

## RECREATION AID (FEE COLLECTION)



**JOB TITLES:** Recreation Aid (up to three positions open)

**ANNOUNCEMENT NUMBERS:** NHRMC-2007-0007 and NHRMC-2007-0042

**DATES:** Mid-May 2006 to Sept 9, 2006 (Dates may be adjusted to accommodate school schedule)

**TO APPLY:** There are two ways to apply.

**1. APPLY THROUGH THE STEP PROGRAM:**

Students who are expecting to attend school in the fall or winter of 2007 may apply through the Student Temporary Employment Program by submitting a resume, cover letter, and three references directly to Yaquina Head Outstanding Natural Area at the address below.

**2. APPLY ON-LINE:**

If you are not a student returning to school in fall or winter 2007 you must apply on-line at [www.blm.gov/jobs/](http://www.blm.gov/jobs/) to announcement numbers NHRMC-2007-0007 and NHRMC-2007-0042.

**COMPENSATION:** Pay level is dependant upon education level and experience.

GS-1 pay level = \$8.98 /hour

GS-2 pay level = \$10.09 /hour

GS-3 pay level = \$11.01/hour

**WORK SCHEDULE:**

During the summer: 40 hours/week.

During the school year: part time hours will be arranged to accommodate school schedules. Fee Collectors should expect to work on holidays and weekends.

**THE AREA:**

Yaquina Head Outstanding Natural Area, 100 acre parkland managed by the Bureau of Land Management, is located on a prominent headland just three miles north of Newport, on Oregon's scenic central coast.

**GENERAL POSITION DUTIES:**

Welcome visitors and provide visitors at the entrance station with park information. Collect entrance fees and sell federal passes. Reconcile fee collection monies, and verify receipts at beginning end of shift. Open and close park facilities and gates. Rove park grounds providing information to visitors, Operate US government vehicles.

**QUALIFICATIONS:**

These positions will be filled under the Student Temporary Employment Program (STEP). This announcement is open to all qualified US citizens who meet the following STEP requirements:

- You must be at least 16 years of age;
- You must be a student currently enrolled or accepted for enrollment as a degree seeking student with half-time or more academic course load at an accredited high school, college, university, technical, or vocational school;  
and
- You must have a minimum 2.5 cumulative GPA.

**OTHER QUALIFICATIONS:**

- You must be able to climb 114 steps within the lighthouse and 134 steps to the tidepool area:
- You must be able to walk on slippery and uneven surfaces within the tidepool area:
- You must have a valid state driver's license.
- Courtesy and customer service is always the priority. Applicants must have good listening skills; enjoy meeting and helping people, and demonstrate attention to details. Must be a reliable team player, and be able to handle large sums of money.

**FOR MORE INFORMATION:**

Contact:

Jay Moeller, Chief Park Ranger  
BLM, Yaquina Head Outstanding Natural Area  
PO Box 936  
Newport, OR 97365  
(541) 574-3145  
email: [jay\\_moeller@blm.gov](mailto:jay_moeller@blm.gov)  
Web Site [www.blm.gov/or/resources/recreation/yaquina/](http://www.blm.gov/or/resources/recreation/yaquina/)

