

**U.S. DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT**

**SAN JUAN ISLANDS NATIONAL MONUMENT
ADVISORY COMMITTEE**

CHARTER

1. **OFFICIAL DESIGNATION:** San Juan Islands National Monument Advisory Committee (Committee).
2. **AUTHORITY:** The Committee is a discretionary advisory committee authorized pursuant to section 309 of the Federal Land Policy and Management Act, as amended (43 U.S.C. § 1739), and operated pursuant to the Federal Advisory Committee Act, as amended (5 U.S.C. Ch. 10). In addition, the Bureau of Land Management (BLM) is subject to certain standards and procedures for the creation, operation, and termination of BLM advisory councils found at 43 CFR subpart 1784.
3. **OBJECTIVES AND SCOPE OF ACTIVITIES:** The Committee will furnish advice and recommendations to the Secretary of the Interior (Secretary) on the implementation of the San Juan Islands National Monument Resource Management Plan (RMP).
4. **DESCRIPTION OF DUTIES:** Committee duties and responsibilities are to provide information and develop recommendations on the implementation of the Monument's RMP and such other matters as may be referred by the Designated Federal Officer (DFO).
5. **OFFICIAL TO WHOM THE COMMITTEE REPORTS:** The Committee provides advice to the Secretary through the DFO.
6. **SUPPORT:** Administrative support and funding for activities of the Committee will be provided by the office of the Spokane District Manager.
7. **ESTIMATED ANNUAL OPERATING COSTS AND STAFF YEARS:** The annual operating costs associated with supporting the Committee's activities are estimated to be \$50,000, including all direct and indirect expenses and .30 Federal staff years of support.
8. **DESIGNATED FEDERAL OFFICER:** The DFO is the Spokane District Manager who is a full-time Federal employee appointed in accordance with Agency procedures. The DFO will approve or call all Committee and subcommittee meetings, prepare and approve all meeting agendas, attend all Committee and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Secretary.
9. **ESTIMATED NUMBER AND FREQUENCY OF MEETINGS:** The Committee will meet approximately two to four times annually, and at such other times as designated by the DFO.
10. **DURATION:** Continuing.

11. TERMINATION: The Committee will become inactive 2 years from the date the charter is filed, unless, prior to that date, it is renewed in accordance with section 14 of the Federal Advisory Committee Act. The Committee will not meet or take any action without a valid current charter.

12. MEMBERSHIP AND DESIGNATION:

1. The Committee will include 12 representatives to be appointed by the Secretary as follows:

- a) One member representing archeological, cultural, and heritage interests;
- b) One member representing wildlife and ecological interests;
- c) One member representing the interests of a nonprofit organization whose mission is conservation and/or management of natural resources, land, or water;
- d) One member representing natural resource management or natural sciences interests;
- e) One member representing recreation and tourism interests;
- f) One member representing local youth, education, and interpretation interests;
- g) Two members that have significant cultural or historic connections to, and knowledge about, the landscape, archeological sites, or cultural sites connected to the Monument;
- h) One member who holds State, county, or local elected office;
- i) One member representing conservation and/or management of natural resources, land, or water interests;
- j) One member representing local interests that is a resident of Lopez Island; and
- k) One member of the public-at-large.

2. Members will be appointed to the Committee to serve 3-year terms.

3. A quorum is achieved when a majority of members are present.

13. ETHICS RESPONSIBILITIES OF MEMBERS: No Committee or subcommittee member will participate in any Committee or subcommittee deliberations or votes relating to a specific party matter before the Department of the Interior or its bureaus and offices including a lease, license, permit, contract, grant, claim, agreement, or litigation in which the member or the entity the member represents has a direct financial interest.

Consistent with 43 CFR § 1784.2-2, members of the Committee shall be required to disclose their direct or indirect interest in leases, licenses, permits, contracts, or claims that involve lands or resources administered by the BLM, or any litigation related thereto. For the purpose of this paragraph, indirect interest includes holdings of a spouse or dependent child.

14. **SUBCOMMITTEES:** Subject to the DFO's approval, subcommittees may be formed for the purposes of compiling information or conducting research. However, such subcommittees must act only under the direction of the DFO and must report their recommendations to the full Committee for consideration. Subcommittees may not provide advice or work products directly to the Agency. Subcommittees will meet as necessary to accomplish their assignments, subject to the approval of the DFO, and the availability of resources.
15. **RECORDKEEPING:** Detailed records must be kept of each Committee and formally or informally established subcommittees. All records must be made available to the public, subject to the Freedom of Information Act (5 U.S.C. § 552) and must be handled in accordance with General Records Schedule 6.2 and other approved Agency records disposition schedules.



Secretary of the Interior

FEB 05 2024

Date

September 9, 2024

Date Filed