

# SPECIAL RECREATION

## PERMIT INFORMATION

### 2018

U.S. DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT



## What are Special Recreation Permits

Special Recreation Permits allow specific recreational uses of the public lands and related waters administered by the Bureau of Land Management. They are issued as a means to manage visitor use, protect natural and cultural resources, and provide a mechanism to accommodate commercial recreational uses.

## Types of Permits

There are four types of Special Recreation Permits that are issued for recreational activities on public lands administered by the Bureau of Land Management. They are: **Commercial**, **Competitive**, **Organized Group** and **Vending** permits.

## Who Needs a Permit

Permits are required for all **commercial** and **competitive activities**, **organized groups**, and **academic/educational/scientific activities** on public lands for business or financial gain.

**Commercial Permit:** is required when anyone intends to make recreational use of the public lands and related waterways for **business** or **financial gain**.

Examples: outfitters and guides, four-wheel drive tours, mountain bike guiding, and shuttle services on public land.

*Note:* Use by scientific, educational, and therapeutic institutions or non-profit organizations may be considered commercial and subject to permit requirements, depending on the associated activities. Contact appropriate BLM office for more details (See back page for contact information). Non-profit status of any group or organizations does not, in itself, determine whether an event or activity arranged by such a group or organization is non-commercial.

Profitmaking organizations are automatically classified as commercial, even if that part of their activity covered by the permit is not profit making.

**Competitive Permit:** is required for any **organized**, **sanctioned**, or **structured** use, event, or activity on public land in which **contestants compete** and any of the following elements apply:

- Participants register, enter, or complete an application for the event.
- A predetermined course or area is designated.
- One or more individuals contest an established record for speed or endurance.

Examples: Multi-Sport Adventure Races, Off-Highway Vehicle races, endurance rides, and mountain bike races.

**Organized Group Activity Permit:** is required for group outdoor recreation activities or events which are neither commercial nor competitive. The appropriate BLM office will determine when

a permit is required based on planning decisions, resource concerns, user conflicts, public health and safety, and/or the need for resource monitoring.

Examples: family reunions, organized four-wheel drive events (club rides), and or a large scout campout. Contact the appropriate BLM office to determine if a permit is required for your group/event.

**Vending Permits** are temporary, short-term, non-exclusive, revocable authorizations to sell goods or services on public lands in **conjunction with a recreation activity**. Example: T-shirt sales in conjunction with an authorized competitive event.

### **Relationship with Other BLM Permits**

**Commercial Filming Permits:** Commercial photography or filming may be authorized under the Special Recreation Permit guidelines. Commercial filming may be authorized in the permit whenever it is being produced and takes place in association with the activity permitted under the permit, occurring at the same time and in the same location as the permitted activity.

### **Fees Involved with Permits**

**Commercial Fees:** A minimum of \$110 or 3% of permittees gross revenue, whichever is greater.

**Competitive Event Fees:** A minimum of \$110 or \$6.00 per/person/per day or 3% of gross receipts, whichever is greater.

**Organized Group Activities And Event Fees:** A minimum fee of \$110 or \$6.00 per/person/per day, whichever is greater.

### **When the Requirements for a Permit May Be Waived**

The BLM may waive permit requirements under the conditions described below.

1. **BLM sponsors, or co-sponsors the use** (e.g., activities taking place as a result of cooperative or volunteer agreements).
2. A use or event begins and ends on non-public lands or related waters, traverses less than 1 mile of public lands, or 1 shoreline mile, and poses no threat of significant damage to public land or water resources values.
3. An organized group activity or event is not commercial, is not publicly advertised, poses no appreciable risk for damage to public land or related water resource values, and requires no specific management or monitoring.

## **Minimum Insurance Requirements**

All permittees are required to obtain an insurance policy for their permitted operations with the minimum liability amounts shown below. The policy **must list the United States Government as additionally insured** (not co-insured), state the limits of liability, and specify that the insurer will give the additionally insured as well as the certificate holder 30 days written notice before cancellation of the policy.

### **Liability Insurance Minimum Requirements by Level of Risk**

<b>Example of SRP Event or Activity</b>	<b>Per Occurrence</b>	<b>Per Annual Aggregate</b>
<b>Low Risk:</b> general noncompetitive and noncommercial activities, such as group camping, group activities, backpacking, or dog trials.	\$300,000	\$600,000
<b>Moderate Risk:</b> whitewater boating, horse endurance race, rides, mountain bike races, rock climbing or commercial guided hunting.	\$500,000	\$1,000,000
<b>High Risk:</b> speed record events, competitive OHV events, heliskiing, or aerial or aviation-assisted activities.	\$1,000,000	\$2,000,000 – \$10,000,000

## **The Consequences of Operating Without a Permit**

Operating without a required permit or participating in a non-permitted event or activity that requires a permit is a Federal Class A criminal misdemeanor punishable by a fine of up to \$100,000 and 12 months incarceration.

## **Where to Apply**

Questions and Applications should be directed to the BLM Field Office administering the public lands where most of the proposed use would occur. For BLM Field Office locations, please refer to the directory located on the last page. The permit application and other material can be found online at: <https://www.blm.gov/programs/recreation/permits-and-passes/special-recreation-permits>

## **When to Apply**

Special Recreation Permit applications must be submitted at least 180 days before the intended use unless the corresponding BLM office approves a shorter period.

## **Step-by-Step Progression of the Permitting Process**

### **To Apply:**

**Step 1.** Contact the appropriate field office to conduct a pre-application meeting/discussion. (See back page for contact information.)

**Step 2.** Complete and sign Special Recreation Permit Application Form, 2930-1.

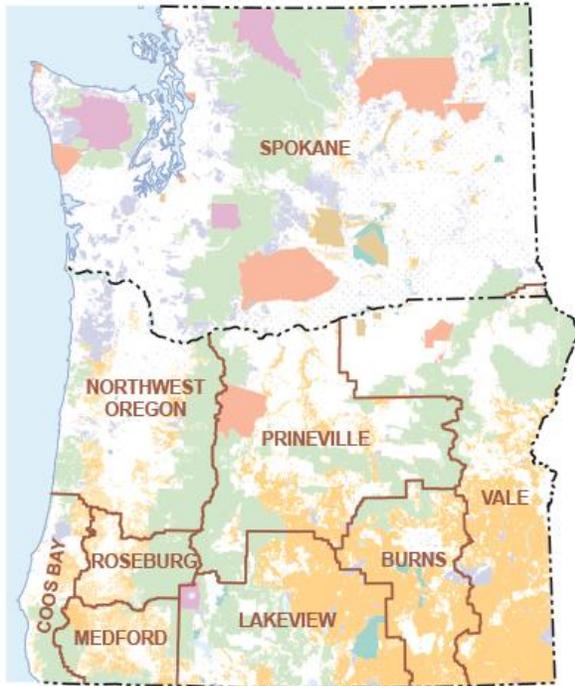
**Step 3.** Develop an operating plan, including a list of all guides to be used during the course of operation.

**Step 4.** Create a map or maps of sufficient scale and detail to allow identification of the proposed use area(s). Include locations of camps, routes used, etc.

**Step 5.** Submit completed application packet with items 1 – 4 to the appropriate field office.

**Step 6.** Permit administrator will contact you if more information is required to process your application.

**Where to apply:**



**Burns District**

Dory Seeley  
28910 HWY 20 W  
Hines OR, 97738  
(541) 573-4476  
[dseeley@blm.gov](mailto:dseeley@blm.gov)

**Coos Bay District**

Tom Sill  
1300 Airport Lane  
North Bend, OR 97459  
(541) 751-4451  
[tsill@blm.gov](mailto:tsill@blm.gov)

**Lakeview District**

- **Lakeview Field Office**  
Chris Bishop  
1301 South G Street  
Lake View, OR 97459  
(541) 947-6185  
[cbishop@blm.gov](mailto:cbishop@blm.gov)

- **Klamath Falls Field Office**

James Jensen  
2795 Anderson Avenue, Bldg. #25  
Klamath Falls, OR 97603  
(541) 883-4190  
[jjensen@blm.gov](mailto:jjensen@blm.gov)

**Medford District**

- **Ashland Field Office**

Joel Brumm  
3040 Biddle Road  
Medford, OR 97504  
(541) 618-2256  
[jbrumm@blm.gov](mailto:jbrumm@blm.gov)

- **Butte Falls Field Office**

Nick McDaniel  
3040 Biddle Road  
Medford, OR 97504  
(541) 618-2266  
[nmcdanie@blm.gov](mailto:nmcdanie@blm.gov)

- **Grants Pass Field Office**

Patrick Kollodge  
2164 N.E Spalding Ave  
Grants Pass, OR 97526  
(541) 471-6648  
[pkollodg@blm.gov](mailto:pkollodg@blm.gov)

**Northwest Oregon District**

Lindsey Pruett  
3106 Pierce Parkway  
Suite E  
Springfield OR, 97477  
(541) 933-2899  
[blm\\_or\\_srp@blm.gov](mailto:blm_or_srp@blm.gov)

**Prineville District Office**

Nick Weber  
3050 NE 3<sup>rd</sup> Street  
Prineville, OR 97754  
(541) 416-6865  
[nweber@blm.gov](mailto:nweber@blm.gov)

**Roseburg District**

Suzanne Shelp  
777 N.W Garden Valley Boulevard  
Roseburg, OR 97471  
(541) 440-3291  
[sshelp@blm.gov](mailto:sshelp@blm.gov)

**Spokane District**

- **Border Field Office**  
Steve Smith  
1103 N. Fancher Road  
Spokane, WA 99212  
(509) 536-1219  
[sasmith@blm.gov](mailto:sasmith@blm.gov)
- **San Juan Islands National Monument**  
Nick Teague  
37 Washburn Place Lopez WA  
98261  
(360) 468-3754  
[gteague@blm.gov](mailto:gteague@blm.gov)
- **Wenatchee Field Office**  
Rusty Gates  
915 Walla Walla Ave  
Wenatchee, WA 98801  
(509) 665-2139  
[rgates@blm.gov](mailto:rgates@blm.gov)

**Vale District**

- **Baker Field Office**  
Brian Woolf  
3100 H Street Baker City OR 97814  
(541) 523-1495  
[bwoolf@blm.gov](mailto:bwoolf@blm.gov)
- **Malheur Field Office**  
Dan Thomas  
100 Oregon Street  
Vale, OR 97918  
(541) 473-6266  
[dthomas@blm.gov](mailto:dthomas@blm.gov)

- **National Historic Oregon Trail Interpretive Center**

Sarah LeCompte  
22267 Highway 86 Flagstaff Hill  
P.O. Box 987  
Baker City, OR 97814  
(541) 523-1825  
[slecompt@blm.gov](mailto:slecompt@blm.gov)