

Lease  
Well #

Date

RE: Receipt and Acceptability of Application for Permit to Drill

Dear Operator;

Your Application for Permit to Drill Well Name was received in this office on Date. The following checklist identifies areas in which the APD is deficient, where more information is needed, or if the application is complete as submitted.

1. ☐ APD complete as submitted.
2. ☐ APD deficient in the following area(s):
  - A. ☐ Form 3160-3 is incomplete.
  - B. ☐ Well Plat is incomplete.
  - C. ☐ Drilling Plan is incomplete.
  - D. ☐ Surface Use Plan of Operations is incomplete.
  - E. ☐ Evidence of Bonding is Missing.
  - F. ☐ Operator Certification is Missing.
  - G. ☐ Onsite Inspection has not occurred.
  - E. ☐ Other:

(Description of deficiency or missing information is necessary for any checked item above.)

3. ☐ APD is retained; to be processed upon receipt of further information as noted above.
4. ☐ APD access road requires a right-of-way (ROW). APD cannot be issued until ROW requirements have been met. Our lands and realty staff will be contacting you regarding these requirements.
5. ☐ APD is being processed; final action pending receipt of further information as noted above.

A retained but deficient APD must be brought to a complete status within 45 days of your receipt of this notice or the application may be returned without taking final action. You can contact \_\_\_\_\_.

Sincerely,

Attachment 2