

Cliffside Refiners Limited Partnership Meeting

July 3, 2018 @ 9:00 AM

Attendees:

(Cliffside) Emress B. Barry S. Mark M. Brad H. Marty S. Tim D.
(Downtown) Joan G. Sam B.
(NOC) Melissa H.
(CRLP) Nick D.

I. Call to Order

II. Roll Call

- Taken

III. Antitrust Issues

Nick D.-Provided to list of attendees on call, if anyone has any questions please let me know

1. Old Contract-

Nick D.-all invoices are paid and the final report is in

2. New Contract Invoicing-

Nick D.-I still need to work on the delegation memo. Melissa you and I can talk offline about the missed plant visit.

Plant issues/deficiencies-nothing new to report

3. Projects and Proposals-

Nick D.-There has been email exchange about the training program. We need to maybe do a phone call on that. So itemizing the labor, we could probably break that down into hours. Itemizing the SWIM update time and presentation development time. There are two parts, your submission of your preferred methodology and the second part which is somewhat optional was if you wanted them all formally printed up and updated. I'm not totally clear on what the scope of the second bullet is. The third bullet, I don't think that we would certify your employees, we would give a certificate that your employees have been exposed to the training and leave the certification to you guys. I'm going to see if I can get the break out of the hours and talk to the people at Air Products but I don't think there are any big show stoppers here.

The only other thing is the Booster compressor.

Barry S.-Well Alex is out so the ball is in his court. We are having a meeting on the 17th to get together and see where we are and make sure we get everything together.

Melissa H.-We have to get the requirements from Alex, I know he is working on it.

Sam B.-Heath and Alex are working on market research and getting the scope of work together.

4. **Event Horizon**-nothing new to report

Nick D.-July 17th I might not be by a phone. The 19th I can call in if needed and if there is that capability at the new location for the meeting.

5. **Near Miss investigations**-nothing new

6. **CRLP Plant Visits**-next visit is Bobby Searle the week of July 15th or 22nd
July 18th after Helium auction 2 Air Products managers will visit CHEU for familiarization Sarah Farnand and Eric Blanco

7. **Miscellaneous**-nothing