

**From:** Stevenson, Jennifer  
**To:** [rotimi\\_abimbola@ios.doi.gov](mailto:rotimi_abimbola@ios.doi.gov)  
**Cc:** [Randal Bowman](#); [Amy L. Holley](#); [Julie Spano](#); [Cash, Marcia](#)  
**Subject:** DiscoverText for Monuments Review Notice  
**Date:** Wednesday, May 10, 2017 6:15:11 AM  
**Attachments:** [Estimate on DiscoverText.pdf](#)

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Good morning Rotimi,

My name is Jennifer Stevenson and I'm working with Randal Bowman on the Monument Review notice. Randal met with Amy Holley yesterday and she suggested we contact you to discuss this procurement.

We'll be utilizing the DiscoverText license and Dr. Shulman's team to sort and manage the public comments that DOI receives. Attached is an estimate for \$13,798.80 and we'll be receiving a more detailed breakdown hopefully today.

This estimate includes:

- Dr. Shulman assisting FWS employee, Marcia Cash, in the planning and deployment of the comment review, taking all of the variables into consideration.
- Graduate students doing preliminary data preparation at Dr. Shulman's direction and the sorting of bulk extract records .
- Briefing DOI Subject Matter Experts on best practice approaches to developing coding protocols.
- Ensuring proper and continuous functioning of DiscoverText throughout the project.

Marcia Cash and I will provide Dr. Shulman's team Bulk Extracts from FDMS as needed and post public comments from Regulations.gov daily. Additional DOI personnel will handle the reporting of mailed-in comments separately , with the ultimate goal of consolidating results with electronic comments.

DiscoverText is available on the GSA Schedule and could be implemented immediately after a Purchase Request is done and the funds obligated.

Please contact me at your earliest convenience at 202-208-3169 to discuss.

Respectfully,  
Jennifer

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## DOI Monuments Notice Public Comment Processing

On GSA Schedule

### Preliminary DiscoverText Project Estimated Costs

Prepared by Marcia Cash - FWS 05/06/2017

	Per Month	Nbr Months
License to use DiscoverText	\$ 2,000	3

	Per Hour	Nbr Hours
Project Management by Dr. Shulman	\$ 175	20

	Per Hour	Nbr Hours
Grad students preliminary processing	\$ 25	100

	Per Month Per User	Nbr Users	Nbr Months
Additional peer reviewers	\$ 60	14	3

### Assumptions:

20 Total DOI Peer Reviewers
DOI SMEs not involved in data setup, proceed directly into review
Up to 500,000 comments
Dr. Shulman to manage project with DOI project manager
Grad students to do preliminary process (deduplication, sort by Monument, etc.)
Review process start as soon as comments begin to come in
Review finished within 30 days after comment period closes
Microsoft Azure secure cloud hosting

Category Total	Less 6% GSA Discount	TOTAL COST
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\$ 6,000	\$ 360.00	\$ 5,640.00
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\$ 3,500	\$ 210.00	\$ 3,290.00
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\$ 2,500	\$ -	\$ 2,500.00
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\$ 2,520	\$ 151.20	\$ 2,369
<b>\$ 14,520</b>	<b>\$ 570.00</b>	<b>\$ 13,798.80</b>