

From: Bowman, Randal
To: [Brooke, Samantha](#)
Subject: Re: Follow-up instructions for DiscoverText
Date: Thursday, June 15, 2017 8:01:34 AM

I just accepted it. I will send an email to the group shortly with further instructions, for now just spend a few minutes to browse the 20 sets of form letters to get familiar with them.

On Thu, Jun 15, 2017 at 8:59 AM, Brooke, Samantha <samantha_brooke@fws.gov> wrote:
Good morning Randy - I have sent you a peer request to initiate work on coding.

Best,
Samantha

On Mon, Jun 5, 2017 at 11:00 AM, Bowman, Randal <randal_bowman@ios.doi.gov> wrote:

Thank you for volunteering to help. Before we resume, I will have a general call/meeting to discuss lessons learned and how best to design the coding for the different needs of the 2nd round, sometime next week.

On Mon, Jun 5, 2017 at 10:53 AM, Brooke, Samantha <samantha_brooke@fws.gov> wrote:

Hi Randy - I was finally able to set up my DiscoverText account. I understand the Bears Ears push is over, but I will be able to assist with the remainder of the comments. I did not see any invitations to code, so I assume a new one will be sent when the next push takes place?

Thank you very much for your assistance.

~Samantha

On Wed, May 31, 2017 at 2:03 PM, Bowman, Randal <randal_bowman@ios.doi.gov> wrote:

This will hopefully be helpful for everyone who attended this morning's training, as well as those who could not but subsequently view the training video, link below.

After logging into the system, 1) go to "messages" and accept the invitation to code (should only need to be done once); 2) then hit "code a dataset"; 3) the dataset [uncoded singles 5473](#) will appear; and 4) click on that and the first comment will appear to be coded. As noted this morning, whether one or many people are coding at the same time, the system will deliver the next available comment to be coded as you hit "code" for the previous one.

Based on my own experience over the weekend, I suggest hitting "stop" every 10-15 minutes and getting up, stretch etc and then start again. After you have coded a few, I believe you will find the process goes very quickly.

The link to the training video is:

<http://www.screencast.com/t/JdV0uoruZ>

If at all possible, please put in a full day, or 2 half-days, between now and June 7 so we have all of the Bears Ears comments reviewed and able to be included in the Secretary's interim report to the President.

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