

## Cliffside Refiners Limited Partnership Meeting

July 9, 2019 @ 10:00 AM

### Attendees:

(Cliffside) Mark M. Barry S. Brad H. Rodney C.  
(Downtown) Alex C. Sam B. Emress B. Amanda C.  
(NOC) Heath M.  
(CRLP) Nick D. Bobby S. Bob L. Tony K.  
Sarah F.

### Roll Call

➤ Noted

### Antitrust Issues

**Nick D.**-Suggest cancel 7-16-19 call because most of us will be traveling that morning.

**Barry S.**-We have EEO training anyway.

**Amanda C.**-No issue.

**Bobby S.**-Will I be able to go to the plant next week before the meeting?

**Nick D.**-Yes that will work out fine, work it out between you and the plant staff.

**Heath M.**-We will be down there Tuesday and Wednesday if anyone needs to talk to us, myself, Melissa, and David Slade.

**Nick D.**-Heath update on contract?

**Heath M.**-I have no updates at this point, they owe me a response today at 1:00. If there is good news I will share that so you can disseminate. We have a plan B so we are just having to wait until 1:00.

**Alex C.**-Electrical there is nothing additional on that I do expect the advised report later this week and we will pass it along as soon as we get it.

**Mark M.**-Tim Dillon has a plan for the vibration switch on the fin fan cooler. Part is in stock now and top priority will be to install, a very short length of conduit is involved.

**Nick D.**-Did he find two motors?

**Mark M.**-Yes he did. He has tested them and will possibly get on an earlier flight to come back.

**Nick D.**-Welding is critical and until that is resolved the other things are less critical. So moving on. Melissa got back to me on the operator training, she advised we are good to go on invoicing for phase I.

**Amanda C.**-The kick off meeting has been scheduled for Aug 26<sup>th</sup> as well so you might note that.

**Nick D.**-CO2 analyzer, waiting on parts and Wilbur was out. I think he is back anyone have an update?

**Barry S.**-I think they are waiting for Wilbur and Seth to line up their schedules to get that installed.

**Nick D.**-Waukesha number 2 a low-low switch shut us down, 8341, did we figure out what 8341 was?

**Mark M.**-No Nick that was my action and I have not done that.

**Nick D.**-Maybe Brad can help to figure that out.

**Nick D.**-Compressor building engineer coming on site July 15<sup>th</sup>.

**Sarah F.**-Yes that is right.

**Nick D.**-The one fan in the Waukesha building we talked about changing out a starter.

**Barry S.**-I'm not sure the starter is the problem as much as the original life safety system, if something sends a high temperature like a fire those motor starters would die and shut off the fans and if there is something like a LEL alarm then they would go on high. I showed Brad the other day so I kind of made him aware of where I think the issue is.

**Sarah F.**-Brad is planning to be there Wednesday.

**Nick D.**-Extra ventilation door, are you preparing an MOC to open up that building Mark?

**Amanda C.**-The CRLP would do the work it is CRLP's building so CRLP needs to write the MOC.

**Nick D.**-Kind a request there, I thought the request was coming from you guys, you had a proposal.

**Amanda C.**-We got the proposal at the CRLP's request to help speed up the process. We sent the scope to you we want you to do the work it is not our building.

**Nick D.**-Other things there, PHA we are supporting you probably too early on that.

**Amanda C.**-On that end on the ambient odor issue, Ken Morin is going to be on site so we will be writing scope and stuff.

**Nick D.**-Have we had any odor problems in the last week?

**Sam B.**-The odor is present daily, luckily the wind blows here a lot but when the wind dies down it is very noticeable. We can take you to the plant and you can witness it. It is a strongly offensive odor, it has a distinct non-natural gas smell that induces headaches.

**Nick D.**-What we are looking at I think is the Pilot project that was proposed a while back so that is probably what Ken is working on.

**Nick D.**-Still not clear if you want us to supply DGA solution or not.

**Mark M.**-We really don't need 1000 gallons. It is not a chemical that is consumed much. I think I will do the 500 gallons and get that done.

**Nick D.**-Update on spare parts?

**Tony K.**-Trying to figure out shipping and get an update on that, the motors. Waiting to hear back from Enerflex, going to talk to him again this morning, they should be available at this point.

**Barry S.**-On the cylinder head, I don't know if we got the proposal to you or not but when Enerflex was out here they said they would like to take the covers off to find out exactly where the oil leak is.

**Tony K.**-I heard about that, Mark and I need to come out and see if it can be done safely.

**Barry S.**-There is a way to do you just have to be careful.

**Tony K.**-Yes understood I think we just need to come check it out.

**Barry S.**-That is all I have.

**Nick D.**-I don't have anything else.