

From: Bowman, Randal
To: [Stevenson, Jennifer](#)
Subject: Re: DiscoverText for Monuments Review Notice
Date: Wednesday, May 10, 2017 2:00:30 PM

Good. I will check again in an hour or so, errands to run

On Wed, May 10, 2017 at 2:38 PM, Stevenson, Jennifer <jennifer_stevenson@ios.doi.gov> wrote:

Hi Randal,

I had a meeting with OCIO this afternoon. I let them know it's not just a license. If we do not have the Dr's and his staff's assistance, we will not make President Trump's deadline.

My manager is speaking to Amy now and trying to work out payment details. I'll let you know what I find out.

Jennifer

Jennifer Stevenson
OS Print Services Specialist
US Department of the Interior
Assistant Secretary for Policy, Management & Budget
Office of the Chief of Staff
Business and Administrative Division
1849 C Street NW - Room 5013
Washington, DC 20240
Office (202)-208-3169

jennifer_stevenson@ios.doi.gov

On Wed, May 10, 2017 at 2:29 PM, Bowman, Randal <randal_bowman@ios.doi.gov> wrote:

Please stress that we also want the Doctor and staff's assistance (i.e. the package deal), not licenses that we don't know how to use. I will be checking emails periodically throughout the afternoon.

On Wed, May 10, 2017 at 2:07 PM, Stevenson, Jennifer <jennifer_stevenson@ios.doi.gov> wrote:

Hi Randy,

Please see the email string below.

Jennifer

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----- Forwarded message -----

From: **Rotimi Abimbola** <rotimi_abimbola@ios.doi.gov>
Date: Wed, May 10, 2017 at 1:12 PM
Subject: Re: DiscoverText for Monuments Review Notice
To: Shelley Hartmann <shelley_hartmann@fws.gov>
Cc: Andrew W Havely <andrew_havely@ios.doi.gov>, Kenneth Taylor <kenneth_taylor@fws.gov>, "Stevenson, Jennifer" <jennifer_stevenson@ios.doi.gov>, "Cash, Marcia" <marcia_cash@fws.gov>

Thanks Shelley. We are checking on our end. How many are available?

On Wed, May 10, 2017 at 1:09 PM, Shelley Hartmann <shelley_hartmann@fws.gov> wrote:

Yes we have licenses. Checking on how many ... I think the PR is in contracting for renewal. Do we know how many people need this?

Shelley Hartmann
Deputy ADIR
703-358-2004
202-412-5602

On May 10, 2017, at 12:23 PM, Andrew W Havely <andrew_havely@ios.doi.gov> wrote:

Ken, Shelley, by chance - given mention of Marcia's use of it - do you already own licenses for DiscoverText?



Andrew W Havely Chief Technology Officer
US Department of the Interior | Office of the Chief Information Officer
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www.doi.gov/ocio

From: Stevenson, Jennifer <jennifer_stevenson@ios.doi.gov>
Reply: Stevenson, Jennifer <jennifer_stevenson@ios.doi.gov>

Date: May 10, 2017 at 10:07:48 AM
To: Rotimi Abimbola <rotimi_abimbola@ios.doi.gov>
Cc: Randal Bowman <randal_bowman@ios.doi.gov>, Amy L Holley <amy_holley@ios.doi.gov>, Julie Spano <julie_spano@ios.doi.gov>, Cash, Marcia <marcia_cash@fws.gov>, Timothy Wight <timothy_wight@ios.doi.gov>, Andrew Havelly <andrew_havelly@ios.doi.gov>, Sylvia Burns <sylvia_burns@ios.doi.gov>, Bruce Downs <bruce_downs@ios.doi.gov>
Subject: Re: DiscoverText for Monuments Review Notice

Hi Rotimi,

The Monuments Notice will publish tomorrow in the Federal Register. We may start to receive public comments immediately. We're expecting to receive thousands of comments and need a system to analyze the comments.

I haven't had the opportunity to use DiscoverText. Marcia Cash from FWS is familiar with it. She's confident the system and Dr. Shulman's staff will be able to meet the tight deadline.

I'm available to meet any time today or tomorrow to discuss this. I can be reached by email or 202-208-3169. Please include Randal Bowman and Marcia Cash on the meeting invite.

Respectfully,
Jennifer

Jennifer Stevenson
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jennifer_stevenson@ios.doi.gov

On Wed, May 10, 2017 at 8:59 AM, Rotimi Abimbola <rotimi_abimbola@ios.doi.gov> wrote:
| Good morning Jennifer,

Thank you for reaching out and sharing the information prior to the procurement. I've added a few members of our team to this email. We will review and set up some time to discuss next steps with you. Please advise on when you would need a tool and also if you chose DiscoverText based on prior work/experience with the tool.

Thank you,
Rotimi

On Wed, May 10, 2017 at 7:14 AM, Stevenson, Jennifer
<jennifer_stevenson@ios.doi.gov> wrote:

Good morning Rotimi,

My name is Jennifer Stevenson and I'm working with Randal Bowman on the Monument Review notice. Randal met with Amy Holley yesterday and she suggested we contact you to discuss this procurement.

We'll be utilizing the DiscoverText license and Dr. Shulman's team to sort and manage the public comments that DOI receives. Attached is an estimate for \$13,798.80 and we'll be receiving a more detailed breakdown hopefully today.

This estimate includes:

- Dr. Shulman assisting FWS employee, Marcia Cash, in the planning and deployment of the comment review, taking all of the variables into consideration.
- Graduate students doing preliminary data preparation at Dr. Shulman's direction and the sorting of bulk extract records .
- Briefing DOI Subject Matter Experts on best practice approaches to developing coding protocols.
- Ensuring proper and continuous functioning of DiscoverText throughout the project.

Marcia Cash and I will provide Dr. Shulman's team Bulk Extracts from FDMS as needed and post public comments from Regulations.gov daily. Additional DOI personnel will handle the reporting of mailed-in comments separately , with the ultimate

goal of consolidating results with electronic comments.

DiscoverText is available on the GSA Schedule and could be implemented immediately after a Purchase Request is done and the funds obligated.

Please contact me at your earliest convenience at 202-208-3169 to discuss.

Respectfully,
Jennifer

Jennifer Stevenson
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