



United States Department of the Interior
BUREAU OF LAND MANAGEMENT

(District Office Name Here)

Address
Telephone #
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In Reply Refer To:
4700 (STXXXX)

Date

Memorandum

TO: Incident Commander

From: Authorized Officer/Agency Representative

Subject: Delegation of Authority for Management Areas Wild Horse/Burro Gather

As of (date), authority to manage the wild horse/burro gather on the (name) Herd Management Area(s) within the (name) District is delegated to the Incident Commander. Personnel and public safety will be a primary responsibility, one that guides all activities. The Environmental Assessment (EA) No.2013-XXXX was prepared for this wild horse/burro gather. The EA stipulations will govern all actions which may impact the environment.

The health, safety, and welfare of the wild horses and burros are critical to a successful gather operation. The team must provide for the care and safety of the animals following approved SOPs to gather, hold, and transport the animals. This also includes administering Porcine Zona Pellucida (PZP)-based and any other necessary medications or treatments. Should it be necessary to euthanize an animal, the procedures and criteria outlined in the Euthanasia IM 2013-_____ should be strictly followed. Authorized personnel on site should provide for its humane disposal, after consultation with the on-site veterinarian, if needed.

The IC should maintain regular communication with the AR/AO, apprising them of the status and current efforts as it relates to the gather; maintain regular communications with cooperators, visitors and media as needed. A high level of ethical conduct is expected from all personnel. Unethical behavior and alcohol or illegal drug use will not be tolerated.

As the lead for this wild /burro gather, the IC has the authority to order the appropriate resources to assure personnel and public safety. Efficiency and cost-effectiveness will be a key element of the decision-making process. When appropriate, training opportunities will be provided for personnel, thus strengthening the Bureau's organizational capabilities. This delegation is valid until terminated or amended through further documentation.

Name
Authorizing Officer/Agency Representative

Name
Incident Commander