



NATIONAL
CONSERVATION
LANDS



Berryessa Snow Mountain

National Monument

HOW TO PROPOSE A NEW PROJECT OR GROUP EVENT

Proposed projects and events are authorized on a case-by-case basis, in accordance with existing resource management plans, staff availability, and monument designation. Each agency adheres to the regulations and guidance of their organization. Mendocino National Forest manages the northern portion of the monument in accordance with United States Forest Service (USFS) policies and procedures within the U.S. Department of Agriculture. The Ukiah Field Office manages the southern portion of the monument in accordance with Bureau of Land Management (BLM) policies and procedures from the U.S. Department of Interior. Both agencies manage federal lands in compliance with the National Environmental Policy Act (NEPA) and other federal regulations.

Several types of projects are possible within the monument. USFS and BLM accept proposals for recreational events, group events, commercial uses, research projects, educational programs, guided tours, project and activity level planning, infrastructural improvements, and volunteer projects. Agencies review each proposal to determine if the activities described are compatible with applicable legal authorities, the monument proclamation, and agency planning documents. Proposals that meet this standard may benefit from the cooperative management of this monument. Agency staff can help identify opportunities to leverage the resource and technical expertise of agencies and partners.

Some proposals may require reservations, permits, surveys, agency staff support, and/or environmental clearances to ensure the protection of important resources. The Bureau of Land Management is currently

updating its procedures to include an online permit application process. Once implemented, the BLM Recreation And Permit Tracking Online Reporting (RAPTOR) may be used to request Special Recreation Permits, Paleontology Permits, and Scientific Research Permits for projects that only include BLM lands. Many monument proposals include lands that are managed by BLM, USFS, state, county, and/or other partners. Each land management agency or partner has their own permitting and authorization requirements, so your proposal may require more than one permit. In most cases, similar guidance is in place for both USFS and BLM, but there are some differences. Thus, it is important to contact us before hosting a project or group event on monument lands. Agency staff can guide you through relevant permitting and reservation processes. The Berryessa Snow Mountain National Monument Manager is a good point of contact when initiating any proposal that includes lands managed by both federal agencies. The Monument Manager will help direct your proposal to the best sources of information at each agency.

Recreational events and commercial operations often require a permit or special authorization. The most common permit issued is a campfire permit. If you are camping on USFS managed lands or on BLM managed lands the same process is followed. Campfire permits are free of charge. Campfire permits can be obtained at the California Wildland Fire Coordinating Group website (<http://www.preventwildfireca.org/Permits>). They can also be obtained online from the CALFIRE website online at (<http://calfire.ca.gov/contacts/>), from Mendocino National Forest (<https://go.usa.gov/xyEkH>) or from the BLM Ukiah Field Office

(<https://go.usa.gov/xyEkF>). On USFS managed lands Mendocino National Forest also offers other forest product permits (<https://go.usa.gov/xyEkM>), for firewood collection, Christmas trees, and other uses. USFS permits are available at Mendocino National Forest Offices or online. Christmas tree or wood cutting permits are not offered on BLM Ukiah Field Office managed lands.

BLM Special Recreation Permits and USFS Special Use Permits are issued to businesses, organizations, and individuals to allow the use of specific public land and related waters for commercial, competitive, filming, fee generating, and organized group use. Special permit and authorization processes enable land stewards to coordinate and schedule any potentially conflicting uses on public lands. Permits also provide resource protection measures to ensure the future enjoyment of those resources by the public. More information about the BLM Special Recreation Permit process is available online at the BLM recreation website (<https://go.usa.gov/xyEke>) and by contacting BLM Ukiah Field Office. Information about the USFS Special Use Permit process is available online at the Mendocino National Forest passes and permits website (<https://go.usa.gov/xyEkz>) and also by contacting the Mendocino National Forest.

Some group events and commercial uses of federal lands also require a permit. The requirements and processes for obtaining these permits are site specific and dependent on which federal agency has jurisdiction to manage the land you propose to use. The USFS has similar requirements for Special Recreation Permits as BLM, but there are some notable variations between the two processes. Any proposed activities on USFS lands intended for groups that are larger than 75 people should apply for a special use authorization. Contacts and further information about the USFS Special Use Permit (<https://go.usa.gov/xyE8q>) process for Mendocino National Forest is available on their website.

Additional permits or permissions may be required for events that cross private, state or county owned lands to access USFS and BLM lands within the monument. Examples include lands owned by California Department of Fish and Wildlife, Yolo County, Bureau of Reclamation, and private property owners. When

planning an event, contact all agencies who manage the lands you are proposing to use.

Research authorizations can be requested from USFS or BLM, depending on where the work is proposed. Some types of research projects require a Scientific Collection Permit or an Archeological Resource Protection Act (ARPA) Permit. Researchers should retain a copy of the federal letter of authorization issued to them while conducting field work or collecting samples. Submit new proposals to USFS and BLM resource specialists or to the National Monument Manager.

Informational and educational outreach programs are offered by federal and state agencies, schools, environmental and recreational groups. Partnership efforts in support of shared resource stewardship and educational opportunities, are encouraged within the monument. These types of programs foster resource conservation and enrich the communities we live in. Staff support of these programs fosters stronger partnerships with our local communities. The monument has access to technical specialists from several land management agencies and expertise within our local communities. Further partner collaboration will expand this network. Federal permit fees can be waived for some types of educational programs. If you would like to discuss co-sponsoring an educational event on monument lands, please contact the Berryessa Snow Mountain National Monument Manager so we can discuss whether your proposed activity qualifies for this option. Submit new proposals to the National Monument Manager.

Infrastructural improvement proposals to build a new trail or campground are accepted and reviewed for compliance with existing resource management plans, laws, regulations, policies, agency guidelines, and the monument proclamation. Examples include National Environmental Policy Act analysis for a new trail, campground maintenance and improvement projects, partner proposed infrastructure enhancements, and project level planning efforts. To submit a new proposal, please contact the Berryessa Snow Mountain National Monument Manager by phone or by email at BLM_CA_BSM_NM@BLM.Gov.