

**To:** Tyler Ashcroft[tashcrof@blm.gov]  
**From:** Thomas, Nathan  
**Sent:** 2017-05-08T10:36:41-04:00  
**Importance:** Normal  
**Subject:** Fwd: Another IGO PR  
**Received:** 2017-05-08T10:37:32-04:00  
[PR Form 2012 IGO ARGONNE CLA.docx](#)  
[SOW - Bears Ears Heritage Resource Assessment 13April 2017.docx](#)  
[IGO Articles Argonne - Bears Ears Heritage Resource Value and Risk Assessment.docx](#)

Here is the email I sent to Debbie on the 17th. Let me go find out what's going on.

----- Forwarded message -----

**From:** **Thomas, Nathan** <[nthomas@blm.gov](mailto:nthomas@blm.gov)>  
**Date:** Mon, Apr 17, 2017 at 12:19 PM  
**Subject:** Another IGO PR  
**To:** Debbra Buge <[dbuge@blm.gov](mailto:dbuge@blm.gov)>

Hi Debbie, here is a PR and associated documentation for Monticello's cultural landscape assessment to be put into FBMS.

Leslie says I can still use the old PR form for this one.

Thank you!

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Nate Thomas  
Deputy Preservation Officer BLM Utah  
Cultural Resource Program Lead  
440 West 200 South, Suite 500  
Salt Lake City, Utah 84145  
(801) 539-4276

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**INTRA-GOVERNMENTAL ORDER (IGO) ARTICLES**BLM IAA No. XXXXDOE Project ID No.**I. PROJECT TITLE:**

Cultural - Heritage Resource Landscape, Values and Risk Assessment for the Bears Ears National Monument

**II. OBJECTIVE:**

The objective of this IGO is to provide the Bureau of Land Management, Monticello Field Office (BLM) with a Cultural - Heritage Resource Landscape, Values and Risk Assessment (Cultural Landscape Assessment) for the Bears Ears National Monument. This Heritage Resource Assessment, which will include a regional research design and regional mitigation strategy shall be developed with various stakeholders, including the Bears Ears Commission, tribal governments, individual tribal members, local government representatives, residents of San Juan and surrounding counties, members of the ranching community, recreation community and various stakeholders interested in the management of this monument and its objects and values.

More detailed objectives and deliverables are included in the attached Statement of Work.

*Background:* On December 28, 2016, President Barack Obama established the Bears Ears National Monument under the authority of the Antiquities Act to preserve numerous objects of scientific and historic interest located throughout this 1.35 million-acre monument. The National Monument includes federal lands administered by the U.S. Department of the Interior, Bureau of Land Management and the U.S. Department of Agriculture, U.S. Forest Service. The Presidential proclamation has identified numerous steps that must be taken to collaboratively determine the appropriate management of the National Monument, including the establishment of an Advisory Committee, a Bears Ears Commission (Commission), and the development of a Monument Management Plan. The proclamation specified that the Commission will consist of one elected officer designated by the following Tribes- Hopi Nation, Navajo Nation, Ute Mountain Ute Tribe, Ute Indian Tribe of the Uintah Ouray, and Zuni Tribe. The monument is located within in San Juan County, Utah.

**III. STATEMENT OF WORK:**

See attached Statement of Work.

**IV. REPORTS:**

DOE-Argonne will produce deliverables for BLM review electronically. Reports and other deliverables will be transmitted by email or other acceptable methods (e.g., file transfer protocol (FTP) or Microsoft SharePoint site) if email transmission is impractical due to file size or contents. A detailed project schedule, including due dates for project deliverables will be developed through consultation between DOE-Argonne and BLM project managers.

**V. AVAILABILITY OF APPROPRIATED FUNDS:**

**INTRA-GOVERNMENTAL ORDER (IGO) ARTICLES**BLM IAA No. XXXXDOE Project ID No.

The ability of the parties to carry out their responsibilities under this IGO is subject to their respective funding procedures and the availability of appropriated funds. Should either party encounter budgetary problems in the course of its respective internal procedures which may affect the activities to be carried out under this IGO, that party will notify the other party in writing in a timely manner.

Available funding provided by the BLM under this IGO is no-year funding.

VI. ADVANCE FUNDING (ADVANCE PAYMENT):

Advanced funding is not anticipated under this agreement.

VII. SETTLEMENT OF DISPUTES:

The parties under this IGO are responsible for resolving any disputes that may arise within 30 business days of the billing date. If the dispute cannot be resolved within this period, then the matter will be referred the following business day to the Department of the Interior Financial Management Office (PFM).

VIII. FINANCIAL ARRANGEMENTS (PAYMENTS):

This IGO is not to exceed \$325,000 unless modified by mutual consent. The charges for goods/services will include both direct and indirect costs applicable to this IGO. (BLM requires specific Indirect Cost Rate to be identified in this section. If you have received approval from the Bureau Budget Officer to waive or reduce the Indirect Cost Rate, indicate so in this section). For time and materials based IGOs, the final charge for the work will be based on the actual costs incurred. For fixed price IGOs, the final charge will be the charge negotiated between the BLM and DOE-Argonne. When advance payment has been made on a reimbursable based IGO and the actual costs are less than the estimate, the difference will be refunded.

DOE-Argonne will submit their billing through the Intra-governmental Payment and Collection (IPAC) system or the Intra-Governmental Transaction Portal – whichever is applicable. The billing will reference the BLM's Dun & Bradstreet Number, the Requesting Agency Location Code (ALC), the Treasury Account Symbol, the Accounting Classification Reference Code(s), the Obligating Document Number, a brief description of the service performed, and the Accounts Payable POC name and phone number.

A copy of the supporting documentation will be forwarded to the BLM initiating office when the bill is prepared. Payments will be made monthly.

The BLM shall not be obligated to pay for, nor will the DOE-Argonne be obligated to perform any effort that will not require the expenditure of Federal funds above the amount obligated.

DOE-Argonne agrees to bill prior to the 25<sup>th</sup> day of each month. The DOE-Argonne will not issue any bills during the last five days of the month.

## INTRA-GOVERNMENTAL ORDER (IGO) ARTICLES

BLM IAA No. XXXX

DOE Project ID No.

### IX. TERMS OF THE IGO:

This IGO shall become effective upon the signature of both parties (BLM and DOE-Argonne) and shall remain in effect for 3 years, unless terminated in accordance with paragraph X or completion of work. The effective date will be determined based upon the last party who signed and dated the IGO.

### X. TERMINATION:

This IGO may be terminated by either party upon 30 days written notice. If the IGO is cancelled by the BLM, the DOE-Argonne will be reimbursed for costs incurred prior to cancellation, plus any termination costs. All costs claimed by the DOE-Argonne must be itemized and furnished to the BLM.

### XI. MODIFYING THE IGO:

Either party under this IGO may propose to make changes under this IGO by notifying the other party in writing. All changes under this IGO must be modified and agreed upon by both parties in writing.

### XII. POINTS OF CONTACT:

#### REQUESTING AGENCY (BUYER)

##### Technical Contact:

Name: Nathan Thomas  
 Title: Deputy Preservation Officer  
       State Archaeologist  
 Address: 440 W 200 S, Suite 500  
           Salt Lake City, UT 84145  
 Phone: 801-539-4276  
 Fax: 801-539-4074  
 Email: [nthomas@blm.gov](mailto:nthomas@blm.gov)

##### Contracting Contact:

Name: Lamont Sawyers  
 Title: Contracting Officer  
 Address: 20 M Street, MS 2270  
           Washington, DC 20003  
 Phone: 202-912-7028  
 Fax:  
 Email: [lsawyers@blm.gov](mailto:lsawyers@blm.gov)

#### SERVICING AGENCY (SELLER)

##### Technical Contact:

Name: Heidi Hartmann  
 Title: Environmental Science  
       Division  
 Address: 200 Union Blvd #201  
           Lakewood, CO 80401  
 Phone: 630-252-6487  
 Fax: 630-252-  
 Email: [hmartmann@anl.gov](mailto:hmartmann@anl.gov)

##### Budget Contact:

Name: Sean Seamon  
 Title: Contracting Officer  
 Address: 9800 S. Cass Ave.  
           Argonne, IL 60439  
 Phone: 630-252-2077  
 Fax: 630-252-2361  
 Email: [@anl.gov](mailto:@anl.gov)

##### Billing Contact:

Name: Dave Gartman

**INTRA-GOVERNMENTAL ORDER (IGO) ARTICLES**

**BLM IAA No. XXXX**

**DOE Project ID No.**

Title: Manager of Operations and  
Finance

Address: 9800 S. Cass Ave.  
Argonne, IL 60439

Phone: 630-252-4195

Fax: 630-252-

Email: [gartmand@anl.gov](mailto:gartmand@anl.gov)

**USE FOR: IGO**

GREEN SHADED AREAS MUST BE FILLED IN

**\* ALWAYS SCAN COMPLETED FORM \*****Purchase Request Form 1. SAP Generated Req.#**

Date Entered /Initials

2. Originating/ Requesting Office:		UT 934		3. Requestor Name:		Nathan Thomas		4. Requestor Phone Number:		801 539 4276		
5. Purchase Type (Check One):		Supply		Service	<input checked="" type="checkbox"/>	Construction		Intergovernmental Order/Interagency Agreement				<input checked="" type="checkbox"/>
								Cooperative Agreement/Grant				
6. Project Title:		IGO: Cultural Landscape Assessment MHRMP						7. Requested Delivery Date:		4/20/2020		
8. Suggested Contracting Officer:		AJ Ramos		9. Suggested Contracting Officer 's Rep.*/Receiving Official:		Nathan Thomas		10. Alternate COR/PI:		Cameron Cox		
12. Purchasing Group :		LUA		13. GSA Contract /National Contract If Known:				14. Interagency Agree. No. If Known:				
Line Number	15. VERY Short Text /Description of Item (ie: IGO MOD to L12AC..... )					16. Quantity	17. Units	18. Estimated Price	19. Total of Line	20. Item Category (I) Service = D/ Goods = Blank		
Line 10	Completion of a Cultural Landscape Assessment including facilitation of meetings, report preparation and GIS analysis.					1	AU	\$325,000	\$325,000	D		
Line 20							AU					
Line 30							AU					
Line 40							AU					
Line 50							AU					
21. Ship to:				22. Approvals: (Check All That Apply)		Supervisor:	<input checked="" type="checkbox"/>	Other:		23. UPC:		
						Property:		Budget:	<input checked="" type="checkbox"/>	(See Cheat Sheets/Link Provided)		
						IT:						
24. Suggested Vendors:		1. Argonne National Laboratory, 9700 Cass Ave, Lemont, IL 60439				25. Funding: ***** If more than one line item funding use back	Cost Center (Office Code)	Functional Area (Subactivity/PE)	Work Break Down (Project Code)	Fund Source Year (xxx, 15X)		
		2.										
		3.										

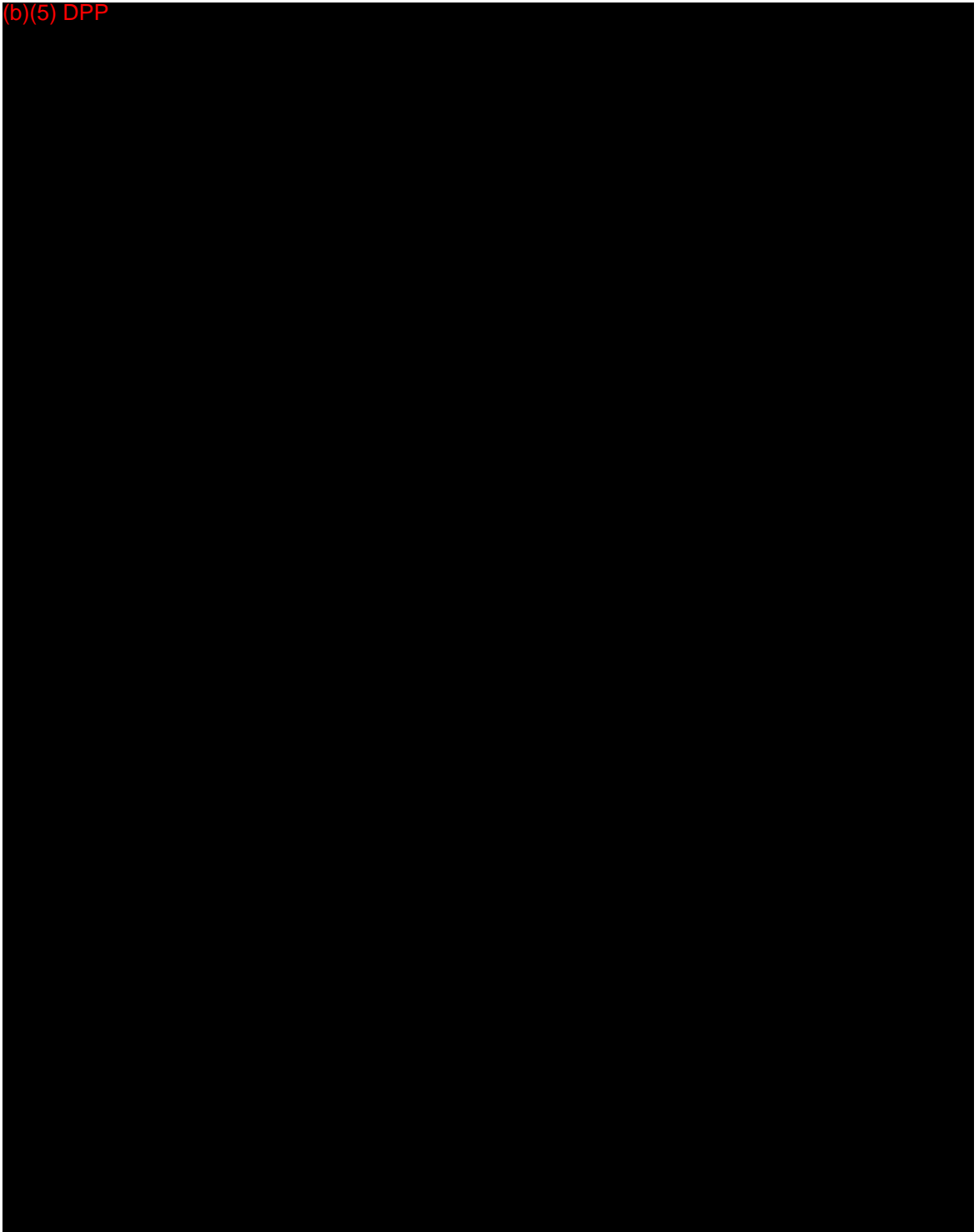
\*\*\*\*\* IF MORE THAN ONE LINE ITEM AND MORE THAN ONE FUNDING LINE PER ITEM SEE BACK. Multiple fund codes for multiple line items are noted on the back.

26. Attachments Provided:	Justification for A Non Competitive Requirement FAR Clause: 6.302 1		27. Notes for CO: Period of Performance for Service/Construction: From: 4/20/2017 To: 4/20/2022 (Note: All services must be 1 year or less, unless option periods are indicated).		
	Statement of Work: Performance Based or Other (.pdf, .doc)		28. Signatures:  Supervisor:		
	Drawings/Maps/Illustrations (.pdf, .doc, .xls, .jpg, .tif)				
	Independent Government Estimate:				
	Suggested 8(a) Vendor:				
	Technical Evaluation Criteria:		Property:  IT:  (Always needed with WCF Funds/Local Budget Officer) AdHoc:  Certifying Funds: TMARTINE		
	Technical Evaluation Proposal Committee:				
	Determination and Findings:				
	Statement of Programmatic Involvement (SPI) (SIGNED)				
	Other				

Line Item *****	Percentage	Cost Center	Functional Area	Work Breakdown	Fund Source Year
10	\$180,000	LLUTY02000	L13300000.AJ0000	LXSSJ0610000	16x
10	\$145,000	LLUTY02000	L14400000.AJ0000	LXSSJ0610000	16x

ITEMS IN Blue – FIELDS THAT ARE REQUIRED FOR FILL IN

(b)(5) DPP





*Statement of Work*

*Argonne National Laboratory*

(b)(5) DPP



*Statement of Work*

*Argonne National Laboratory*

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*Statement of Work*

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## **5 REFERENCES**

(b)(5) DPP

