcopies/CDs Public Meetings - including facility rental space, travel, presentation materials 	FY17: \$1.2 million
<ul style="list-style-type: none"> DEIS/DRMP comment analysis Preparation of FEIS/Proposed RMPs Publication of DEIS/DRMS (2) – hardcopies/CDs Preparation of ARMPs/RODs (2) Publication of ARMPs/RODs – hardcopies/CDs Maintenance of Administrative Record Throughout Project 	FY18: \$1.9million
\$3,100,000/year	

2. Staffing Needs – request budget (7 permanent, remaining term)

Project Manager GS--13	2-year TERM position <i>See expedited waiver request</i>	\$135,200
Planning & Environmental Coordinator GS-12	Permanent <i>Expedited waiver request</i>	\$120,377
Geospatial analyst (GIS) GS-9	Permanent	\$85,954
Outdoor Recreation Planner/Travel Management Lead GS-11	Permanent	\$102,004
Rangeland Management Specialist GS-11	Permanent	\$102,004
Tribal Liaison GS--11	Permanent Will work closely with Shash Jáa Commission	\$102,004

Biologist (Wildlife, Botany) GS-9/11	Permanent	\$102,004
Biology technicians GS-7 lead and GS-5 x 2	Complete critical surveys for baseline information in a short period of time Assume 6 months of work	\$95,982
Archeologist GS-11	Term	\$102,004
Three (3) Archeology Survey Technicians GS-7	Term Survey approximately 100 miles of road in high site-density areas and other critical cultural survey work Assume 6 months of work	\$108,008
Administrative Assistant GS-7	Permanent	\$72,007
\$1,704,699 per year		

3. Office Space Needs – request budget

Office leasing space for planning team + public contact	Space for 12 people, conference room, and lobby area (approximately 4,000 square feet) – Monticello, Utah	\$100,000/year
Public Information - a partnership for leasing space within a local agency's building to provide public information.	Office space for up to 2 people and 300 sq feet public foyer/lobby – Blanding, Utah	\$10,000/ year (agreement)

III. Travel Management Plans (implementation level decisions)

GSENM and BENM travel management plans (TMP) are outside the scope of ongoing BLM Utah RMP settlement agreement or greater sage grouse efforts (additional workload). GSENM and BENM RMP revisions will include “open/closed/limited” area designations. Route designation will be completed through the TMP. The following outline associated costs and timeframes. Anticipate initiating TMP scoping in FY18.

A. GSENM - Travel Management

Assumptions based on 3,000 miles:	
Route inventory costs: \$100/mile	FY18: \$300,000
Interdisciplinary 8342 route evaluation costs: \$90/mile	FY19: \$270,000
NHPA conformance based on draft Utah programmatic agreement:	
• Class I inventory and predictive model (these projects typically take one year to complete)	FY19: \$120,000
• \$850/mile for 25% of the total miles in the TMP (i.e., estimate of high probability areas identified in other FO Class I inventory predictive models)	\$637,500
Travel Management Plan/NEPA	FY20: \$165,000
\$1,492,500	

B. BENM - Travel Management

Assumptions based on 800 miles:		
Route inventory costs: \$100/mile	FY18:	\$80,000
Interdisciplinary 8342 route evaluation costs: \$90/mile	FY19:	\$72,000
NHPA conformance based on draft Utah programmatic agreement: <ul style="list-style-type: none"> BENM: \$1000/mile for 40% of the total miles in the TMP (surveys in San Juan County are typically more expensive and there is more high probability areas; Class I inventory's predictive model is complete) 	FY19:	\$320,000
Travel Management Plan/NEPA	FY20:	\$130,000
		\$602,000