

Directions for Commercial Shuttle Post Use Report

Permit # - Number issued in top right hand corner of your Special Recreation Permit

Gross Receipts – Total received in the “Total receipts” column. Client payments include those monies received by the permittee, employees or agents for goods and services provided in connection with commercial activities authorized by the Special Recreation Permit, whether provided on public land or related waters.

Adjusted Gross Receipts – Subtract all allowable deductions for transportation and lodging and any applicable discount for off-public land use from your gross receipts.

Annual Fee – Multiply the adjusted total by 3% to get the total User Fee due BLM. Minimum fee is \$80.00.

Drop-Off Date - Use month and day of drop-off.

Drop-Off Point – Use the two-letter identifier to indicate the appropriate “drop-off” location (see codes).

Pick-Up Date – Use month and day of pick-up.

Pick-Up Point - Use the two-letter identifier to indicate the appropriate “pick-up” location (see codes).

Paying Clients – Total number of paying people.

Total Receipts – Total \$\$ figure paid to permittee per trip.

Comments – Indicate whether contracted / sub-contracted trips. Use this block for any other types of pertinent information pertaining to the trip.