# **Right-of-Way Pre-Application Checklist**

Items to be discussed in Pre-Application conference with applicant:

#### A. Scope of the proposed project

- 1. Project type description, plans, MLA or FLPMA, site vs. linear, etc.
- 2. Use is a ROW the most appropriate authorization?
- 3. Size how much public land will be required?
- 4. Any other Federal agency lands involved? Lead state or lead agency (FERC).
- 5. Project location or routing- other potential routes/locations (on or off BLM land), and other BLM offices that may be involved?
- 6. Duration of use
- 7. Does the project qualify as casual use?
- 8. Any off-site or ancillary facilities?

B. Compliance with Land Use Planning

1. RMP or MFP- Does proposed project conform to land use plan?

2. Special Management Area/Area of Critical Environmental Concern - does proposed project conflict with any special designation areas?

- 3. Activity plans that may affect application
- 4. Other authorized uses or mining claims that may conflict with proposal
- 5. Corridor considerations?
- C. Potential for Controversy/ Public Meetings
- D. Level of Environmental Analysis
  - 1. CX, DNA, EA, EIS
  - 2. Special studies required (T&E species, cultural inventories, etc.)
  - 3. Availability of existing staff

4. Opportunities for applicant-funded studies to expedite processing, BLM requirements and standards for such studies

### E. Timeframes

- 1. Applicant requirements of a completed application, when work needs to start (if approved)
- 2. BLM existing staff, other applications already being processed, opportunities for applicant to fund BLM's processing of application

#### F. Financial Considerations

- 1. Processing fees
- 2. Monitoring fees
- 3. Rent
- 4. Potential for a bonding requirement in grant

5. Applicant's financial situation -what is the cost of constructing and maintaining the proposed use? Does the applicant have the capability?

- G. Application
  - 1. Requirements of a completed application (maps, description of project, business papers, etc.)
  - 2. Line-by-line discussion with potential applicant of necessary information in application
  - 3. Distribute "How to Obtain a ROW" brochure

## H. Requirements of a Grant

- 1. Types of stipulations normally required by BLM
- 2. BLM's discretion of choosing a route or site other than the one applied for
- 3. Possibility of denying application

### I. Points of contact

- 1. Applicant contact (agent?)
- 2. If agent, extent of authority to represent applicant
- 3. BLM contact for application submission or other questions
- 4. Other agencies that may need to be involved (BLM is not a clearinghouse for these other agencies)