

ATTACHMENT 3

NOTICE OF DEFICIENCY TEMPLATE

In Reply Refer To:

<Subject Code (Office Code)>

<Casefile #>

Certified Mail – Return Receipt Requested

<Certified number>

<Name>

<Title or company name>

<Address>

<City, State, Zip Code>

NOTICE OF DEFICIENCY

Dear <Name of Applicant and/or Authorized Agent>,

On <Date application was received by BLM>, the Bureau of Land Management (BLM), <Name of field office> Field Office, received your application to construct, operate, and maintain a <list renewable energy type of use (i.e., solar development, wind testing development project-acre testing)> across public lands. While reviewing your application, our office identified <selected: several or a couple> deficiencies that need to be addressed to continue screening your application. The BLM's authority to request additional information is found in Title 43 Code of Federal Regulation 2804.12(f) and 43 CFR 2804.25(c). The following deficiencies need to be addressed to continue screening your application:

- XXXX – Include regulation citation
- XXXX – Include regulation citation
- XXXX – Include regulation citation

Examples from a Wind Project Area Testing application

- **Corporate Documents** as stated in the supplemental section of the Standard Form 299 (SF-299), Application for Transportation and Utility Systems and Facilities on Federal Lands. This section of the SF-299 has been attached for your reference and is being required under 43 CFR 2804.12(b)(e).
- A **Plan of Development** (POD) or at a minimum a schedule for the submission of a POD. BLM does not have a specific POD template for wind testing; however, enclosed is a Wind Development POD that could be altered for this proposed testing project. The POD/POD schedule is being required under 43 CFR 2804.12(a)(8).

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You have 60 days from the date of this letter to remedy these deficiencies. If the deficiencies are not provided within the this specified timeframe, your incomplete application could be denied under 43 CFR 2804.26.

The BLM will respond within 15 days upon your delivery to these deficiencies to determine whether the application is now complete or to deny your application. If you have any questions, please don't hesitate to get in touch with <XXXX> Realty Specialist at <(XXX) XXX-XXXX> or send an e-mail to <XXXX>@blm.gov.

Sincerely,

<Name>

<Title>

<Enclosure, if applicable>

cc: