

## Cliffside Refiners Limited Partnership Meeting

September 14, 2021 @ 9:00 AM

### Attendees:

(Cliffside) Brad H. Mark M. Rodney C. Mandela K. Keith L.

(Downtown) Emress B. Sam B. Roger H.

(NOC) Emmett L.

(CRLP) Nick D. Bob L. Brad B. Mike D. Mike C.

Rick G. Nick H. Kaylyn S. John S.

### Roll Call

➤ Noted

**Nick D.**-Antitrust guidelines apply. We will move on to COVID, conditions in Amarillo have slightly improved. Unless there are any new cases, Sam would you please comment on the certification implementation.

**Sam B.**-We do have a person from downtown whose family tested positive and the employee tested positive and is not allowed for 14 days. This employee is on telework so this must be happening outside of the office. The update on the policy, there has been the change from contracting to also include federal employees. We do not have any policy of the things that are being asked of us. As I understand it right now employees are not to come on site unless they have been vaccinated. We are trying to sort that all out. Mrs. Crowe is the NM contact for safety she is working with the leadership in CO to try to sort out how we are going to implement this. We are allowing contractors in who are doing work outside of buildings.

**Nick D.**-The employee who tested positive wasn't actually going into the office they were telecommuting. The person would not have been in contact with anyone at the plant?

**Sam B.**-That is correct.

**Nick D.**-Ok thanks. So, we will talk about starting the plant in a moment. For Brad's team in case we need electrical and mechanical maintenance be aware of the policy there and be able to clarify if they are coming to site to discuss the limitations.

**Sam B.**-Mandela's contact information is on the notifications that we send out.

**Nick D.**-No safety incidents reported to me. Plant operations review. Let's talk about where we are.

**Sam B.**-Nick let me say there was an incident. There was a fender bender but not related to process safety. It was in the parking lot.

**Nick D.**-We have gone through a number of things on the list. The knockout tank has been the most significant issue it was completed on Friday. The system was buttoned up but Friday we had an issue with some of the mechanical integrity testing that was going on. During the review some deficiencies in the information were identified, in the administrative portion of the paperwork. The requirements for mechanical integrity required closure on some of those deficiencies. Brad could you give us an update?

**Brad B.**-The requirements for the external vessel inspection it has to be a certain trained tech came in Saturday at noon. There is another technician out there now finishing up today and then we will move into the medium and low priority. We think we should have all of the inspections done Friday or Saturday. We hope by Thursday we could sign off on the temporary MOC and bring in feed gas.

**Nick D.**-Will the engineering review be done as results are coming in?

**Brad B.**-The lead engineer is communicating with our guys and they haven't found anything yet. Those thickness testing don't indicate any problem.

**Nick D.**-Ok questions for Brad?

**Discussion on trainings that were completed and how to keep things going in that direction and not let things slip.**

**Nick D.**-Ok if no one has anything else thank Emress for getting it set up as always.