

[State or NIFC]

## ACTION PLAN OVERVIEW

### OBJECTIVE/TARGET 1

<b>Objective:</b>				
<b>Target:</b>				
<b>N°</b>	<b>Action</b>	<b>Budget</b>	<b>Lead</b>	<b>Time schedule</b>
<b>1.</b>				
<b>2.</b>				

# ACTION PLAN DETAIL - ACTION 1

## OBJECTIVE/TARGET 1

Action 1: Objective:  Target:				
N°	What	Budget	Lead	Time schedule
1.				
1.1				
1.2				
1.3				
1.4				
1.5				
1.6				

## ACTION PLAN DETAIL - ACTION 2

### OBJECTIVE/TARGET 1

Action 2: Objective:  Target:				
N°	What	Budget	Lead	Time schedule
2.				
2.1				
2.2				
2.3				
2.4				
2.5				

# EXAMPLE

<b>2015 Environmental Action Program</b>				
<b>Testbull Inc.</b>				
Objective: Reduce Discharge from Waste Streams				
Target: by 25% by 2016				
<b>N°</b>	<b>What</b>	<b>Budget</b>	<b>Who</b>	<b>Time schedule</b>
1.	Water treatment installation	US\$ 30,000	John Hooker Process Engineer	Dec. 2015
2.	Selective waste collection	US\$ 1,000	Alice Wonderland Environment Coord.	May 2016
3.	Worker environment awareness training	US\$ 2,000	Human Resources Department	Sept. - Dec. 2016
4.	...			

**1996 Environmental Action Program**  
**Process Engineering Department Testbull Inc.**

Action 1: Install Water Treatment System  
Objective: Reduce Discharge of Waste Streams  
Target: by 25% by 2016

N°	What	Budget	Who	Time schedule
1.	Water treatment installation	US\$ 30,000	John Hooker Process Engineer	Dec. 1996
1.1	Investigate various design possibilities	-	Chris	January
1.2	Obtain quotes for construction of selected installation	-	Sarah	February
1.3	Select construction company	-	Department Meeting	1 March
1.4	Supervise construction activities	-	Gilbert	March - June
1.5	Testing the installation	-	Patrick	July
1.6	Inauguration of installation	US\$ 1,000	Tom & Marketing Dept.	August
1.7	Recruiting installation guard	-	John & Human Resources Department	May
1.8	...			