

**United States
Department of
Agriculture**

Forest Service R-6

OR/WA

**Bureau of Land
Management**

**United States
Department of
the Interior**

Reply Refer To: 6310/1630-2 (FS)/ 1550 (BLM) (OR-912) P

Date: October 21, 2008

FS-Memorandum

**EMS TRANSMISSION 10/23/2008
BLM-Information Bulletin No. OR-2009-008**

To: Bureau of Land Management DMs, DSDs, Staff, and Branch Chiefs
Forest Service Directors, Forest Supervisors, and District Managers

Subject: Joint Committee on Printing (JCP) Report No. 2

DD: October 31, 2008

The Government Printing Office (GPO) printing and binding regulations (U.S. Code Title 44) require that these semiannual reports be forwarded to the Committee no later than 60 days after the close of the reporting periods (October-March and April-September).

The Joint Committee on Printing (JCP) Report No. 2 covers any procurement of printing and related services that were made directly from commercial sources from April 1, 2007, through September 30, 2008. This would include promotional products, silkscreen items, and large duplication and/or printing regardless of the intent, purpose, or audience. Do not include any SPA (GPO Simplified Purchase Agreement) procurements. Any Bureau of Land Management or Forest Service office that made an independent printing procurement from a commercial source must report this activity on the JCP Report No. 2. All printing procurements must be reported regardless of cost. (There is no \$1,000 exemption to this reporting requirement.)

You are asked to provide negative reports for tracking purposes. Please send your electronic or hard copy report to the Communications Office (OR-912), Attention: Michelle York, Service First Printing Specialist, by October 31, 2008 for consolidation and submission to the Bureau and Department. Questions regarding the JCP Report may be addressed to Michelle York at (503) 808-6212.

Districts with Unions are reminded to notify their unions of this Information Bulletin and satisfy any bargaining obligations before implementation. Your servicing Human Resources Office or Labor Relations Specialist can provide you assistance in this matter.

Signed by:
Lisa E. Freedman
Deputy Regional Forester, Region 6
USDA Forest Service

Signed by:
James s G. Kenna
Associate State Director, OR/WA
USDI Bureau of Land Management

Authenticated by:
Paj Shua Cha
Records Section

1 Attachment(s)
1 - [JCP Printing Report](#) (1 p)

BLM Distribution
WO-610 (406 LS)

cc:
Forest Service