

Cliffside Refiners Limited Partnership Meeting

June 29, 2021 @ 9:00 AM

Attendees:

(Cliffside) Brad H. Rodney C. Keith L.
(Downtown) Sam B. Emress B. Mark M.
(NOC) Emmett L.
(CRLP) Nick D. Bob L. Brad B. John S. Mike C.
Kaylyn S. Mike D. Matt T. Nick H. Rick G.

Roll Call

➤ Noted

Nick D.-Antitrust guidelines apply. If there are any questions, please let me know.

Any update on COVID?

Sam B.-Information is being collected about return to office procedures. We haven't received any changes from the 25% office occupation. Masking change that we talked about 2 weeks ago, if people have been fully immunized they no longer have to wear masks in the office.

Nick D.-I got a call from Melanie yesterday and the plan for operations.

Sam B.-With all of the concerns for the safety and the incident from 4/16/21 the BLM wants to send a strong positive message about safety and wants to shut the plant down. At the end of the month, so beginning on Thursday, projected as long as 4 weeks but could be shorter. Hopefully, we will be in a position then to bring the plant back up.

Nick D.-I talked to Melanie yesterday and asked some questions. It really wasn't clear to me that we know what step we are going to take after the shutdown.

Nick discussed training and scheduling since COVID.

Nick H.-Can you explain what is going to occur during this outage?

Sam B.-The focus has been making sure that all of our procedures reviewed and agreed to on line breaking and lock out tag out and the OSHA requirements with our OSHA inspectors. For the plant itself we just went through a major safety circuit review. There may be some work done on the BLM side of the equipment. CRLP should look at items that are limiting folks from coming to the facility.

Nick H.-I think the problem is that CRLP needs time to plan these activities.

Sam B.-CRLP should consider completing the module II operator training during this time.

CRLP member-Last week on the CRLP call we were told we would get advance notice and then less than a week later we are getting two days notice.

Sam B.-That's the disconnect between the field office and the HQ, the HQ wanted to make a strong message and I think that Nick did too. They want to make a strong message and they will take the heat. They want to take a proactive, immediate message about safety.

CRLP member-This report has been out for 6 weeks now so to say that they want to take immediate action is a slap in the face.

Sam B.-I think that statement has actually been reversed, the BLM says that they waited too long and are taking action. I can tell you all that I informed management of the processes as did Nick and upper management says safety is our main concern and we will shut the plant down. I will be sending a statement to the storage holders and I assure you they will have the same reaction that you are having.

If this is objectionable to you then someone needs to contact Mike Nedd directly and say this is not what we expect and this is not how we want to proceed. Nick and I tried to do that. Somebody from industry needs to contact upper management and let them know that this is not what is wanted.

Further discussion about the outage between CRLP members and Sam.

Nick D.-What I am hearing is that storage holders should have an opportunity to chat with the decision makers. I would encourage a storage holder call with Sam you and Melanie and Mike Nedd to hear the storage holders concerns. She indicated that she had a list of about 15 items that she would send to me when it was ready to publish.

More discussion about whether there is a plan for during the shutdown or not. If there is not a plan then why will there be a shutdown.

Sam B.-I will try to communicate that back up the chain. I will appeal back to Melanie and see if we can't have a more typical stand down to industry. I can commit to trying that but just realize that there has been a lot of movement on this already.

CRLP member-What is the access during shutdown for those that have third party suppliers?

Sam B.-You have access to your helium according to the allocations that are in place. The only thing that would be impacted would be if the pressure drops below that threshold.

Nick D.-I would encourage you to communicate with Melanie yourselves, it will surely help to back Sam in this issue.

I think we have all got the message and have the same concerns. At this point we need to support Sam as much as we can in delivering this message to Melanie.

Nick D.- Ok I think that is the primary focus for today.

Sam B.-I did want to touch base on the IT issue, I have heard that Air Products is having trouble calling in.

Brad B.-We are to the point now where we have no internet, part of the issue is getting on site. We haven't contacted At&t so we need to know if we need to contact them or if you will.

Nick D.-Whoever is on your team and can contact them then please do that, I think all I have is the billing contact.

Sam B.-I will get back with Chrissy Beyerlein and get her to give you a call.

Nick D.-Anything else out there?

Mark M.-Plant is running smoothly. Pressure is 1390 currently.