

# Cliffside Refiners Limited Partnership Meeting

November 2, 2017 @ 10:00 AM

## Attendees:

Sam B.	Brock V.	Joan G.	Alex C.
Nick D.	David R.	Barry S.	Shing W.

## I. Call to Order 10:02 am

## II. Roll Call – Completed

## III. Open Issues

### a) Outage Planning

- **Sam** – I know we are heading into the December 4, 2017 outage. We are planning for the 7 days for the outage.
- Nick are we doing any critical safety checks during the outage?
- **Nick D.** – No critical safety checks at this time, I believe it is forecasted out till this summer.
- **Nick D.** – I can list the projects to be addressed if you like.
  - **Sam** – that will be beneficial.
- **Nick D.** – the projects are as follows: the two idle cylinders restoration, general compressor preventive maintenance, and electrical checks. On the Air Products side they will do installation(s) on the K100, install orifice plates, TSA work stream inspection(s), valve repair(s), and a level transmitter on the DGA repair.
- **Sam** – We are planning on our welder making repairs on the louvers in the compressor building. It is a safety issue and should be placed on the safety checklist.
- **Barry** – I believe the louver repair should be completed prior to the December 4, shutdown. This will prevent our getting in the way of Mark' and Air Products way during the shutdown. The necessary repairs are directly above the K100.
- **Alex** – We are looking at changing out of the valves in the meter building and the orifice plates.
- **Sam** – Barry any other issues to address during the shutdown?
- **Barry** – We need to address the coupon on the DGA.
  - **Nick D.** – Can you take a photograph and send it to Brad Beckley or myself so we can see what you are looking at and then we can address the situation. Put pictures alongside the PI.
- **Bent** – Barry, both Rudy and Sean were taken to the exact location to where the coupons are located during the DGA rework. So you need to get with one of them before deciding what we can or cannot do.

**b) March shutdown/outage**

- **Sam** – March is when we will finish the integration of the central compressor, correct?
- **Nick D.** – Yes that is the tentative plan for the March outage.
- **Sam** – Will we conduct any safety checks during the March 2018 shutdown?
- **Nick** – Yes, we can readdress any or all safety issues/concerns at that time.

**c) CIO modification proposal/billing update(s)**

- Joan is working with Christine Shaver to ensure all parties agree on how it is done.
- Once we get the approval you will receive some type of notification from Joan.
- Our goal is to close out all issues as we get closer to March 2018.

**IV. Cliffside Issues**

- **Barry** – I believe we have addressed the plant issues such as:

**a) Timeline for lowering the suction pressure on the K100 and associated changes to the DCS set points.**

**b) Well tuning/timing agreement with CRLP**

- **Sam** – Brad stated that he sent you so it could be completed under the agreement.
- **Nick** – Yes, I received it yesterday, the proposal states the cost will be approximately \$25,000.00 to \$30,000.00.

**c) LDAR leaking valves**

- **Sam** – We forwarded the BLM contract that we have with the LDAR service to Brad Beckley. There were some items on the most recent LDAR check.
- We will have to coordinate closely with Brad concerning LDAR issues due to time line and constraints.
- **Nick D.** - I did see the spreadsheet. I noticed that two passed and several needed repacking. Are these issues outage type of performance or are they offline?
- **Alex** – The last three are in the HEU area and they are in the process line in the TSA.
- **Shing** –We now have our own LDAR program in place, and Air Products has their own LDAR program with team industrial. I sent an email to both you and Brad enquiring about when team industrial's contract ends..
- **Nick D.** – I did see your email and I believe it the contract ends in December.

**V. Additional Items – None**

**VI. Next Meeting – January 11, 2018 @ 10:00 am**

**Meeting Adjourned @ 10:47 am**