

Oregon Heritage Information Management System (OHIMS)
Business Plan Outline

I. Introduction

- A. Description of OHIMS
- B. Vision
- C. Scope
- D. Stakeholders
- E. Relationship to other Cultural Resources Data
- F. Constraints (laws & policies, equipment, implementation dates, etc)

II. Roles and Responsibilities (incl. time/cost)

- A. Data Steward/WO Data Representative
- B. Program Lead
- C. Data Administrator
- D. S.O. Programmer
- E. Others

III. System Functionality

- A. Key Business Rules
- B. Required/Optional Data
- C. Business Processes Supported (Use Cases)
 - 1. 106 Compliance
 - 2. SHPO
 - 3. Others
- D. Data Mappings (Processes vs Data [any data not used in Processes?])
- E. Current Known Deficiencies (e.g. Office 2007 compatibility)
 - 1. Costs
 - 2. Benefits
- F. Future Enhancements
 - 1. Costs
 - 2. Benefits

IV. Documentation Requirements (what's been done, what needs to be done, who, when)

- A. Data Standard
- B. Security Plan
- C. Privacy Assessment
- D. Metadata
- E. Contingency Plan
- F. User Guide
- G. Help Desk Procedures

V. Other Issues

- A. Training
- B. Forest Service Current and Future Use